OLAC NEWSLETTER
Volume 21, Number 2/3
June/September, 2001

TABLE OF CONTENTS

EVERYTHING YOU ALWAYS WANTED TO KNOW

DVD CATALOGING GUIDELINES

FROM THE EDITOR
Kay G. Johnson

This double-issue of the OLAC Newsletter features the minutes and conference reports from the ALA Annual Conference in San Francisco. Take a look at the Executive Board and Cataloging Policy Committee minutes to see if you wish to run for OLAC office or volunteer to serve on CAPC. Calls for nominations and volunteers are in the "Announcements" section of this issue.

The Nancy B. Olson award is the highest honor offered in the AV Cataloging world. Last year, no one won this award. If you know of a worthy candidate, please nominate them. The award announcement is on p. 41-42 of this issue.

In addition to Nancy Olson's ever interesting "Everything You Always Wanted to Know" column, she has contributed a special feature on cataloging DVDs (p. 50-55). You will want to bookmark those pages and share with other AV catalogers.

I found editing this issue particularly rewarding because of all the interesting articles and variety of contributors. No, I'm not suggesting publishing a double-issue once a year, but I do encourage you to read the columns from the OLAC presidents, Ian Fairclough's Outreach and Advocacy Report, and Jay Weitz's News from OCLC. Changes on the national front are outlined in the MARBI and CC:DA reports. Meredith Horan has steered CAPC well in keeping OLAC at the forefront of AV cataloging networking and outreach. I strongly recommend that you read Jean Weihs' report on GMDs in the CAPC minutes (p.12-14) and see her survey results under "CAPC" on the OLAC Web site (http://www.olacinc.org/capc/gmd.html).

OLAC is gearing up for its next conference. Take a look at p. 39 for details. Even though the conference is a year away, you can reserve your hotel room immediately Amazing!

Mary Konkel, Vicki Toy-Smith, Barb Vaughan, Nancy Olson and the OLAC officers deserve a big "thanks" for regularly contributing high-quality columns for the OLAC Newsletter. It is fantastic working with such dedicated professionals.

CONTRIBUTIONS DEADLINE FOR DEC. ISSUE IS NOV. 1, 2001

FROM THE PAST PRESIDENT
Lowell Ashley

As I write my final "From the President's" column, I am happy to report that the planning for the 2002 OLAC Conference in the Twin Cities is moving along nicely, under Conference Program Planning Committee co-chairs, Betsy Friesen and Bobby Bothmann. A new Working Group on the Future of the OLAC Conference has been established, chaired by Sheila Smyth. The working group includes of many of the past Conference Program Planning Committee chairs and will present its final report and recommendations to the OLAC Executive Board in January 2003. Our Outreach/Advocacy Coordinator, Ian Fairclough, has accomplished a great deal in his short tenure in this new OLAC office, and I am sure his efforts will be a positive force for the future growth of OLAC. CAPC, under Meredith Horan's very capable leadership, is addressing many important questions and continues to be an authoritative voice for audiovisual cataloging issues.

I would like to thank Jean Weihs for her presentation to CAPC in June reporting the results of her GMD survey This project was supported by an OLAC research grant. The CAPC meeting was attended by many guests, an indication of the considerable interest in this question. Jean's report is available on the OLAC Web site under CAPC.

I am very grateful to all of you who have generously given your time and talents in the service of OLAC, and I encourage everyone to take an active part in our organization. To those of you who have expressed interest in some committee or activity and have not yet been appointed, I urge you to continue to let members of the board know about your willingness to serve. Persistence does eventually pay off.

Finally, I want to express my special appreciation to the OLAC Executive Board and to the many OLAC members whose efforts and support make OLAC such an effective and rewarding organization. I am sure our new OLAC president, Kevin Furniss, will do an excellent job, and I wish him well. It has been an honor and a pleasure to serve as your OLAC president this past year, and I look forward to continued engagement in OLAC and the advancement audiovisual cataloging.

FROM THE PRESIDENT
Kevin Furniss

It is a great pleasure for me to assume the presidency of this wonderful organization. Of course I "stand on the shoulders of giants;" the work of previous presidents and boards has shaped and developed OLAC into a unique and powerful organization within the cataloging community. With the support of the board and the membership I will do my best to help OLAC continue to grow.

By way of introduction, I am the Cataloging/Systems Support Librarian at Denison University, a four year liberal arts college in Granville, Ohio, about thirty miles east of Columbus. I joined OLAC in 1992, but as I was living in Athabasca, Alberta at the time, the opportunities to contribute weren't great. I attended my first OLAC conference in 1996, shortly after moving to Rock Hill, South Carolina to work at Winthrop University I had a wonderful time at that conference. While I met a lot of great people, my overwhelming thought during the conference was how wonderful Charlotte, N.C. would be as a host city. Well, lo and behold, I served as local arrangements chair for the 1998 Charlotte conference. Serving in that capacity, along with a great committee, reinforced my positive feelings toward OLAC and left me encouraged to contribute even further.

Our immediate Past President, Lowell Ashley, has done a fantastic job this year, and I thank him for easing the transition. I look forward to working with Lowell and continuing board members, Kay Johnson (Vice-Pres., Pres-Elect and current OLAC Newsletter Editor-in-Chief), Nancy Holcomb (Secretary), Jan Mayo (Treasurer), and Meredith Horan (Cataloging Policy Committee Chair), to build upon what we've accomplished. On a personal note, I'm particularly interested in working with the Working Group on the Future of the OLAC Conference, but OLAC has many other areas in which it can make a contribution. Please keep those ideas coming! Whether you channel them through a board member, through our Outreach-Advocacy Coordinator, Ian Fairclough, or by posting a message on the OLAC-List electronic discussion list, we need your suggestions, recommendations, and support. OLAC's strength has come through the contributions of its members, and I encourage you to become involved. Not only does it look good on your curriculum vitae, it's a heck of a lot of fun!

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TRESURER'S REPORT
1st & 2nd Quarters
Through December 31, 2000
Jan Mayo, Treasurer

	1st Quarter	2nd Quarter
INCOME		
Memberships	$737.50	$3,522.00
Dividends	$156.70	$150.43
Royalties		$23.40
TOTAL	$894.20	$3,695.83
EXPENSES		
ALA		$210.00
Board Dinner	$171.89	
Conference Scholarship	$337.00	$756.24
Stipends	$1,050.00	$150.00
Account Fees		
Check fee	$2.70	$1.65
Annual fee	$80.00	
Returned check		
Postage & Printing	$1,704.28	$2.084.98
TOTAL	$3,345.87	$3,202.87

TRESURER'S REPORT
3rd &: 4th Quarters
Year-To-Date
Through June 30, 2001

	3rd Quarter	4th Quarter	Year-To-Date
OPENING BALANCE			$12,793.71
INCOME			
Memberships	$1,356.00	$5,358.31	$10,973.81
Dividends	$127.67	$101.15	$535.95
Royalties	$166.35		$189.75
TOTAL	$1,650.02	$5,459.46	$11,699.51
EXPENSES			
ALA	$300.00		$510.00
Board Dinner	$177.22		$349.11
Conference Scholarship			$1,093.24
Stipends	$950.00		$2,150.00
Account Fees			
Check fee	$1.95	$2.80	$9.10
Annual fee			$80.00
Returned check		$54.00	$54.00
Postage & Printing	$1.623.65	$1.538.81	$6951.72
TOTAL	$3,052.82	$1,595.61	$11,197.17
CLOSING BALANCE			$13,296.05

MEMBERSHIP AS OF JULY 15, 2001

Personal: 371
Institutional: 260
Total: 631

**ONLINE AUDIOVISUAL CATALOGERS
CATALOGING POLICY COMMITTEE (CAPC)
ALA ANNUAL CONFERENCE
San Francisco, California
June 15, 2001**

Minutes

The meeting was called to order at 7:30 PM. by Meredith Horan, CAPC Chair. Members present included: Meredith Horan, Greta de Groat, Iris Wolley, Steven Miller, David Reynolds, John DeSantis, Robert Freeborn, Rebecca Lubas (intern) and Lisa Bodenheimer (intern). Ex officio members present included: Vicki Toy-Smith (CC:DA Audience Observer), John Attig (MARBI Liaison), and Ann Caldwell (NACO-AV Funnel Coordinator). Ex officio member David Procházka (NACO-AV Assistant Coordinator) was unable to attend.

1. Chair Meredith Horan welcomed new CAPC members Steven Miller and Robert Freeborn and interns Rebecca Lubas and Lisa Bodenheimer. There were 41 guests. Members and guests introduced themselves.

2. Minutes of the CAPC meeting from January 2001 could not be approved as the March newsletter had not yet reached all of the OLAC membership.

3. Subcommittee reports

   a. Authority Tools (I. Wolley)
   Iris Wolley described the *Bibliography of Authority Tools for AV Catalogers* and reported that it is on the OLAC Web site in its final form, but will be updated periodically. David Procházka, its current editor, will be calling for new titles to be added between August 2001 and February 2002, along with people to review them and create annotations for them. He plans to do his final updates next February.

   b. Source of Title for Internet Resources (I. Wolley)
   Iris is taking over the final development of this document. She reported that it is essentially complete as to content but needs some tweaking, a bit of rewriting, and a new format. The Task Force on Source of Title Note for Internet Resources, who coordinated this project, included Marcia Barrett (Chair), Becky Culbertson, and Louise Reis. The project began as an investigation into what parts of a Web site are used for source of title notes, how to define them, and which ones might be prescribed sources. Two documents were produced: *Source of Title Note for Internet Resources*, submitted by Marcia Barrett, and a second document comprising the text of the first one and graphics of the examples. Iris requested that CAPC members review both documents and report to Iris by the end of July, especially as to format. URLS for these documents can be obtained from Iris.

4. NACO-AV Funnel (A. Caldwell)

   Ann Caldwell reported the statistics mounted on the PCC Web site for the LC fiscal year running from Oct. 1, 2000 through Mar. 31, 2001. The NACO-AV Funnel added 954 new names, 5 new series, and changed 159 names, an excellent contribution. LC has expressed concern about low producers and people who have not contributed anything. In some cases, people have retired or left an institution, their positions have not been filled, and the institution has not continued to participate in the project. LC has asked who should be put on inactive status, and Ann has put several institutions on inactive status,

even though she is not exactly sure what this means. From now on, when Ann calls for volunteers to be trained for the Funnel, she will be asking for a more firm commitment that people will be contributing records. Collectively, though, the AV Funnel has been one of the most productive NACO funnels.

5. MARBI (J. Attig)

John Attig reported on current proposals and discussions before MARBI, as follows:

Repeatability of the 508 field (200 1-07). The basic proposal is supported by CAPC, but there was no interest in merging the 508 and 511 fields into one. Additional items of a subfield 3 and subfield u within the 508 will probably become separate proposals. Jane Johnson expressed AMIAs concern that in the case of a single work with multiple titles, making the 508 repeatable might encourage putting multiple titles on a single bibliographic record inappropriately.

DVDs in 007 for videorecordings (2001-08). Coding for DVDs is not clear. There is no code for DVD, and in some cases the term "optical disc" may not apply. This will probably end up with two values, for analog and digital DVD.

Additions to 007/10 for sound recordings (2001-10). The proposal is to add and redefine some elements, dealing mostly with archival types of sound recordings. Since these are technical, CAPC decided not to discuss them.

Expanding Field 046 for Other Dates (Discussion paper 2001-DPO4), especially for electronic resources. As part of mapping qualified Dublin Core to MARC, it was discovered that there are several dates that can be recorded in qualified DC that don't have a good place in MARC records. The suggestion is to use field 046 (expanded version of the date codes in fixed fields) for date modified, date valid, or date created. There are issues here that have more implications than format. John urged CAPC members to look at the paper and think about its implications.

For details on the progress of these MARBI discussions, see the MARBI report elsewhere in this issue.

6. CC:DA (J. Attig)

John first reported on the revisions to chapter 9 of AA CR2. The text of the revision was sent to the publisher in April, and JSC has received back the typeset version. It is in the final stages of proofreading and may be published by the end of July. There is no word on its final form, or how it will be announced or distributed. Updates to the index for the last few revisions to AACR2 may be published along with the revisions to chapter 9. John has received the publisher's permission to distribute the revisions in advance of publication to a small group of OLAC members who volunteered to work on informing the cataloging community of these changes and providing some orientation/training information on a Web site. He recommends having the site up by the time the revisions are published, and publicizing it widely.

Chapter 9 changes may not be as extensive as the upcoming changes to chapter 12. In conjunction with chapter 12 revisions, input to CONSER via Jean Hirons was urged, since CONSER has been looking at only print and networked resources as examples of integrating resources. Anyone having examples of integrating resources in formats that are non-print and non-networked, such as slides or CD-ROMs, should send them to Jean.

Other CC:DA matters John mentioned included the implications of chapter 12 revisions for certain types of materials, one of which is the definition of integrating resources, particularly as it applies to cartographic materials. Another matter is the recommendation that area 3 be eliminated from chapter 9 and that the information currently in area 3 be placed in notes.

Subsequent to these recommendations, the cartographic materials community responded that certain critical pieces of information on the nature of the content of the resource being described need to be given in area 5 along with the nature and extent of the carrier, because they are related, and that this needs to happen whether the resources are direct or remote. They are asking for a different sort of revision of the rules for specific characteristics. Suspecting that cartographic materials are special in this regard, John had put out a brief e-mail discussion paper asking if the situation might apply to other types of formats. Is this situation more broadly based than cartographic materials? Greta de Groat responded that she sees implications for several types of non-book materials, for example photo CDs (photograph on CD-ROM, or on a slide, or on a piece of paper, all with the same intellectual content) and motion pictures (on videotape, on videodisc, or on 16-mm. film, again with the same intellectual content) so that other chapters of AACR2 could be affected. John said that taking this seriously would mean rewriting the rules in the light of a statement in the revised 0.24 that says to treat all aspects of the item essentially equally; this is the first time we're being asked whether we really meant it.

John said that there are some inherently tangled concepts here, and the SMDs in chapter 3 do mix aspects of content and carrier and they can't be separated. Many of our SMDs contain hidden implications. It's already a mess; how compelled are we to try to clean it up? Iris Wolley responded that she is not sure that what the maps people want to do will clear up the issues of content and carrier for other formats. But why not look at it?

7. Reports/Discussions

   a. Abstract Writing Primer (S. Holmes)
      Sheryl Holmes reported on the Task Force on 520 Summary Notes that she chairs. In some formats 520s are mandated; in others they are optional, and there are very few detailed guidelines as to how they should be created as to style and content. In light of the increased use of keyword searching, this is a timely topic. The group is well into the information gathering stage. They have compiled a draft bibliography, most of which is annotated. It is in the process of being posted to a Web site. They are also collecting examples; most of the examples they have to date are for computer files and videos. The group members at ALA plan to meet and discuss how to distil this information into something useful soon.

b. DVD Primer (R. Freeborn)
    Robert Freeborn reported on the DVD Cataloging Task Force working on a primer for cataloging of all sorts of DVDs. Other members are Nancy Olson, Sueyoung Park, Scott Diefenberg, and Verna Urbanski. The group's charge is to develop guidelines that will provide an introduction to DVDs, explanations of the types of DVDs, discussion of problems associated with identifying relevant information, suggestions for successful cataloging of DVDs, MARC-encoded examples, and a bibliography. They have not decided whether to publish the guidelines online, in print, or both. They plan to have everything except chapter-by-chapter recommendations done, including the bibliography, by next spring. Robert's complete report will be available on the OLAC Web site.

c. Core for Maps (A. Caldwell)
    Ann Caldwell reported, as Chair of the PCC Standing Committee on Standards, on the group she had appointed to draft a core standard for maps, the only format not yet having a core standard. The group consisted of Paige Andrew, Chair (Penn State), Nancy Holcomb (Cornell), Nancy Kandoian (New York Public Library), Mary Larsgaard (UCSB), Rebecca Lubas (MIT), and Barbara Story (LC's Geography and Map Division). The group's charge was left open, not specifying what type(s) of cartographic materials to cover, or whether to do one core or several cores for the different types of cartographic materials. They chose the one-stop-shopping approach, covering all of the cartographic formats. They also discovered that they needed to use elements from some of the other core standards, such as computer files; this is the first core standard to do that on a regular basis. The Standards Committee has not yet discussed this core but will be reviewing it at ALA. After review it may be returned to the task group for revisions or clarifications; the final version will then go to the PCC Policy Committee and then it will be available for use.

d. GMD Survey Results (J. Weihs)
    Jean Weihs from the Canadian Library Association reported on her survey on the General Material Designation (GMD) that was funded by the OLAC Research Grant. She wanted to do this study because she was one of two people responsible for the original then-called General Medium Designations, Ben Tucker being the other, back in the 1970s. The list was designed to cost libraries the least money. Jean wanted to know if the GMD still had use in the 21st century, so she drafted a survey and had it mounted on a Web site. She contacted 54 professional journals and organizations worldwide to publicize it. Of these, 34 said they would put the survey in their journals and/or on their Web sites; 10 declined; 11 did not reply but may have advertised it. Of all of these, only 158 [157 in final report] responses were received. Jean summarized these responses, in terms of geographic area and type of library.

    The survey asked libraries what they had in their collections, and whether they used GMDs. The most used GMDs were videorecording and sound recording; the least used GMD was manuscript. The use of music, art original, globe and chart is not widespread.

One part of the survey that was very interesting was the understanding of the GMD. The survey asked whether the GMD was understood by library users and catalogers. Everyone understood globe. Catalogers understood Braille, slide, and filmstrip 100%. Least understood by users were realia, diorama, and interactive multimedia (not sanctioned by AACR2 but Jean was asked to include it). Least understood by catalogers were interactive multimedia, activity card, and picture. Six GMDs were better understood by users than by catalogers: art reproduction, chart, game, map, picture, and toy. The differences were not huge in this last category.

Some libraries use the GMD as a location device, assigning a different GMD to an item based on the department ordering it.

One thing that came through quite strongly is that people do want to retain General Material Designations. People said that they are even more important in this era of Web catalogs.

Issues for consideration: preservation of standards for derived cataloging; costs involved in changing GMDs to suit individual libraries; misunderstanding of the role of the GMD; general vs. specific GMDs (it takes a long time to get international agreement on these); the difficulty in determining how to slot an item into a particular GMD; unhappiness with the GMD electronic resource because the public thinks of electronics in a much broader way than the GMD, but people don't want to go back to computer file either; formats that are no longer used, such as motion picture, filmstrip, etc. that are now in a different format. Several people said they would like separate electronic resource GMDs for those that are physical format and those that are remote access.

There was unexpected added value to the survey. Several respondents said that the exercise was very helpful in opening up a dialog between their reference and cataloging departments. Others said that it really made them think about the GMDs and that they had changed their minds about the GMD and its usefulness when they did the survey.

In answer to a question, Jean reported that the GMD text was used; 12 people reported that they used it. Some of these said that they used it for textbooks.

Someone in the audience reported that many online catalogs are indexing the GMD term, whether as part of the title, or in a separate index, or combining it with other pieces of information from the MARC record to help specify the format of the material.

Someone else asked whether librarians are talking about the usefulness of the GMD as a way to narrow search results in the catalog. Yes, that was mentioned in the survey results.

The final version of Jean's report will be sent to the OLAC-List, and mounted on the OLAC Web site.

e. Proposed RIs concerning uniform titles for video cataloging (G. de Groat)
   Greta had come to the last CAPC meeting with a list of problems she had encountered with uniform titles for video cataloging and some suggested solutions. At this meeting, she presented her proposed rule interpretations. Most are either an adaptation or extension of a rule interpretation that already exists, or a clarification of practice as it seems to exist already. On 1.6 concerning television series, since there seems to be no consensus on this, the proposal consists of a general rule and an option. On 25.SB on when to qualify two options are proposed, and one or the other needs to be chosen. Option 1 adapts LC practice for monographs to radio and television programs, adding a qualifier to the title. Option 2 seems to be what people are actually doing currently basically a more broad application of qualifiers than in any other LC rules, except perhaps for serials. Two people spoke in favor of having the two options available for doing television series. The 25.SB option has to be decided upon before these proposals go any further. It was decided to post Greta's report to the OLAC-List for comments from a wider venue than CAPC. [This has been done, with comments to be sent to Greta by the end of July]

8. New business. There was none.

9. Announcements.

   Jane Johnson announced that the Society of American Archivists and the Association of Moving Image Archivists are publishing the *AMIA Compendium of Moving Image Cataloging Practice*. Based on a survey of almost 100 questions, it presents a snapshot in time of the cataloging practices of 27 diverse institutions, thus offering a choice of various solutions to cataloging problems for moving images. It is on the SAA Web site now and is expected to be out in print by the end of June. At that time, the actual procedure manuals from these institutions will be available as PDF files, linked to the AMIA Web site.

10. Adjournment. The meeting was adjourned at 9:40 p.m.

Respectfully submitted,

Nancy H. Holcomb
OLAC Secretary

Recorded attendees: Greta de Groat, Steve Miller, Jean Weihs, Mary Konkel, Kay Johnson, John Attig, Cathy Gerhart, Catherine Leondardi, Matthew Wise, Francie Mrkich, Sherman Clarke, John Maier, Stephen H. Peters, Norma Hendrickson, Mary Wu, Maxine Sherman, Susan Leister, Bobby Bothmann, Mike Esman, Helen Schmierer, John Hostage, Marijo Wilson, Shelby Harken, Sandy Roe, Jane Johnson, Jeannette Ho, Diane Boehr, Walt Walker, Gene Kinnaly, Jam

Fletcher, Meredith Horan, Iris Wolley, Ann Caldwell, Sheryl Holmes, Lisa Bodenheimer, Robert Freeborn, David Reynolds, Rebecca Lubas, Lowell Ashley, John DeSantis, Vicki Toy-Smith, John Felbinger, Gayle Porter, Kevin Furniss, Becky Culbertson, Sueyoung Park, Marilyn Hackett, Sue Ann Gardner, Laurel Jizba, Nancy Holcomb.

ONLINE AUDIOVISUAL CATALOGERS
EXECUTIVE BOARD MEETING
ALA ANNUAL MEETING
San Francisco, California
June 16, 2001

Minutes

1. Call to Order, Introductions, Announcements (L. Ashley)

   President Lowell Ashley called the meeting to order at 4:00 PM. Board members present included: Lowell Ashley (President), Mike Esman (Past President), Kevin Furniss (Vice-President/President-Elect), Meredith Horan (CAPC Chair), Kay Johnson (Newsletter Editor), and Nancy Holcomb (Secretary). Treasurer Jan Mayo was unable to attend. There were two guests: Bobby Bothmann (reporting on plans for OLAC Conference 2002) and Cathy Gerhart (reporting on OLAC/MOUG Conference 2000).

   The special membership ballot item to amend the bylaws to allow the Executive Board to vote on issues by e-mail was passed.

   In February 2001, the Executive Board approved motions by mail ballot to pay a travel stipend for Jean Weihs to attend ALA Annual and report to OLAC on her GMD research project, and to pay an additional meeting attendance stipend for Cathy Gerhart for attendance at two OLAC meetings in two separate capacities (Board member and Conference Program Chair).

2. Secretary's Report and Approval of Minutes (N. Holcomb)

   Minutes from Board meetings in October 2000 and January 2001 were approved.

3. Treasurer's Report

   No treasurer's report was given. See elsewhere in this issue for written Treasurer's report.

4. Newsletter Editor's Report (K. Johnson)

The March 2001 issue of the OLAC Newsletter was not mailed until June 7/8. The next issue will be a combined June/September one; the deadline for contributions will be August 1. Michelle Robertson is working on the combined index, and it may be ready later this summer. The new membership directory will be out before the end of the year; no specific date has been set yet. Lowell reported that he hopes to be able to work on a Web version of the directory later this summer.

5. Outreach/Advocacy Coordinator's Report (L. Ashley for I. Fairclough)

    Ian Fairclough submitted a written report from which the following items were taken.

    Philip Hider (Singapore) wrote an article for the Singapore Libraries Bulletin on his attendance at the OLAC/MOUG Conference last October in Seattle. It was to have been published in April. OLAC currently has three members from Singapore.

    The fact that "Inc." is at the end of OLAC's name may be off-putting to some people since professional associations usually don't have this as part of their names. The Board will consider investigating whether or not it is necessary to include "Inc." in OLAC's name.

    Ian worked with Glenn Patton to get a message about OLAC included in the group of filler messages that display at logon to OCLC when the space isn't needed for OCLC announcements. Ian also posted a recruitment message for OLAC on Autocat.

    In connection with outreach/advocacy the Board discussed the need for a new OLAC brochure. OLAC is looking for someone to create a promotional brochure, as advertised in the March 2001 issue of the OLAC Newsletter.

    The Board discussed having a booth for OLAC publicity and recruitment at the ALA exhibits. More information is needed on how this could be done; publicity booths at state library association conferences might be more effective since they would reach school librarians and public librarians who ought to be interested in the work of OLAC. Meredith Horan spoke in favor of OLAC-sponsored tours in conjunction with ALA, as Ian had arranged in January at ALA Midwinter.

6. Old Business

    a. Working Group on the Future of OLAC Conferences (L. Ashley)
        The Board discussed the membership of the Working Group on the Future of OLAC Conferences, which has not yet been finalized. The group will submit interim reports to the Executive Board at Midwinter and Summer meetings 2002, and its final report at Midwinter meeting 2003.

    b. Credit card for OLAC Treasurer
        The Board decided that the Treasurer should not pursue trying to arrange for a credit card that could be used by more than one person.

    c. OLAC/MOUG Conference report and disbursement of proceeds (C. Gerhart)
The Board discussed and accepted the final report on the October 2000 conference, submitted by Cathy Gerhart. The Board also approved the President's disbursement plan for the proceeds from the Conference. Disbursement will be made proportionally based on conference attendance of OLAC and MOUG members, with proceeds from attendees that were members of neither OLAC nor MOUG, or members of both, being split 50/50.

7. New business: OLAC Conference 2002 (B. Bothmann)

Bobby Bothmann, co-chair for the 2002 conference, reported on arrangements made to date. The Radisson Riverfront Hotel St. Paul will be the conference hotel. The conference will be held the last weekend in September, beginning on Friday and ending about noon Sunday. Bobby will contact Ann Caldwell about holding NACO training on Thursday. Cathy Gerhart, conference chair for the 2000 OLAC/MOUG Conference, gave helpful advice on hotel arrangements, the program planning committee, etc. Bobby is looking into a riverboat cruise/reception. Tour possibilities include an arboretum, the historical society, and parts of the University of Minnesota. There are plenty of restaurants near the hotel, and a bus to the Mall of America is two blocks away. Bobby Bothmann and Betsy Friesen will co-chair both local arrangements and program planning committees.

8. OLAC Web Site (L. Ashley for S. Neumeister)

Most of the reports and handouts from the OLAC/MOUG 2000 Conference workshops have been mounted on the Web site.

9. Closed session to discuss committee appointments (L. Ashley)

Announcements of the new appointments will be made later.

The meeting adjourned at about 6:00 P.M.

Respectfully submitted,
Nancy H. Holcomb, OLAC Secretary

ONLINE AUDIOVISUAL CATALOGERS
MEMBERSHIP MEETING
ALA ANNUAL CONFERENCE
San Francisco, California
June 16, 2001

Minutes

1. Call to Order, Introductions, Announcements (L. Ashley)

   President Lowell Ashley called the meeting to order at 8:15 P.M. OLAC officers, members, and guests introduced themselves. Current officers present included: Lowell Ashley (President), Kevin Fumiss (Vice-President/President-Elect), Mike Esman (Past-President), Meredith Horan (CAPC Chair), Kay Johnson (Newsletter Editor), and Nancy Holcomb (Secretary). Treasurer Jan Mayo was unable to attend. There were 27 guests.

2. Secretary's Report (N. Holcomb)

   Minutes from the Membership Meeting at the OLAC/MOUG Conference in October 2000 were approved as published in the December issue of the OLAC Newsletter. Because the March issue of the Newsletter has not yet reached most of the members, approval of the minutes from ALA Midwinter in January 2001, published in that issue, will be deferred.

3. Treasurer's Report (L. Ashley for J. Mayo)

   No treasurer's report was given. See written report elsewhere in this issue.

4. Newsletter Editor's Report (K. Johnson)

   The March issue was mailed June 7/8. The Newsletter Index is in process, as is the new Membership Directory. The deadline for contributions for the combined June/September issue is August 1.

5. Outreach/Advocacy Coordinator (L. Ashley for I. Fairclough)

   See written report elsewhere in this issue.

6. OLAC/MOUG 2000 Conference Wrap-up Report (C. Gerhart)

   There were 228 attendees, of whom 100 were OLAC members, 11 were MOUG members, 13 were members of both OLAC and MOUG, and 94 were unaffiliated. Cathy commended both the Program and Local Arrangements Committees for doing an excellent job. The proceeds of the conference, totaling almost $2000, will be split between OLAC and MOUG based on attendance. Most of the workshop materials from the conference are now on the OLAC Web site. The next OLAC Conference will be held in St. Paul, Minnesota, the last week of September 2002.

7. Report On the Survey General Material Designations (GMDs) in the 21st Century (J. Weihs)

   Jean Weihs gave a summary of the results of her survey that was financed by the OLAC

Research Grant. For a report, see minutes of the Cataloging Policy Committee (CAPC meeting) elsewhere in this issue. For Jean's complete final report, see the OLAC Web site (http://www.olacinc.org/capc/gmd.html).

8. Committee Reports:

   a. Cataloging Policy Committee (CAPC) (M. Horan)
   CAPC Chair Meredith Horan announced new CAPC members Robert Freeborn and Steven Miller, and interns Lisa Bodenheimer and Rebecca Lubas. She also summarized current CAPC activities. See separate minutes of the CAPC meeting elsewhere in this issue.

   b. 2002 OLAC Conference (L. Ashley)
   Bobby Bothmann and Betsy Friesen are co-chairs for this conference planned in St. Paul the last weekend of September 2002. A riverboat cruise reception is being planned as part of the conference.

   c. Elections Committee (L. Ashley for S. Smyth, Chair)
   Results: Kay Johnson is Vice President/President Elect.
   Amendment to the bylaws passed, allowing OLAC Board members to vote on agenda items by e-mail.

   d. Working Group on the Future of the OLAC Conference (L. Ashley)
   Lowell Ashley reported that this new Working Group is being formed, chaired by Sheila Smyth and including some previous conference chairs and people who have been deeply involved in conference planning. It will take an overview of our conferences and see if we should do something different, possibly refocus them in some way We hope that this Working Group will come up with advice that will keep our conferences vital and relevant in the future. They will give two interim reports, and a final report at Midwinter 2003.

9. Reports from Liaisons, Utilities, Library of Congress:

   a. ALCTS Media Resources Committee (L. Ashley)
   See separate written report elsewhere in this issue.

   b. MARBI (J. Attig)
   See separate written report elsewhere in this issue.

   c. CC:DA (V Toy-Smith)
   See separate written report elsewhere in this issue.
   Vicki Toy-Smith has served as CC:DA liaison for four years; she is stepping down, and OLAC will be seeking a new liaison.

   d. Association of Moving Image Archivists (L. Ashley for Jane Johnson) See separate written report elsewhere in this issue.
   Jane Johnson will serve as liaison to AMIA for an indefinite period until a permanent liaison can be appointed.

e. Music OCLC Users Group (L. Ashley for W Sistrunk) Our liaison, Wendy Sistrunk, had nothing to report.

f. OCLC (J. Weitz)
Jay Weitz had submitted a written report. He presented highlights from it. See separate written report elsewhere in this issue.

g. LC (G. Kinnaly)
Gene Kinnaly presented highlights from the written Library of Congress report submitted by David Reser.

John Attig asked about the shift at LC toward electronic resource cataloging. Gene reported that LC is trying to get book caralogers to be responsible for electronic resources in their areas. The change is progressing with orientation and training sessions.

In answer to another question, Gene said that LC is cataloging Web resources because some excellent and authoritative sources are being requested, and it is much better if a library creates a catalog record for such a resource using controlled vocabulary etc. than having to depend on a Web index to find it. We cannot catalog the entire Web. But we can catalog parts of it that have been carefully vetted by Reference staff.

10. New Business:

A question was asked about the new category of membership, "contributing member" as to its purpose and the rationale behind it. Lowell Ashley explained that it was offered to give people an opportunity to make a contribution to OLAC along with the dues. There is no monetary goal or need in mind that the money is earmarked for; it will go into the general fund.

Another question was raised about OLAC's membership numbers. The membership is growing slowly; it is hoped that OLAC can encourage more members outside of the U.S. and Canada in the future.

11. Introduction of New OLAC President, and Adjournment:

Lowell Ashley passed the gavel to the new President, Kevin Furniss, who adjourned the meeting at about 9:45. It was followed by a Question and Answer Session.

Respectfully submitted,

Nancy H. Holcomb
OLAC Secretary

Recorded attendees: Jay Weitz, Jean Weihs, Verna Urbanski, Sue Ann Gardner, Bobby Ferguson, Iris Wolley, Sheryl Holmes, Vicki Toy-Smith, Nancy Holcomb, John Attig, Maxine

Sherman, Meredith Horan, Jeannette Ho, Linda Behrend, Kay Johnson, Cathy Leonardi, Scott Piepenburg, Andrea Kappler, Steven Miller, John Felbinger, Francie Mrkich, Sueyoung Park, Larry Creider, Gayle Porter, Mary Konkel, Rob Freeborn, Gene Kinnaly, Russell Wong, Lisa Bodenheimer, Jeanne Piascik.

REPORT ON OLAC OUTREACH/ADVOCACY ACTIVITIES
JANUARY-JUNE 2001

Submitted by Ian Fairciough, Outreach/Advocacy Coordinator

Since the midwinter OLAC meetings in Washington, D.C., people have communicated with the coordinator about activities related to outreach and advocacy as follows:

Philip Hider [Singapore] reports on his attendance at the Seattle conference:

" ..... I finally got round to writing up the article I promised for the Singapore Libraries Bulletin; Rohaya [Mohammed] also contributed. It's about 3,500 words and will be published in the next issue, coming out probably in April. It covers "What is OLAC," six of the workshops, and other bits about the conference and Seattle. I've added the OLAC website address, plus membership details (US$20 for overseas members, both personal and corporate right?). So the Singapore librarians will get to know a bit about OLAC anyway. Will also apply for membership on behalf of SILAS..."

Joanna Fountain (Univ. of Texas) reports: "I handed out copies of previous issues to my cataloging class this Spring, and I believe they all subscribed to the OLAC list for at least that period—maybe still. And I have mentioned the group to a couple of people one-on-one, giving them the URL for our web site. That's it on the outreach side."

Joanna continues, "I wonder if the "Inc." at the end of the name isn't somewhat off-putting for people who may not want to be associated with a commercial entity—which that abbreviation tends to imply. It doesn't look quite right on a list of professional memberships, if one includes that, so I usually don't. Any thoughts on this?"

Kay Johnson (Univ. of Tennessee, Knoxville) comments:
"I ... am in need of either a traveling OLAC promotional kit or advice on sponsoring a booth or giving a talk at the next Tennessee Library Association conference. I am in no hurry; the next TIA Conference is in March 2002."

Lowell Ashley (Smithsonian Institution) announced OLAC meetings taking place at the ALA conference, on OLAC-LIST and AUTOCAT.

Ian Fairclough (Marion Public Library) wrote a message for display at logon for OCLC WorldCat users. Glenn Patton [OCLC] reports: "Ian, I've shortened this slightly and have submitted it for inclusion in the file of "filler" logon messages that are used in rotation when the space is not needed for time-dependent messages and announcements. I hope it generates some new interest in OLAC membership! —Glenn"

Fairclough also posted a recruitment message to AUTOCAT. Shortly afterwards, another person posted a request to AUTOCAT for information about any lists concerning audiovisual cataloging. Douglas Winship, AUTOCAT list comoderator, replied to the list that he had forwarded a copy of the recruitment message directly to the requester, and Winship is now himself a subscriber to OLAC-List.

The Outreach/Advocacy Coordinator requests that OLAC members communicate to him news of any actions that qualify as outreach or advocacy, so that they can be appropriately reported and credited.

Respectfully submitted,

Ian Fairciough
Internet: ifairclough@aol.com AND ifairclough@hotmail.com (please send to both)
Tel. 740-387-2424 (Voice/Fax)

OLAC/MOUG CONFERENCE HANDOUTS AVAILABLE

ALL the keynote, workshop and poster session handouts from the OLAC/MOUG Conference in Seattle last October are now available on the OLAC Web site at http://www.olacinc.org/conferences/2000.html.

Handouts are either as PowerPoint (ppt), Microsoft Word (doc), .pdf or HTML format:

Thanks to all who gave their permission for the handouts to be put on the Web.

Sue Neumeister
OLAC Web Coordinator

CONFERENCE REPORTS
Mary Konkel, University of Akron
Column Editor

REPORTS FROM THE
2001 ALA ANNUAL CONFERENCE
San Francisco, CA

ALCTS MEDIA RESOURCES COMMITTEE
Liaison Report
Submitted by Maxine Sherman
Cuyahoga County (OH) Public Library

The minutes of the January 2001 meeting were read and approved, and the various liaison reports were given. NLM reports that their classification scheme is now online, in Beta version, and is free to all. They expect it to remain available without charge.

Lowell Ashley, from the Smithsonian Institution Libraries, gave the update on the Media Resources Committee Web site. All reports should be posted on the Web site, however, there has been a problem with the server switching some of the file names between upper and lower case, and many of the links do not work. All reports should be sent to Shondra Russell to be posted on the Web. Do NOT use both upper and lower case in file names.

Program Committee Report. Problems were discussed in setting up the June 2001 MRC sponsored program "Lessons for the Future." The proposal was selected first and it was difficult to find people to cover the topic requested. It was decided that a longer timeframe for preparation is necessary. By midwinter 2002, 6 months earlier than usual, planning must start for the annual conference in 2003. It was suggested that a literature search be done to see who wrote about the subject and approach the authors as possible speakers. Web sites and discussion lists should also be consulted.

Brian McCafferty, of the standards subcommittee, reported that they had completed work on a proposal for the repeatability of field 508, which was coming up for discussion at MARBI that afternoon.

There was a discussion regarding the Networked Resources and Metadata Committee (NRMC), including how to minimize duplication of efforts and prevent conflict between the MRC and NRMC. One point of discussion, unresolved, is whether or not we can deal with remote access.

Diane Boehr, of NLM, is resigning as chair after the June 2001 conference. The committee chair is appointed by ALA, and it is not known at this time, who it will be.

MACHINE-READABLE BIBLIOGRAPHIC INFORMATION COMMITTEE (MARBI)
Liaison Report
Submitted by John Attig
Pennsylvania State University

The Machine-Readable Bibliographic Information (MARBI) Committee and the USMARC Advisory Committee met for three busy sessions during the ALA Annual Conference in San Francisco, CA. The following items will be of interest to OLAC members:

Proposal No. 2001-07: Repeatability of Field 508
This proposal, which was jointly sponsored by OLAC, ALCTS Media Resources Committee and the Association of Moving Image Archivists (AMIA), was to make field 508 repeatable. The rationale for this was to allow overly large lists of credits to be broken into separate fields, particularly in cases in which there are multiple "layers" of credits (e.g., choreographers and composers). The proposal was approved.

Proposal No. 2001-08: Coding DVDs in Field 007 for Videorecordings
This proposal called for a new value (v=DVD) in 007/04 (videorecordings) and renaming of code "g" to Laserdisc in order to allow DVDs to be distinguished from older optical discs. There was considerable discussion as to the nature of the distinction between DVDs and Laserdiscs, as well as whether the dimensions of the disc should be a separate data element, or was part of the definition of the types of discs in 007/04. It was decided to remove the dimensions from the definitions of codes "v" and "g" and the proposal was approved. If further work is needed on the coding of dimensions of discs, it will have to be another proposal.

Proposal No. 2001-10: Additional Codes in Field 007/10 for Sound Recordings
The proposal suggested an expansion of the list of types of materials used in the manufacture of sound recordings and dealt primarily with archival copies of early recording technologies. After considerable discussion, it was decided that there had not yet been sufficient consultation with sound recording archivists and the proposal was tabled for further work.

Discussion Paper No. 2001-DP04: Expanding Field 046 for Other Dates
This discussion paper (which continued the discussion begun in Discussion Paper 2001-DP03 at Midwinter) suggested ways in which certain types of dates not previously recorded in MARC 21 bibliographic records might be coded. In particular, three categories of dates supported in the Qualified Dublin Core Metadata Element Set were considered: date modified, date created and date(s) valid. At Midwinter, it was recommended that field 046 was the appropriate place to code these dates. In San Francisco, it was decided that each type of date should be coded in distinct subfields (rather than trying to use subfield $a for different types of dates). In a separate discussion, it was decided that it was not feasible or desirable to reconcile the subfields defined in field 046 in the Community Information format with those defined in the Bibliographic format. Specific proposals for field 046 will be developed for consideration at Midwinter 2002.

In other action, MARBI:

- Approved proposals relating to the revised rules for continuing resources, including making field 260 repeatable, adding code "i" for integrating resources in Leader/07 (BibLevel), adding code "k" for continuously updated in 008/18 (Frequency), adding codes "l" for updating loose-leaf and "w" for updating Web site in 008/21 (Type of serial or integrating resource) and adding code "2" for integrating entry in 008/34 (Successive/Latest entry) [Proposal 2001-04 and 2001-05];
- Approved a proposal on the coding of field 041 (Language) which, among other things, will make it standard practice to give each language code in a separate subfield, rather than "stacking" several codes within a single subfield. The existing practice, while it will be made obsolete, will continue to be supported by the major utilities because of the existing records in their databases. [Proposal 2001-06];
- Approved the final mapping of East Asian characters to Unicode [Proposal 2001-09];
- Discussed various options for supporting multilingual authority records in MARC. The majority of participants favored an approach that would add to each heading an indication of the context in which the heading or reference would be appropriate (e.g., appropriate in an English-language catalog). Further development and testing of this approach will be needed before specific proposals are drafted. [Discussion Paper 2001-DP05];
- Briefly discussed a number of issues regarding the encoding of publication patterns in the MARC Holdings format [Discussion papers 2001-DP07-11].

As a bonus and with apologies, the following is a summary of the MARBI meetings at Midwinter 2001 in Washington, DC:

- MARBI discussed the conventions for recording narrators in fields 508 and 511. It was decided that the distinction between on-screen narrators (511) and voice-over narrators (508) was not worth making, and that field 511 should be used for all narrators. No proposal is required; the MARC documentation will be updated. [Discussion Paper 2001-DP01];
- MARBI began its discussion of types of dates that do not currently have a place in the MARC formats, such as date created, date modified and date valid. As indicated above, the decision was that MARC should have a place for such dates and that field 046 (Other dates) was the appropriate place. The discussion was continued in San Francisco (above). [Discussion Paper 2001-DP03]

Further information on all of these proposals is available on the MARC Advisory Committee Web site at http://lcweb.loc.gov/marc/marcadvz.html

COMMITTEE ON CATALOGING: DESCRIPTION AND ACCESS (CC:DA)
Liaison Report
Submitted by Vicki Toy-Smith
University of Nevada, Reno

Saturday—June 16, 2001

Adam Schiff, Chair, called the meeting to order. Adam made several announcements regarding the proposed change in the Midwinter meeting schedule (http://www.ala.org/alaorg/committees/conference/mwchangeprop1.html); update regarding the ALCTS Strategic & Tactical Plan, 2001-2005; and the AACR2 Metadata Regional Institutes.

Barbara Tillett presented the LC report. The full Library of Congress report can be seen at the following URL: http://www.loc.gov

Brian Schottlaender delivered the JSC report. The revisions to chapter 12 and chapter 3 of AACR2 are almost finished. A clean copy of chapter 3 will be completed by August 15th. Comments regarding chapter 3 are due September 15, 2001. Some of the items discussed included:

- **Non-roman access points**
  All constituent responses to this document have been negative, suggesting that non-roman access should be accommodated through authority records rather than added entries. ALA is considering withdrawal of the document.
- **Publishers statement repeating data from title. etc. area (1 .4D4)**
  Constituents are to await receipt of 4JSC/LA/1/LA follow-up/CCC response. The JSC chairperson will advise John Byrum of the impact of ISBD (M) if applicable.
- **General material designations (GMDs) and study on GMDS**
  Barbara Tillett will prepare 4JSC/LC/48 for distribution to appropriate constituents. The document will be revised to include reference to Jean Weihs' survey on GMDs.
- **Coordination between AACR2 and the ISBD and other cataloging standards**
  Ann Huthwaite will send a memo to John Byrum, Chair of the ISBD Review Group, explaining end user need for expedient revision, differences in the JSC/IFLA review cycles, and a proposal that the JSC notify the ISBD Review Group when revision package is complete. She will point out changes they might wish to implement regarding the ISBDs.

Mary Ghikas has been asked to examine access to and review of the ISBD "alpha prototype" in order to determine whether ISBD-based reorganization of part I of AACR2 merits further investigation. Ghikas will explain to the CoP that what is intended is an IP domain name-controlled access for fewer than 75 people worldwide (for a limited time). CC:DA voted to form a task force to examine this topic.

Below is an outline of the JSC report:

- CC:DA/JSC Rep./BECS/2001/3
(http://archive.ala.org/alcts/organization/ccs/ccda/jsc104.html

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    Report on JSC Meeting, 02-04 April 2001

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    4JSC/Amendments/2001

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    4JSC/Amendments/2001/CCC rep/response
        Review of 2001 Revision Package

-

    4JSC/Chair/71

- 4JSC/Chair/72
        JSC Format Variation Working Group

-

    4JSC/Chair/73

Larry Carver, Head, Map and Imagery Laboratory, Davidson Library, UCSB gave a presentation on *Digital Geospatial Data from the User's Perspective*. The report, which is quite large and has many graphics (approximately 24 MB), can be downloaded from the following pdf file: http://www.alexandria.ucsb.edu/~carver/download/ALACCDA62001.ppt. Carver's presentation covered maps, remote sensing images and geographic information systems.

Mary Larsgaard covered the rule change proposals for cartographic materials. The following items were discussed regarding the rule change proposals:

- 4JSC/ALA/31/ALA followup/2
-

    4JSC/ALA/3 1/ALA followup/2/ACOC response

-

    4JSC/ALA/3 1/ALA followup/2/LA response

For further details, see the following pdf file:
http://archive.ala.org/alcts/organization/ccs/ccda/magert5.pdf.

Brad Eden presented the report of the Task Force on ONIX International. ONIX stands for

Online Information exchange. The Task Force had several charges; several of the most important included:

1. Evaluate the relationship between library metadata (AACR2, MARC 21, and the ONIX International standard for representing and communicating book industry product information on electronic form to determine how well ONIX International maps into AACR2 and MARC.
2. Identify issues surrounding the use of ONIX International metadata in AACR2 cataloging records.
3.

    Assess the consequences and impact of integrating records containing the ONIX International metadata into library databases.

ONIX is a metadata standard developed by the publishing community as a standard means to exchange information about "book" product information electronically to wholesalers, e-tail and retail booksellers, other publishers, or anyone else involved in this area. ONIX was designed as a way to solve two problems:

1. The lack of consistency and standards in data exchange formats in use by book wholesalers and retailers and the need for a universal, international format in which all publishers could exchange information;
2.

    The need for richer book data online since there is no physical book for the potential buyers to pick up and examine on the Internet. The report can be seen at:
    http://archive.ala.org/alcts/organization/ccs/ccda/tf-onix2.html

Laurel Jizba delivered the report on the Review of the Proposed ISBD(M). There are three Web sites that can be viewed that relate to this task force report:

- http://archive.ala.org/alcts/organization/ccs/ccda/tf-ism3.html
-

    http://www.ifla.org/VII/s13/pubs/isbd_m0602.pdf

-

    http://archive.ala.org/alcts/organization/ccs/ccda/tf-ism4.html

Monday--June 18, 2001

Michael Chopey gave the report of the Task Force on ISO Harmonization (http://archive.ala.org/alcts/organization/ccs/ccda/tf-iso1.html). A new task force relating to ISO Harmonization was formed.

Shirley Lincicum presented the report of the Task Force on Uniform Resource Identifiers and AACR2. The report can be viewed at the following Web site:
http://archiv.ala.org/alcts/organization/ccs/ccda/tf-uri1.html.

The report of the Task Force on the Review of ISBD (CR) was delivered by Mary Larsgaard. There are two Web sites that can be viewed related to the report:

- http://www.ifla.org/VII/s13/pubs/isbd_m0602.pdf
-

  http://archive.ala.org/alcts/organization/ccs/ccda/tf-iscr1.html#report

Kristin Lindlan delivered the report of the Task Force on an Appendix of Major and Minor Changes. The glossary term "latest entry" was discussed (it should be moved to chapter 12). The examination of the term will be assigned to another task force for review.

Lindlan also gave the report on the Rule revision proposal for AACR2 24.1C, Changes of name. The JSC recommends that the proposed revision of 24.1C not be considered to be part of 4JSC/ALA/34/Rev; however, ALA should create a new proposal specific to that rule: http://archive.ala.org/alcts/organization/ccs/ccda/tf-appx1.html#24.1C

August 15th is the first deadline for comments to the JSC.

Laurel Jizba delivered the report of the Task Force on Specific Characteristics of Electronic Resources. The task force has made three recommendations:

- Eliminate area 3 (file characteristics area) in chapter 9,
-

  Reserve area 5 in chapter 9 for physical description of direct-access resources; do not use for remote-access resources.

-

  Record significant specific characteristics for resources in notes.

In two responses from experts in map cataloging, an argument has been made that area 5 needs to be used for all electronic resources and that the nature of area 5 needs to be redefined. Two reports related to this task force report are available at:

- http://archive.ala.org/alcts/organization/ccs/ccda/larsgaard1.pdf
- http://archive.ala.org/alcts/organization/ccs/ccda/magert6.pdf

Steven Arakawa presented the report of the Task Force on the Rule of Three, http://archive.ala.org/alcts/organization/ccs/ccda/tf-r3b.html. Several viewpoints have been issued regarding the Rule of Three from cataloging groups such as LC and PCC. ACOC has proposed three options for dealing with this issue:

- Minimal change which could be implemented quickly and easily while a full revision of Chapter 21 proceeded.
-

Rule revisions that maintained the status quo for minimum access.

-

Make the "rule of three" optional.
John Attig delivered the report from the Task Force on the Review of Revising AACR2 to Accommodate Seriality: Rule Revision proposals.

Don Chatham gave the report from ALA Publishing services. The 2001 Amendments toAACR2 will be available in the early part of August. The publication will be available as a downloadable PDF file in 2002. For further announcements on the availability of the amendments, view the ALA Editions Web site at: http://www.ala.org/editions/

Mark Watson presented the MARBI report. (See MARBI report on p. 26-28 of this newsletter. MARBI Proposals and Discussion Papers are available on the MARBI website: http://www.ala.org/Content/NavigationMenu/ALCTS/Division_groups/MARBI/MARBI.htm.)

John Attig talked about the reorganization of the CC:DA Web Site. There will be an external site and an internal CC:DA Web site. In addition, there will be a reorganization of the internal site; recent documents and document series will be included.

Mary Larsgaard presented the timetable for proposals to CC:DA.
There are several Web sites related to the timetable topic. They are listed below:

- http://archive.ala.org/alcts/organization/ccs/ccda/larsgaard2.html
- http://www.libraries.psu.edu/tas/jca/ccda/procedur.html
  (committee procedures)
-

  http://www.libraries.psu.edu/tas/jca/ccda/how-to.html
  (how to submit a rule change proposal).

ASSOCIATION OF MOVING IMAGE ARCHIVISTS (AMIA)
CATALOGING AND DOCUMENTATION COMMITTEE
Liaison Report
Submitted by Jane D. Johnson
UCLA Film and Television Archive

The *AMIA Compendium of Moving Image Cataloging Practice* will be published by The Society of American Archivists (SAA) this month; see the new SAA Publications Catalog at:

http://www.archivists.org An appendix of cataloging examples and institutional guidelines will be simultaneously published on the AMIA Web site.

Grace Agnew, consultant to the C&D Committees National Cataloging Project Subcommittee, has prepared her report on the AMIA Moving Image Gateway (formerly the National Moving Image Cataloging and Information Center Project). This project represents an ambitious effort to provide universal access to the world's moving image collections. As originally envisioned, it includes a union catalog, a federation of distributed databases (a virtual union catalog), and a web directory of moving image repositories, and incorporates education, training, research, and outreach components.

The project promotes use of several metadata standards, includes a training center and information clearinghouse to coordinate and advocate for standards, and provides support to assist archives in the organization and management of their catalogs and collections. The committee will be reporting on the current status of the project and next steps at the Portland conference.

Valarie Schwan (vschwan@cinema.usc.edu) has been appointed Liaison Coordinator, to improve the coordination and reporting of liaisons to other organizations.

The committee is exploring ways to improve and extend its cataloging education activities. Among things considered is extended cataloging training beyond the cataloging portion of AMIA's Basic Training (pre-conference) Workshop. Plans are underway for a program in Portland; the committee has also discussed holding workshops throughout the year, and workshops in collaboration with other organizations, such as SAA. These would be in addition to the annual conferences' Basic Training Workshops.

The committee has been working with Artesia Technologies to create a prototype Web-enabled database designed to illustrate how use of cataloging standards can optimize access to moving image collections. The prototype is hosted inside a Digital Asset Management (DAM) system, which utilizes MARC records from the National Moving Image Database (NAMID) and selected clips from the UCLA Film and Television Archive to show how use of cataloging standards can allow clear and convenient access to bibliographic records and the moving images themselves. The project is intended to explore and to invite commentary on the issues that must be understood in order to make collections available onsite and over the Internet. The prototype includes a subset of 20 essential MARC fields. The committee is preparing a white paper, "Making Moving Image Collections Available on the Web."

The committee is exploring ways to bring together representatives of the Cataloging and Digital Assets Management worlds, and in order to do so has established a liaison with the Digital Assets Management Interest Group (DAMIG). AMIA 2001 is scheduled to include programming co-sponsored by both groups. The committee is also considering making presentations at DAM vendor conferences.

The Website Subcommittee is working to revise the committee's pages at: http://www.amianet.org

AMIA's eleventh annual conference will be held November 6-10, 2001, in Portland, Oregon.

For more information on the conference, AMIA projects, or AMIA in general, visit the AMIA Web site at: http://amianet.org, or contact:
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NEWS FROM OCLC
Compiled by Jay Weitz, OCLC

WorldCat Statistics. As of May 1,2001, there were 1,504,155 (3.38%) Sound Recordings; 1,034,284(2.32%) Scores; 1,354,393 (3.04%) Visual Materials; 158,068 (0.36%) Computer Files; 610,242 (1.37%) Maps; and 37,332,339 (83.86%) Books records in WorldCat, the OCLC Online Union Catalog. There are now more than 793 million holdings attached to the total of 44,516,456 bibliographic records. Bibliographic record number 47 million was added to WorldCat on 2001 May 23.

OCLC Cataloging and Metadata Services Migration. Over the next several years, OCLC will phase in a new, single interface to its cataloging and metadata services. The new interface will offer unprecedented functionality flexibility and efficiency to OCLC cataloging institutions around the world. For more information and timelines, please visit us at http://www.oclc.org/services/collections/

CatME. CatME for Windows software allows users to catalog both interactively online or offline in batch mode. CatME is available at no charge. Later this year, NACO support will be added to CatME. OCLC recently made available the Spelling Checker for CatME, which can be downloaded at no charge from the CatME home page at http://www.oclc.org/catme/.

PromptCat. The OCLC PromptCat service has been enhanced to create cutters for Dewey numbers. PromptCat can also create call numbers for biography and fiction titles. This new functionality allows PromptCat to provide labels for Dewey libraries. Statistics for PromptCat libraries are now available via the Web to help PromptCat libraries create reports and manage workflows and processes.

NLM Control Numbers Moved to Field 016. In April 2001, OCLC moved National Library of Medicine (NLM) control numbers from field 069 to field 016 and changed Cataloging Source (Srce) codes from 'c' and 'd' to 'blank' as appropriate in a total of 754,769 records (as explained in Technical Bulletin 236 at (http://www.oclc.org/oclc/tb/tb236/index.htm) This conversion relates to Technical Bulletin 241: National Library Control Number Changes (http://www.oclc.org/oclc/tb/tb241). Field 016 was formerly used for the National Library of Canada control number only As part of OCLC-MARC Bibliographic Update 2000, field 016 was renamed and redefined to be used for unique numbers assigned to a record by a national bibliographic agency other than the Library of Congress. OCLC invalidated field 069 in May 2001. Do not input field 069; use field 016 instead.

NLC Control Numbers Removed from Field 010. In May 2001, OCLC removed National Library of Canada (NLC) control numbers from field 010, constructed field 016 using data from field 029, and changed the Cataloging Source to 'blank' where appropriate (as explained in TB 236). A total of 734,697 records in WorldCat were modified. Field 010 is restricted for Library of Congress control numbers and National Library of Canada serials control numbers. NLC control numbers in serial records are stored in field 010 and field 016; NLC control numbers in all other records are stored in field 016 and field 029. Do not input NLC control numbers in field 010 in records other than serials; use field 016 instead. For additional information about this conversion see Technical Bulletin 241: National Library Control Number Changes http://www.oclc.org/oclc/tb/tb241.

Arabic Cataloging. The OCLC Arabic Cataloging Pilot, which tested cataloging of Arabic-language materials including the Arabic script characters, made the transition into production during February 2001. Users can search for MARC records using both roman and script indexes, edit records, upgrade existing records, create and add records that are not found in WorldCat, and download MARC records to a local system. The pilot project, which began in July 2000, involved eleven institutions in the U.S., six institutions in the Arabian Gulf area, and one in France. The software is available to all OCLC Cataloging members at no charge. If you attempt to lock a record with Arabic script using other software, you will receive an error message. You can determine if a record includes Arabic script by the presence of field 066 with values of either (3 or (4. For more information about OCLC Arabic Cataloging, please visit the OCLC Web site at http://www.oclc.org/oclc/arabic/.

Bibliographic Record Notification. The OCLC Bibliographic Record Notification service has been enhanced to deliver OCLC-MARC records that have been upgraded with either new, or changed, or deleted Electronic Location and Access fields (856 tag) according to a BibNote user's selection profile. Although the entire contents of the 856 tag will be delivered in the upgraded record, only changes to the $u (URL) and the $z (Public Note) will trigger delivery of an upgraded MARC record. For more information about OCLC Bibliographic Record Notification, please visit the OCLC Web site at http://www.oclc.org/oclc/menu/bibnote.htm.

Pinyin Conversion. During the week of May 7, 2001, OCLC began its conversion of Chinese language bibliographic records in WorldCat from the WadeGiles transliteration scheme to pinyin. Working in close cooperation with the Library of Congress and the Research Libraries Group, OCLC has been planning and testing this conversion process for nearly two years. The

bibliographic conversion starting from the highest OCLC number and working backwards through WorldCat should be completed by the end of August 2001. On May 8, the complete set of approximately 8,900 converted Chinese language CONSER serial records were loaded into WorldCat. Once all Chinese language records are converted, OCLC will continue on to convert non-Chinese language records that contain identifiable Wade-Giles data, which is expected to be completed before the end of 2001. **Especially during this transitional period, it may be wise to search both Wade-Giles and pinyin forms of data before creating new records.**

Cataloging Internet Resources. The OCLC Institute, in conjunction with Amigos Library Services, NELINET, and SOLINET, and OCLC Institute consultant Steve Miller (University of Wisconsin-Milwaukee Golda Meir Library), has developed a web-based educational module, Cataloging internet Resources Using MARC 21 and AACR2. This is the first offering in the Institute's Online Library Learning Series. It consists of 28 individual interactive lessons totaling nearly 16 hours of self-paced online learning and requires only a browser and an Internet connection. Each lesson includes objectives, examples, and quizzes that offer immediate feedback. The course is appropriate for all levels of expertise. For details see the OCLC Institute Web site http://www.oclc.org/institute/elearning/oll/index.htm.

OCLC-MARC Records Published. In April 2001 OCLC published *OCLC-MARC Records*. This manual describes OCLC-MARC record structure, character sets, and exchange media formatting for OCLC-MARC records. It lists tags, fields, indicators, and data elements for OCLC's implementation of ANSI Z39.2. *OCLC-MARC Records* does NOT supersede the previous edition, *OCLC Tape and Export Records Formats*, which covers earlier records.

WorldCat Collection Sets. Special low pricing is available until July 2002 for all electronic sets offered through OCLC WorldCat Collection Sets. Please visit our Web site for additional information and a complete listing of sets available at http://www.stats.oclc.org/wcs_list.html.

Institution Symbol Expansion. OCLC institution symbols are being restructured to allow each symbol to remain unique. OCLC plans to begin to assign longer symbols to new institutions on August 12, 2001. Newly assigned institution symbols will be 5 characters. The holding library codes (located in the 049 field) for the expanded symbols will remain 4 characters and will no longer be unique across the OCLC system. Current OCLC members will continue to be identified by their existing 3-character institution symbols and 4-character holding library codes. See *Technical Bulletin* 242 for details (http://www.oclc.org/oclc/tb/tb242/).

CORC. OCLC continues to enhance the OCLC Cooperative Online Resource Catalog (CORC) service (see http://www.oclc.org/corc/ for more information). New features and updates are installed on a monthly or better basis. OCLC has completed 15 upgrades since CORC became a production service in July 2000. Notable changes in the first half of 2001 include: improvements to the metadata extraction feature; introduction of TCP/IP record export to support seamless export of records from CORC to local systems; quarterly updates to the optional WebDewey database and improvements to its browse feature; improvements to CORC Authority File browsing and the linked headings feature in the CORC Resource Catalog; enhancements to the CORC Pathfinder module; and the announcement of the suspension of charges for all pathfinder activities (as of May 1, 2001). Coming later in 2001: integration of the OCLC CatExpress

service into the CORC platform, introduction of NACO support (including a function similar to the authority macro [authwfm.mbk]; workforms; a save file; the ability to clone [new command]; the ability to perform various actions/commands such as add, replace, or submit; plus a new function that allows the user to sort records in the save file based on workflow statuses the user may set), and improvements to CORC's Pathfinder module. Database counts (June 6, 2001): Resource Catalog: 470,500 records; Pathfinder Database: 1,700 pathfinders.

NEWS & ANNOUNCEMENTS
Barbara Vaughan, Column Editor

OLAC 2002 CONFERENCE

The Online Audiovisual Catalogers Conference 2002 Local Arrangements Committee invites all OLAC members to make plans to attend the 2002 OLAC Conference in St. Paul, Minnesota. The conference will be held Friday, September 27 through Sunday September 29, 2002. NACO AV funnel training will be held on Thursday Sept. 26. Rooms are being held for the conference and NACO training at the Radisson Riverfront Hotel at a rate of $120 per guest room single/ double. If you would like to make your reservations now, please call 1-800-333-3333 or 651-292-1900. (Be sure to mention the room is for OLAC.)

For more information about the conference, see the Web Site at: http://www.bothmann.org/OLAC/. The page contains links to the Radisson Riverfront, airport, transportation, and visitor information. The link is also posted on the "What's New" page of the OLAC Home Page: http://www.olacinc.org/. Watch the OLAC List for further updates to the page.

If you have any questions please contact the conference co-chairs.
Bobby Bothmann
Materials Acquisition & Control, University of Minnesota Libraries
612-626-1637
bothm001@umn.edu

Betsy Friesen
Bio-Medical Library, University of Minnesota Libraries
612-626-4981
b-frie@umn.edu

CANDIDATES SOUGHT FOR OLAC OFFICES

We are seeking nominations for the offices of OLAC Vice President] President-elect and OLAC Secretary the incumbent not seeking reelection having served a two-year term. If you are interested in a challenging leadership position and an opportunity to learn about your organization from the inside, please submit a letter of nomination indicating the position you wish to run for. Your nomination should also include a brief description of your qualifications and professional activities. All OLAC personal members are eligible to serve and self-nominations are encouraged. If you wish to nominate an OLAC colleague, please be sure that person is willing to serve. Nominations will also be accepted from the floor during the OLAC Membership meeting held at the 2002 ALA Midwinter meeting in New Orleans.

OVERVIEW OF DUTIES: A Vice President/President-elect is elected annually and serves a one-year term as Vice President, followed by one year as President and then a year as Immediate Past President. The Vice President/President-elect is expected to attend all OLAC Membership and Executive Board (held during ALA conferences) while in office. The Vice President performs all duties delegated by the President and presides at meetings when the President cannot attend. The Vice President is also responsible for the OLAC Program at the ALA Annual Conference, should OLAC decide to sponsor a program, and will be the liaison for the OLAC Conference in 2004.

The OLAC President presides at all OLAC Membership and Executive Board meetings, is or appoints OLAC's observer to the OCLC Users Council, submits quarterly reports for the OLAC Newsletter, and works closely with other members of the OLAC Executive Board in guiding the operations of the organization. The Immediate Past President serves as Chair of the OLAC Awards Committee and as a member of the OLAC Executive Board. The Past Past President serves as Chair of the Elections Committee.

The Secretary serves a two-year term, the election to be held in years alternating with that of the office of Treasurer. The next Secretary will serve from summer 2002 to summer 2004. The Secretary attends all Membership meetings and must meet the same attendance requirements as the Vice President/Presidentelect. The Secretary is responsible for preparation of official minutes of all Membership, Board and/or special meetings of OLAC, to be published in a timely manner in the OLAC Newsletter, as well as reported as needed at the semi-annual OLAC membership meetings. The Secretary also handles any official OLAC correspondence at the direction of the President or the Executive Board and maintains the OLAC Handbook.

Members of the Executive Board receive a $100 stipend for attending OLAC Membership meetings during ALA conferences. If you wish to volunteer to run for either of these positions, please submit a brief description of your qualifications and professional activities to be printed with the ballot. Submit this information by December 31, 2001 to:
Mike Esman
National Agricultural Library

1030lBaltimoreAve.,Rm. 110
Beltsville, MD 20705-235 1
301-504-7565
301-504-5471 (Fax)
E-mail: mesman@nal.usda.gov

CALL FOR NANCY B. OLSON AWARD NOMINATIONS

The Nancy B. Olson Award Committee is now accepting nominations for the 2002 award. The Nancy B. Olson Award (formerly called: The OLAC Award) recognizes and honors a librarian who has made significant contributions to the advancement and understanding of audiovisual cataloging. The Committee will select a recipient based on nominations received, subject to approval by the Excecutive Board at the ALA Midwinter Meeting. Eligibility for nomination is as follows:

1. Nominees may be OLAC members, but membership in the organization is not a requirement;

2.

   The nomination must be accompanied by a statement that provides supporting evidence of the nominee's qualifications;

3.

   The nominations and statement(s) must be postmarked no later than December 1, 2001 and must be received by the Award Committee Chair no later than December 15, 2001.

4.

   Nominees shall have made contributions to audiovisual cataloging by:

   a. Furthering the goals of standardization of AV and/or computer file cataloging, including MARC coding and tagging;

   b. Interpreting AV and/or computer file cataloging rules and developing policies on organization for these materials on the national and/or international levels;

   c.

      Promoting the understanding of AV and/or computer file cataloging, coding and data exchange by professionals unfamiliar with these materials and processes.

The award recipient will receive an engraved plaque containing an inscription recognizing his/her special contribution to the field.

Send all nominations by December 15, 2001, to:
Lowell Ashley
Cataloging Services
Smithsonian Institution Libraries
National Museum of Natural History
Room 30
Washington, D.C. 20560-0154
202-357-3161
202-357-4532 (Fax)
E-mail: lashley@sil.si.edu

VOLUNTEERS NEEDED
CATALOGING POLICY COMMITTEE

The Executive Board of OLAC is looking for volunteers to fill upcoming openings on the OLAC Cataloging Policy Committee. Three positions will be opening in July 2002.

CAPC represents the "concerns of audiovisual catalogers in matters relating to the formation, interpretation, and implementation of national and international cataloging standards and related matters." Members serve a two-year term, interns serve a one-year term and are non-voting participants.

Candidates should have three years of current experience cataloging AV materials or equivalent experience. Additionally candidates should interact regularly with online cataloging systems or have demonstrable knowledge of such systems. Most CAPC business is conducted during ALA Midwinter meetings and Annual conferences. Candidates for appointment to CAPC must be willing to commit time and funds as necessary to attend these meetings.

Appointments are made by the President of OLAC, following the consultation and review of applications by the current Executive Board. New members and interns will be appointed at the February Executive Board meeting and notified immediately by the President of OLAC. Newly appointed members and interns will receive all CAPC mailings from that point forward. Although the terms for new CAPC members and interns do not begin until immediately after the ALA Annual Conference, they should expect to attend the ALA Annual CAPC meeting and may volunteer for, or be assigned to, projects for the following six-month period.

Interns report directly to the CAPC Chair and may be assigned special duties or projects by the

Chair. Interns who have served for one year may reapply for a second one-year term, but may serve no more than two consecutive one-year terms as an intern. Members whose CAPC terms are expiring may reapply for membership.

If you are a member of OLAC and are interested in serving on CAPC, submit a recent resume and a cover letter which addresses your qualifications by January 3, 2002 to:
Meredith Horan
Cataloging Section
National Library of Medicine
8600 Rockville Pike
Bethesda, MD 20894
or e-mail to: horan@mail.nlm.nih.gov

CAPC MEMBERSHIP LIST

MEMBERS:
    Meredith Horan (Chair), Greta de Groat, Lynnette Fields, Robert Freeborn, Steven Miller, David Reynolds, Iris Wolley
INTERNS:
    Lisa Bodenheimer, Rebecca Lubas
EX OFFICIO MEMBERS:
    Vicki Toy Smith (CC:DA Audience Observer), John Attig (MARBI Liaison), E. Ann Caldwell (NACO-AV Funnel Coordinator), David Prochazka (NACO-AV Funnel Assistant Coordinator)

2002 ONLINE AUDIOVISUAL CATALOGERS RESEARCH GRANT

OLAC is now accepting applications for its 2002 research grant. This grant is awarded annually by the OLAC Executive Board to encourage research in the field of audiovisual cataloging. Perhaps you have been interested in surveying the AV community about an important issue. Maybe you have an idea for a terrific cataloging manual, index, thesaurus or database that you wish to develop. You might have a unique training program that you wish to share more globally Your research might require you to travel to different libraries, make phone calls, send out mailings, hire secretarial or data entry support, make photocopies or take photographs. The possibilities are endless!

Proposals will be judged by a jury appointed by the OLAC Board on the basis of practicability and perceived value to the audiovisual cataloging community Applicants must follow OLAC's prescribed guidelines for submitting proposals as outlined below.

AWARD DESCRIPTION

- Amount -- up to $2,000
-

  Period of Grant --July 1, 2002 through June 30, 2003

-

  Grant recipients are expected to present the OLAC Executive Board with an interim report within one year of the date of receipt of the grant.

TIMELINE

- Deadline for proposal submission to OLAC President, MARCH 1, 2002
- Award recipient notified, MAY 1, 2002
-

  Award recipient notifies Chair of acceptance; MAY 15, 2002

-

  Award announced during the OLAC Membership meeting at the 2002 ALA Annual Conference in Atlanta, Georgia.

ELIGIBILITY

- Current personal member of OLAC

GUIDELINES FOR PROPOSALS

- Three copies of the grant application must be submitted to the OLAC President, postmarked no later than MARCH 1, 2002.

The application must include:

1. Cover Page:
   Title of proposal
   Name, affiliation, address of applicant, phone numbers
   Date of submission
   Abstract of the project proposal

2.

   Proposal:
     Thesis
     Summary of the research problem, including; justification of the project and/or a

review of the literature
   Description of proposal research

3.

   Project Outline

4.

   Project Budget:
      Materials
      Staff

5.

   Vita

FORM OF FINAL REPORT

- Statement of the problem
-
   Review of the literature

-
   Thesis

-
   Methodology

-
   Results

PLEASE SEE THE APPLICATION FORM BELOW

2002 OLAC RESEARCH GRANT APPLICATION FORM
(Please type or print clearly)

Principal investigator:

Mailing address:

E-mail address:

Daytime telephone:

Place of employment:

Position title:

Project title:

Brief description of proposed project:

Member of Online Audiovisual Catalogers since: 19......

Co-investigator(s):

Proposal must follow OLAC's Guidelines for Proposals and include this completed application form.

Proposals must be received by the OLAC President by **MARCH 1, 2002**. Send the application form and proposal to:

Kevin Furniss
William Howard Doane Library
Denison University
P.O. Box L
Granville, OH 43023

E-mail: furniss@denison.edu

Recently Released

AMIA COMPENDIUM OF MOVING IMAGE CATALOGING PRACTICE
a joint publication of The Association of Moving Image Archivists and The Society of American Archivists

This unique resource is meant to fill a current void in archival literature. Because of the range and diversity of institutions that catalog moving image materials, there exists neither a concrete field-wide standard nor a primary cataloging reference tool for their archivists. By presenting a snapshot in time of the cataloging practices of 27 diverse institutions, the *AMIA Compendium of Moving Image Cataloging Practice* offers a choice of various solutions to cataloging problems unique to moving images. The range of institutions examined includes historical societies, university archives, broadcast organizations, museums, and subject-specialized collections. The collections include motion pictures as well as television, film and video, and utilize both MARC and non-MARC cataloging. Ultimately, this compendium addresses important moving image cataloging issues and seeks to fulfill its purpose as that much-needed primary cataloging reference tool.

Edited by Abigail Leab Martin. Written and compiled by the AMIA Cataloging and Documentation Committee's Subcommittee For the Compendium of Cataloging Practice: Abigail Leab Martin, Linda Elkins, Jane D.Johnson, Christine Lee, Amy Wood, and Linda Tadic.

For further information:
www.archivists.org (SAA Publications Catalog--Description)
www.amianet.org (AMIA Committees--Cataloging & Documentation)

NEW TITLES NOW AVAILABLE FROM SOLDIER CREEK PRESS

Cataloging Service Bulletin Index, #1-90: An Index to the *Cataloging Service Bulletin* of the Library of Congress, Number 1-90, Summer 1978-Fall 2000, compiled by Nancy B. Olson

This 94 page index provides access to all Library of Congress Rule Interpretations and Music Cataloging Decisions by rule number and by subject terms. The index also provides access to decisions about descriptive cataloging, subject analysis, and classification practice at LC. In a separate index, it lists all the romanization tables published in the CSB by LC from 1948 to the present.
    ISBN 0-936996-81-1; $40.00.

Music Coding and Tagging: MARC 21 Content Designation for Scores and Sound Recordings, by Jay Weitz.

This 2nd edition has almost 400 pages of explanations and extensive lists of examples for the most common MARC 21 codes and tags used in content designation of bibliographic records for scores and sound recordings, as well as many of those less common. It shows both OCLC and RLIN formats. All of the full record examples and most of the individual field examples reflect AACR2 cataloging practices. This book fulfills the need for a manual detailing the coding and subfielding conventions that allow the MARC format to communicate bibliographic information

for scores and sound recordings. New examples representing serials and electronic resources, among others, have been added to the completely updated and revised examples from the 1st edition.

ISBN 0-936996-77-3; $70.00.

Soldier Creek Press
P0 Box 10
Belle Plaine, Minnesota 56011
(Please note new address)

Orders for either book can also be via e-mail to abb@ic.mankaro.mn.us

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EVERYTHING YOU ALWAYS WANTED TO KNOW ABOUT AV CATALOGING
PLEASE ASK!
Nancy B. Olson

I'm beginning to wonder if this column is jinxed. I had all kinds of trouble trying to work with the tape from the midwinter Q&A session, so the recent column wasn't as coherent as I wished. Now the tape from the summer Q&A arrives, and there's nothing on it at all! I've run it through both sides, at high volume, and nothing. I'm sure it had something on it when it left Nancy Holcomb, but because I am about to leave to teach in San Jose, there's not time to try to get a replacement tape (if one even exists?)

Meanwhile, however, Nancy Holcomb included extensive notes on the San Francisco question and answer period, and Kay Johnson also sent comments. The following is based heavily on Nancy Holcomb's notes.

The illustrious panel included John Attig, Gene Kinnaly Verna Urbanski, Jean Weihs, and Jay Weitz, with Bobby Ferguson as moderator. There were only 3 questions, as the business meeting ran long.

The first question, from Mary Konkel, was how to handle what she called "**pseudo e-books**." She stated these are downloaded from a Web address, but can be downloaded and printed only once. They do not have any URL. They are being printed out and the library asked to catalog them.

Someone in the audience said their library was told not to catalog these as they were considered advertisements. Someone else pointed out the similarity to off-air videos. Jay Weitz suggested that they be treated like a printout from a Web site; a pnnt reproduction of an electronic resource.

Sue Ann Gardner brought a French **rolling pin** to be cataloged. It said "Made in France" on it. Wood, tan, 2 ft. x 3 in. diam. Someone on the panel pointed out this was realia, so the chapter 10 rules would apply.

Bobby Ferguson (of course) brought a Kazakstani painted **wooden figure** that, when the hat was removed, revealed 10 babies. Suggestions for the physical description area included:
1 toy (11 pieces)
12 pieces (doll, hat, 10 babies)
1 set of 12 pieces
1 painted wooden container + 10 wooden babies
10 pieces in container
1 Kazakstani doll
Take your choice.

May I make a plea that the OLAC board hold the business meeting to an hour from now on, so that the Question-and-Answer Session is not cut short? When a panel of experts such as those appearing in San Francisco is gathered together ready to take on any cataloging questions, it is a real shame for OLAC members not to have the full scheduled time for the lively interaction that takes place during these sessions.

Contact Nancy B. Olson at
P0 Box 734, Lake Crystal MN 56055
avnancy@ic.mankato.mn.us
(please put in the subject line "Question for Nancy")
Phone: 507-726-2985

DVD CATALOGING
Handout Prepared for Cataloging Workshops
Nancy B. Olson
July 2001

DVDs are primarily used for film material and television programs, and are cataloged by rules found in AACR2 chapter 7 for motion pictures and videorecordings.

General Comments on DVDs.
Most commercially available DVDs contain movies or television programs. Many of these DVDs also contain additional features such as additional language tracks, interviews with participants in the original production, outtakes from the original filming, etc. Some, however, contain nothing additional, not even closed-captioning.

Cataloging a DVD is no different from cataloging any other manifestation of a film or video throughout most of the bibliographic record. There are, however, some special features that must be accounted for; I address these throughout the following sections of this document.

Most of the 50 items I now own are one-sided. Eight are two-sided, with one side containing the standard version of the film, the other side containing the widescreen version. There is no need to mention the number of sides in the physical description area, though a note should be included for two-sided discs, stating what is on each side.

Five of the 50 that I own are two-disc sets. In four of these, the second disc is for supplemental material. In the fifth set, the first disc has the movie *Toy Story*, the second disc has the movie *Toy Story 2*.

The statement "Interactive menu" found on some containers does not mean a computer is needed to run the item — it simply means a menu comes up from which the user makes choices as to what version is to be run, in what language, etc., just as one chooses channels and other choices using the remote "clicker" attached to a television set.

CAUTION: Before beginning to catalog DVDs, obtain a good hand-held magnifying glass. Much valuable information on the containers is in print too fine to be read by even the youngest eyes — some of it is printed over busy backgrounds making it even harder to read.

Enhanced DVDs
Four of my DVDs contain additional material needing the use of a computer. Each of these carries a statement similar to that found on the *Sound of Music*:
"A DVD-ROM drive on a PC with Windows 95 or higher is necessary to operate the enhanced features of these discs. Some of these enhanced DVD features will not work on a Mac. These discs will not work in a CDROM drive."
In all of these, the predominant component of the DVD is the film itself; these additional materials are of little importance. I believe these enhanced DVDs should be treated just as we do enhanced CDs, where one or two tracks of a CD contain computer-required information. The enhanced CDs were available only for a limited time and then appeared in dealer's "remainder racks" — I suspect the same will be (or already is) the case for enhanced DVDs.

The four enhanced DVDs that I have are:
    Sound of Music - 2 computer games, links to fan sites
    Perfect Storm - links to online documentaries and chat rooms
    Chicken Run - 2 games, desk top icons and pets, calculator, screensavers, poster sets
    The Abyss - 3 games

I'd use a note stating the DVD is enhanced, and also the 538 for the system requirements for the computer portion, as shown in a later section here.
    500 Enhanced DVD; includes 2 computer games, links to fan sites.

Edition Statements
Many film titles are/have been available in multiple formats (film, Beta, VHS, laser disc, DVD)

as well as multiple versions/releases within a format. I have already seen numerous titles being released on DVD, then followed (sometimes within the month) with another DVD release that is changed somewhat from the first release. The later release may contain supplementary material that wasn't on the first release, and/or additional language sound tracks, or be in widescreen where the first release was in the standard format. It may carry a banner across the container "Special Edition" or be otherwise identified. Be careful to distinguish between edition statements related to the item in hand, and series statements relating to the item being part of a publisher's collection.

I now believe all these statements (other than those for publisher's series) should be treated as edition statements, whether they carry the word "edition" or not —just as in AACR2 chapter 9, anything indicating the item in hand is different than that previously issued should be considered an edition statement. One should not try to find any such previous release, just work with the item in hand.

Some edition examples from my group of DVDs:
250   Special edition
250   Deluxe widescreen presentation
250   Widescreen version
250   Standard version
            (and when a disc carries both widescreen and standard version, the information becomes a note; one would not put both statements into the 250 (think of it as 1st ed., 1st ed. rev.))
250   Special 007 edition
250   Widescreen
250   Anamorphic widescreen
            (I use whatever wording appears on the item)
250   20th anniversary
250   Collector's edition
250   Collector's edition, widescreen
250   Letterbox format
Some phrases that should be used as series statements
440   0 Five star collection
440   0 James Bond collection
440   0 Star trek next generation movie collection
490 0   New line platinum series

Languages
DVDs may have only the standard sound track from the original film, or closed-captioning may have been added, one or more additional sound tracks may have been added, and/or subtitles in one or more languages may have been added. Many DVDs have a little chart showing the languages included, whether there are captions in that language, and what type of sound is available for each language. Languages are named in MARC2 1 field 546, and coded into field 041. Some examples:
546   Sound tracks in English, Spanish, and French, with subtitles in each language.
546   In English with subtitles in English and Spanish.

System Requirements Note
The MARC2 1 field for system requirements is used for the name of the format and any

additional physical information that might control the user's choice of playback equipment. Equipment needed for the computer portion of enhanced DVDs is included here, either as part of the DVD 538, or as an additional 538.

538 DVD; Dolby surround sound for English sound track.

538 DVD; for the 3 games a DVD-ROM drive with Windows 95 or higher is required. Will not work on a Mac or in a CD-ROM drive.

538 DVD; one sound track with original mono., the other with Dolby surround 5.1 sound.

538 System requirements for DVD-ROM features: Computer capable of playing DVD movies; Microsoft Windows 95 or higher. Will not work in a CD-ROM drive or on a Macintosh.

Other Information on DVD Containers, Discs, or Inserts

There is a great deal of information on the containers of most DVDs. I tend to advise people to use information exactly as stated on the item, and to include it in the bibliographic record they are creating if (1) it looks important, and/or (2) you aren't sure what to do with it. In either case, one may make a quoted note in MARC2 1 field 500. Some of examples of such information are:

500 "Digitally remastered."

500 Special features include outtake musical numbers, newsreel excerpts, theatrical trailers, cast interviews, and scene selection.

500 Includes documentary on the making of the film (50 mm.) hosted by Angela Lansbury.

500 Includes original theatrical version, and special version with 28 minutes of additional footage.

500 Includes director/producer biographies, cast filmographies, photo gallery, and music video.

500 Includes interactive menus and scene selection.

500 Includes both widescreen and standard versions.

Aspect Ratio

There are many ways in which movie images are reproduced for use on a television screen. Widescreen movies may be reproduced as they were originally shown by including a black bar across the top and bottom of the screen (letterbox format), but the film image is reproduced completely as shown.

There seem to be many different aspect ratios; the ratio is not always given, but, when it is, make a note.

500 Aspect ratio 2.35:1

500 Aspect ratio 1.85:1

500 Aspect ratio 1.77:1; "enhanced for 16 x 9 television."

500 Aspect ratio 1.78:1

Widescreen movies may also be reproduced using the pan-and-scan technique in which only parts of each frame of film are shown. This pan-and-scan technique must be mentioned in the bibliographic record.

500 Original film in widescreen; reproduced using pan-and-scan technique.

If the aspect ratio is given as 1.33:1, and the container also says "Standard full frame - Formatted from the original version to fit your screen," I might do something like:

500 Aspect ration 1.33:1. Formatted from the original version to fit the television screen.

If you are not sure about the information, make a note.

Other Information
Some containers indicate "Single layer" and some "Dual-layer format" with a warning that "Layer transition may trigger a slight pause." I think this might justify a note, and I almost always recommend using the language on the item in the note. If this information is not given, don't worry about it.
500   Dual-layer format.
500   Dual layer
Information We May Be Able to Ignore
The world is divided into 5 regions for DVD technology; each region produces players that will only play DVDs designed for that region. A small symbol of a globe with a superimposed number 1 on the container of a DVD tells the user that this DVD will work in a player produced for region 1, North America. I think we can ignore this symbol when creating our bibliographic record, as (presumably) all our users will have region 1 players and we will have only region 1 DVDs. If you must catalog a DVD that is not for your region, you need a note in the bib record, and a big warning sticker on the container. This should be a note in MARC2 1 field 538, as it relates to the equipment required to use the item being cataloged.
538   Produced for region 4 (Central and South America); user must have a DVD player that will play region 4 DVDs.
Type of Date Code in Fixed Field
If a DVD (or videocassette) contains exactly the same material as the original motion picture from which it was copied and nothing has been added or changed, DtSt in the OCLC MARC21 fixed field is to be coded "p"; the content is identical, but the medium is different (from film to video).

Date type "r" is used only when something is reissued in the same medium with no change in content, so this would not apply to any DVD (or VHS) made from a motion picture, whether or not the content had changed.

If there is a change in content, then the item is to be treated as a new work, and DtSt is coded "s". This change in content may include anything from the addition of closed-captioning, to the addition of the many special features that are typically found on a DVD.

Be aware that not all DVDs will automatically be coded as new works, because there are some where absolutely nothing has been added to the original content.

Other Codes
Specific codes for DVDs are being developed for use in some of the MARC21 fields; some have been approved but not yet implemented. Watch for announcements on OCLC and elsewhere.

Physical Description Area
MARC2 1 field 300 would be as follows:
300   1 videodisc : sd., col. ; 4 3/4 in. + 1 booklet.
500   Booklet (6 p.) includes list of chapters, essay "The hatching of Chicken run."
Conclusion
There may be other features of DVD cataloging that one questions. These are the problems and the solutions that I have found while teaching this cataloging at a number of workshops over the

past three years. As other questions are raised, more solutions will be found.

Last modified: June 18, 2004