



# Library Resources

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## CIRCULATION CONSOLIDATION

With the beginning of summer session May 21, the Library will be consolidating most of the checkout activity. Some changes will occur in the activities and responsibilities of students and staff in the Educational Resource Centers (ERC), located in the lower level of Memorial Library.

All materials in the ERC, other than films, videos or equipment will be checked out at the main circulation desk at the entrance to Memorial Library. Items that circulate from there include juvenile books, curriculum/textbook materials, audiobooks, K-12 software, educational toys and puppets, and other audiovisual materials. Keys for individual study carrels located in the ERC may also be checked out from the main circulation desk.

During the summer session, the new ERC Media Services Counter will be staffed from 7:15 a.m. to 4:00 p.m., Monday through Friday. At times the ERC Media Services Counter is not staffed, signs will be posted directing patrons to ask for assistance at the main circulation desk at the front entrance. They will be able to obtain assistance in locating and/or obtaining access to ERC materials including videos, films, Global Learning Lab reserve audio tapes and reserve video tapes. ERC print materials placed on "hold" or reserve will be kept with other "hold" and reserve items behind the main circulation desk. If circulation staff cannot assist patrons, they will be referred to a librarian at the reference desk.

Library staff believe that consolidating circulation activities will not compromise service to users. During the summer session, the changes will be considered a pilot project. Modifications will be made, as appropriate, for fall semester.

### MINNESOTA STATE UNIVERSITY, MANKATO LIBRARY HOURS

#### SUMMER SESSION HOURS

May 21 - July 27, 2001

Monday - Thursday	7:15 a.m. - 7:00 p.m.
Friday	7:15 a.m. - 4:30 p.m.
Saturday	CLOSED
Sunday	2:00 p.m. - 10:00 p.m.

#### Variations

May 27 (Sunday)	CLOSED
May 28 (Monday)-Memorial Day	CLOSED
July 4 (Wednesday)	CLOSED

#### INTERIM HOURS

May 12 - 20, 2001

May 12 (Saturday)	- Graduation	10:00 a.m. - 4:30 p.m.
May 13 (Sunday)		CLOSED
Monday - Friday (May 14-18)		7:15 a.m. - 4:30 p.m.
Saturday, Sunday (May 19,20)		CLOSED

July 28 - August 19, 2001

Monday - Friday	7:15 a.m. - 4:30 p.m.
Saturday	CLOSED
Sunday	CLOSED

## ELECTRONIC BOOKS NOW AVAILABLE

Access to over 4000 electronic books is now available to all Minnesota residents through an agreement between netLibrary and MINITEX. Because records for more than 1600 of the titles have been added to the PALS online catalog, you may pull up information about an eBook as the result of a general search for resources on a particular topic. In addition to a standard location number, the book record will contain a long web address for the particular title. Clicking on the link will take you to the electronic book in netLibrary.

At that point you will have the option of browsing for 15 minutes or checking the book out for 72 hours. Although you may browse without setting up an account, to check out material for your exclusive use requires that you register with netLibrary. **The MSU library barcode on your MavCard has no connection to this electronic account.** Once you have set up a netLibrary userid and password, you may check out available titles from them.

During the 72-hour checkout period, you may log into your netLibrary account from any computer with an Internet connection. After you enter your userid and password, you can view the books in your account. You may use netLibrary search features to find particular words or phrases in the text. For example, if you are reading a book on basketball, you can search for all the paragraphs that contain the word "dribbling" and read only those sections. You can also display the table of contents of the book and jump to any chapter. In addition, netLibrary provides a link to a dictionary, allowing you to look up unfamiliar words in the text without leaving your computer. While a book is checked out to you, no one else can view the contents of that title, even for browsing. When your checkout period expires, the book is "returned" to netLibrary automatically.

From the netLibrary home page, you can download their eBook Reader personal software that allows you to read eBooks offline on a laptop. You can copy and print only a page at a time from netLibrary books no matter what computer you use. Although netLibrary does not monitor what an individual checks out, they caution that "if a suspicious usage pattern indicative of excessive printing or copying is detected," netLibrary logs the activity and sends a warning to the user.

Many classic books that are no longer subject to copyright restrictions are also available through netLibrary. To discover all the netLibrary titles available, use the QuickLINKS connection from the Library home page to select "Databases." Then click on eBooks. Some works by authors such as Charles Dickens or William Shakespeare may be available in more than one edition. In order to search all available records in netLibrary, be sure to check "search public eBooks" on their screen before you begin your search.

If you have questions about any Library services or collections, including eBooks, stop by the Reference Desk on the first floor, phone 507-389-5958, or click on the "Ask Us a reference question" link at the bottom of the home page: [www.lib.mnsu.edu](http://www.lib.mnsu.edu)

## FINAL CONSTRUCTION NOTES

Construction crews have left Memorial Library. Staff members from Information and Technology Services, MnSCU/PALS, and the MnSCU Campus Service Unit have moved into their new work areas on the third floor. An open house is planned for May 10. The renovated area at the north end of the floor is ready for the book collection PS3505 through QA269 that has been displaced this semester.

During the summer, library staff and student assistants will shift those books from their temporary shelving in the southwest corner of third floor to their permanent location. Once the books have been moved, computer workstations and other furniture will be installed to provide space for library users to study and do research.