

OLAC NEWSLETTER
Volume 20, Number 3
September, 2000

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FROM THE EDITOR
Kay G. Johnson

This issue of the newsletter offers many opportunities to participate in OLAC. You can run for Vice President/President or Treasurer, volunteer to be on CAPC, nominate an individual for the Nancy B. Olson Award, become active in OIAC outreach, apply for the OLAC Research Award, or participate in Jean Weihs' general material designations (GMDs) survey. Jean Weihs is the first recipient of the OLAC Research Award. The grant provided by OLAC with this award is funding her work in studying GMDs for the twenty-first century. I encourage you to respond to her survey (see p. 38 for more details).

Speaking of the twenty-first century, the Millennium Committee's ballot was mailed in August to all personal members of OLAC. Results will be issued at the OLAC/MOUG Conference in Seattle. A final report will be issued in the December newsletter.

The reports from the ALA conference in Chicago are published in this issue of the newsletter. The reports serve as a good refresher of the constant changing world of AV cataloging.

Nancy Olson's column is outstanding, per usual. This issue is heavy on digital formats, including compact discs, CD-ROMs and DVDs.

You won't want to miss Kathy Rankin's book review on *Cataloging With AACR2R and USMARC: For Books, Computer Files, Serials, Sound Recordings, Videorecordings* (p. 41-41). You will probably want to buy a copy of the book after reading the review.

I look forward to seeing you in Seattle.

****CONTRIBUTIONS DEADLINE FOR DEC. ISSUE IS NOV 15, 2000****

FROM THE PRESIDENT

Lowell Ashley

I am honored and delighted as I begin my service in the footsteps of so many admirable and capable OLAC past presidents, and I hope I may count on everyone's advice and support in carrying on the work of this worthy organization. For those who may not know me, I am the Catalog/Authorities Librarian at the Smithsonian Institution Libraries, a position I assumed in 1997 after 13 years at Virginia Tech Libraries. I have been a member of OLAC since 1986, serving as the OLAC/MOUG liaison and as a member of CAPC. My special AV interest is the cataloging of musical performances on sound recordings and videorecordings. Currently, I also serve on the ALCTS Media Resources Committee.

Our immediate Past President, Mike Esman, can take great satisfaction in a fruitful year of significant accomplishment and good stewardship, and I am grateful to him for making the transition of office such an easy step for me. With Mike and the other continuing board members, Meredith Horan (CAPC Chair), Kay Johnson (OLAC Newsletter Editor-in-Chief), and Jan Mayo (Treasurer), I welcome our new members, Kevin Furniss (Vice President/President Elect) and Nancy Holcomb (Secretary). Meredith has just completed two years of exemplary service as Secretary and we are fortunate to have her continuing to serve the organization as CAPC Chair.

The Millennium Committee, co-chaired by Kay Johnson and Bobby Ferguson, has concluded its work with a very fine and well-considered report that was accepted by the Board in July. The process of review and implementation of the committee's recommendations is moving forward, and I am very confident that OLAC will meet the future with renewed vigor and relevance, thanks to the foresight and efforts of all who had a part in this initiative.

Our new Outreach-Advocacy Coordinator, Ian Fairciough, has begun his work, and I encourage any OLAC members who have an interest in working on strategies for membership growth, publicity, or fund-raising to get in touch with him. This is a good opportunity for people with ideas to engage and make a difference.

I would like to single out for special mention the OLAC Web site. The beginning of OLAC's presence on the World Wide Web in 1995 was a milestone for the organization, and the Web is surely one of the most important elements in the future development of OLAC and furtherance of its objectives. Within the next few years I think our primary medium of organizational communication and publication will be Web-based, and any print publications that are still deemed useful and cost-effective will be spin-offs of our Web documents. The OLAC Web site was initiated by Sue Neumeister, and she continues to serve as the OLAC Webmaster. We owe Sue and the University at Buffalo Libraries, host of the OLAC Web site, a large debt of gratitude for this extremely valuable contribution to OLAC and its mission. Sue and her library are also responsible for the OLAC e-mail discussion list (OLAC-List), another service to OLAC and the audiovisual cataloging community that I wonder how we ever did without.

Outgoing CAPC Chair, Cathy Gerhart, is chairing the Program Committee for the upcoming OLAC/MOUG 2000 Conference in October. Cathy and her committee have put together a very compelling program of top-notch speakers and workshop presenters in one of the premier destination cities in North America! I look forward to meeting all of you at the conference in Seattle!

TREASURER'S REPORT
Fourth Quarter & FY 2000
Through June 30, 2000
Jan Mayo, Treasurer

	4th Quarter	Fiscal Year 2000
OPENING BALANCE		\$9,815.13
INCOME		
Memberships	\$638.00	\$13,011.39
Dividends	\$183.00	\$556.46
Royalties		\$168.17
TOTAL	\$821.00	\$13,736.02
EXPENSES		
ALA	\$280.00	\$533.78
Board Dinner		\$695.85
Special Award (Olson)		\$1,000.00
N. Olson Award		\$279.47
OLAC Research Award	\$600.00	\$600.00
Stipends	\$100.00	\$2,300.00
Account Fees		
Check fee	\$90	\$28.12
Annual fee		\$80.00
Returned check		\$38.00
Transfer		\$.97
Postage & Printing	\$1,853.36	\$5,201.25
TOTAL	\$2,834.26	\$10,757.44
CLOSING BALANCE		\$12,793.71

MEMBERSHIP:

Personal: 406

Institutional: 268

Total: 674

**OUTREACH AND ADVOCACY FOR OLAC:
DEVELOPING STRATEGIES FOR MEMBERSHIP GROWTH**
Ian Fairclough, Outreach/Advocacy Coordinator

When the OLAC board created the position of Outreach-Advocacy Coordinator, their vision for a program of outreach and advocacy was far-reaching in its implications. Among the tasks the board outlined were: developing publicity materials, developing regional chapters, and promoting the findings and vision of the OLAC Millennium Committee. Moreover, they foresaw the coordinator pursuing conference donations and acting as a repository for fund raising data; and developing and maintaining a speakers bureau. The board also expects him to come up with further objectives, but they have already done such a thorough job that the coordinator doesn't really need to put on his thinking cap at this stage - although he would welcome further contributions from the membership at large. The coordinator was not expected to act alone, but with the cooperation of several other OLAC members, some of whom would possibly chair working groups dedicated to individual objectives.

Progress has already been made towards achieving these lofty goals! As a consequence of an invitation delivered to her company's exhibition booth during the recent conference of the American Library Association, at least one person has indicated her intention to attend the conference. And to date, Kathleen Forsythe (University of Washington) has been successful in raising a significant sum of money towards the forthcoming OLAC/MOUG conference. Conference attendees: Please consider, when you partake of the refreshments provided during the coffee breaks, it will not be your registration fees that cover the expenses, but the generosity of our sponsors.

So much more is yet to be begun! If you are a member of OLAC, please review the list of tasks and consider whether you have an interest in one of them. And if so, please contact me or any board member. It's possible also that you may think of another approach in outreach which will complement those listed above. For those who are attending the biennial conference: If you wish to participate in outreach/advocacy work, please attend the meeting which will be scheduled for this purpose.

And as with all social endeavors, the most effective way of persuading someone to join a society or participate in an event is a personal contact. Most of us likely felt just a little insecure about attending our first OLAC conference. Do you know someone, perhaps in your own institution, or a colleague down the road, who might benefit from participating in OLAC? If so, please pass

the word along and encourage him/her to join us. Your action may benefit the whole society

**ONLINE AUDIOVISUAL CATALOGERS
CATALOGING POLICY COMMITTEE (CAPC)
ALA ANNUAL CONFERENCE
Chicago, Illinois
July 7, 2000**

Minutes

The meeting was called to order at 7:30 PM. by Cathy Gerhart, CAPC Chair. Members present included: Cathy Gerhart, Marcia Barrett, John Felbinger, Brad Eden, Sheryl Homer, Iris Wolley, John DeSantis, and Robert Freeborn (intern). Intern Shelley Zhang was unable to attend.

1. There were 23 guests. Members and guests introduced themselves.
2. Minutes of the CAPC meeting of January 14, 2000, were approved as published in the March 2000 newsletter.
3. Report from Co-Chair of CAPC Subcommittee on Authority Tools (I. Wolley)

Co-Chair Iris Wolley recognized members of the committee including Co-Chair David Prochazka, Robert Bratton, Ann Caldwell, and Robert Freeborn. The forty-eight sources submitted will be annotated by late September and the bibliography available online by late December. John Attig commented on the importance of having a simple method to contribute additions. By September, the committee will gain a good working knowledge on the method and time necessary for adding sources. Co-Chair Wolley described the importance of appointing a Webmaster who would maintain the list. The CAPC Chair will take the issue up with the Board.

4. Report from the Subcommittee on Source of Title Notes for Internet Resources (M. Barrett)

The Subcommittee Chair recognized members Richard Baumgarten, Rebecca Culberson, Alexa Newman, Louise Rees, Maxine Sherman, with John Attig and Sue Neumeister, as consultants. The term "menu" and "home page" gave people particular problems. "Title bar" was what some equated with title page. Many seemed comfortable with the term "caption." The most important point was that the subcommittee now needs to focus on why a given term is preferred among synonymous terms. A first draft, due in October/November, should be in a format trainers could use and include a shorter list of

terms, clear definitions, and examples with illustrations. The subcommittee will include the rationale for their choice among similar terms for CAPC discussion.

5. NACO-AV Funnel Discussion and Report (A. Caldwell)

Mid-year statistics representing work from October 1 to March 31, 2000 showed creation of 2,142 new headings and modification of 381 headings. The NACO-AV Funnel is the second most active of the twelve funnels, the most active being the music funnel. Leslie Dees, from Dekalb County School System, Georgia, and OLAC's only public school representative, retired June 30. Now it's time to recruit others from the public school sector. Lynne Jaffee moved from Jacksonville, Florida, to Atlanta, and is expected to boost the funnel in that region. Four people are currently under review, two will soon be independent. Fourteen people responded to a recent call for new training recruits and a few current members expressed interest in retraining. For a refresher class, students must provide their own texts. Coordinator preparation for NACO funnel training takes at least a month because the coordinator gets training materials from LC, establishes a MARC 21 symbol, and gets OCLC authorization. Training is scheduled in October at the OLAC Conference, where there will also be a MOUG/OLAC NACO Participants Meeting late Saturday afternoon.

6. To be Discussed at CC:DA in Chicago-Discussion of Report from the CC:DA Task Force on an Appendix of Major and Minor Changes
(<http://archive.ala.org/alcts/organization/ccs/ccda/tf-appx1.html>) (J. Attig)

This report provides guidance on when differences are significant enough to do a new record, rather than modify an existing record or ignore the change altogether. The paper's focus is the Joint Steering Committee's review of AACR 0.24 with the goal of avoiding proliferation of records. John said that problems arise in Area 3, and the Task Force says nothing about Area 7 and Area 8. He explained that this information needs to be integrated into the rules and references need to get the cataloger to the appendix. One flaw in the paper is due to its authors relying on cataloger description rather than the facts behind it. The CAPC Chair pointed to a problem in E.3C under music presentation, where a difference in music presentation statement is mistakenly called a minor change. Another problem is in the publication/distribution area because it doesn't match current practice. John Felbinger said that guidelines were not helpful, only rules were significant. There was a short discussion on multiple versions and admission that libraries still take different approaches to the issue. Since the Task Force has disbanded and the August 15 deadline for comment is so near, CAPC will wait and make a response to the next draft to be prepared for ALA Midwinter.

7. To be Discussed at CC:DA in Chicago-Discussion of "Revising AACR to Seriality: Rule Revision Proposals" (on CC:DA Web site at address: (<http://www.nlc-bnc.ca/jsc/ch12.htm>)) (J. Attig)

Jean Hiron was asked by the Joint Steering Committee to prepare some rule changes for Chapter 12. Continuing resources will include serials and integrating resources. Serials are cataloged from the first issue, while integrating resources are cataloged from the

most recent issue. Some of these concepts are new territory and force the cataloging community to address how to deal with change. Jean used this opportunity to incorporate changes on how you catalog serials, primarily representing CONSER practice . There is also an attempt to harmonize the rules internationally

8. To be Discussed at CC:DA in Chicago-Revisions to Chapter 9 of AACR2 (J. Attig)

John Attig highlighted sections from his June 28 discussion paper to CC:DA (written with Matthew Beacom, Laurel Jizba, Mary Larsgaard, Ann Sandberg-Fox, and Adam Schiff) which includes issues of harmonization as well as:

- Area 3
Eliminate area 3 from Chapter 9. A Task Force should address where this information should be placed. An alternative is to expand the nature and scope.
- Area 5
Library of Congress agrees in part that the footnote to Area 5 (that says no physical description for remote access items) should be eliminated. Internet resources can have sound and color. The discussion paper asked for a more extensive review of the subject.
- Resource Identifiers
Resource identifiers need to be part of the bibliographic description. Options include placement in the mode of access note; in a rule for standard numbers, in a new area of description, or in a rule for notes on important numbers.
- Mode of Access Notes
Eliminate rule 9.3 and change the text of rules 9.7B1 and 9.7B8. Change file characteristics to type and extent of resource. Mode of access notes may not always be required, only if not obvious from description.

9. MARBI (J. Attig)

John Attig reported on selected proposals and discussion papers that are on MARBI's agenda at the conference. (His complete report with an explanation of the documents and MARBI results can be found elsewhere in this issue)

10. New Business

- a. Consensus favored a CAPC meeting at the Seattle Conference. Someone noted that an introduction to CAPC and an update on current activities would be useful especially for new OLAC members. If any important topics come up in Seattle, John Attig requested posting the discussion on the OLAC-List for the benefit of those unable to attend and who may need the information for ALA Midwinter.
- b. The Chair encouraged CAPC members and the membership to seek topics for discussion and new tasks for CAPC to pursue. These ideas should be forwarded to the new CAPC Chair. Suggestions include:
 - Indexing the 007.

- Finding a solution to vendors who no longer support changes in type codes, leaving only keyword searching rather than 006 searching for locating media.
- Greta DeGroat added uniform titles for videos and volunteered to draft an informal paper to initiate discussion. Ann Caldwell will forward a document by Kay Guiles to Greta about Library of Congress policy on the subject.
- Many changes associated with the new rules will need clarification, discussion, and will offer an opportunity for continuing education opportunities. The Chair encouraged everyone to keep abreast of the changes and Ann Caldwell, Brad Eden, and John At tig, who are working closely with the rule revisions, agreed to serve as consultants.

The CAPC Chair thanked the committee for their efforts.

The meeting adjourned at 9:50 PM.

Respectfully submitted,

Meredith Horan
OLAC Secretary

**ONLINE AUDIOVISUAL CATALOGERS
EXECUTIVE BOARD MEETING
ALA ANNUAL MEETING
Chicago, Illinois
July 8, 2000**

Minutes

1. Call to Order, Introduction, Announcements (M. Esman)

President Mike Esman called the meeting to order at 4:30 PM. Board members present included: Mike Esman (President), Lowell Ashley (Vice President/President Elect), Jan Mayo (Treasurer), Cathy Gerhart (CAPC Chair), Kay Johnson (Newsletter Editor), and

Mer idith Horan (Secretary). Kevin Furniss (new Vice President/President Elect) and Nancy Holcomb (Secretary-Elect) attended. Past President Virginia Berringer was unable to attend. There were five guests.

2. Millennium Committee Report (K. Johnson)

This committee was charged with reviewing OLAC's name, logo, goals, and mission and integrating these changes into the existing Bylaws. These changes will be voted on by the membership in a mail ballot, which will be distributed in August, returned in September. Approved changes will be announced at the October Conference in Seattle. The Board accepted the recommendations of the committee at ALA Annual in Chicago with the following revisions to Article III of the Bylaws:

a. Purposes and objectives

Changes were recommended to sections 1, 5 and 6. It was recommended to delete section 7 (changes recommended for section 6 absorbed the information from section 7).

Section 1.

To establish and maintain a group that can speak for catalogers of audiovisual materials. Audiovisual materials include, but are not limited to, sound and video recordings, electronic resources, three-dimensional artifacts and realia, kits, and graphic and cartographic materials.

Section 2.

To provide a means for exchange of information about the cataloging of audiovisual materials.

Section 3.

To provide a means of continuing education for catalogers of audiovisual materials.

Section 4.

To provide a means of communication among catalogers of audiovisual materials.

Section 5.

To work toward common understanding of audiovisual cataloging practices and standards. These practices and standards can include, but are not limited to, ISBD, AACR, MARC, and Dublin Core.

Section 6.

To provide a means of communication and advocacy with the Library of Congress, bibliographic utilities, and other organizations.

b. Name

There was no change proposed to the name of the organization but a descriptive phrase will be added if approved and will be used prominently on promotional and publicity information and letterhead. Online Audiovisual Catalogers, Inc. (OLAC), The Internet and AV Media Catalogers Network.

c. Logo

As a temporary measure if approved by the membership, the reel in the logo would be dropped in favor of a capital "O." A committee will solicit a new design.

3. Secretary's Report (M. Horan)

The minutes of the last Executive Board meeting, January 15, 2000, at ALA Midwinter, San Antonio, were approved as published in the March 2000 newsletter.

4. Newsletter (K. Johnson)

The deadline of the next newsletter is August 15.

5. Treasurer's Report (J. Mayo)

Fourth quarter balance from Merrill Lynch will be available shortly

6. CAPC Report (C. Gerhart)

There was a short closed session related to CAPC appointments. The Chair requested creation of a new permanent CAPC position for Webmastering the Bibliography on Authority Tools, which will be periodically updated. The CAPC Chair will appoint a person, initially either Iris Wolley or David Prochazka, and will draft a new position description under CAPC responsibilities in the OLAC Handbook.

7. 2000 OLAC/MOUG Conference (C. Gerhart)

It was decided that a two-hour Executive Board meeting will be scheduled most likely Thursday evening, 7-9 PM., during the Seattle Conference. CAPC will meet Sunday morning. The Chair asked how widely conference publicity mailings should be sent and it was decided that US mail-sent publicity would cover the Northwest only Nationwide publicity would be sent via the listserves. Paraprofessionals are receiving conference publicity through electronic lists. The Planning Committee continues to receive lots of questions. The President thanked the Chair and the committee for all their planning efforts.

8. OLAC Conference Scholarship Committee (M. Esman)

The Board approved the committee's recommendation and announced that Alice Mitchell

from Appalachian State University Boone, N.C., is the recipient of this year's conference scholarship.

9. Awards Committee (M. Esman)

No submissions and no awards this year.

10. OLAC Outreach-Advocacy Coordinator (M. Esman)

President Esman will talk to coordinator Ian Fairclough and help develop an action plan for this new position. The Conference has already raised \$1,000. Ian has engineered some digital OLAC stationery

11. OLAC Research Grant (M. Esman)

Jean Weihs is the first recipient of this grant. More information will be forthcoming in the newsletter. Her plan is to research the viability of the GMD.

12. New Business

a. Meeting Time (M. Esman)

The Executive Board will continue in the 4:30-5:30 PM. time frame on Saturday at ALA Meetings.

b. OLAC Archives (M. Esman)

The President reminded Board members to submit appropriate documentation to the OLAC Archivist.

c. Reporting Periods (K. Johnson, J. Mayo)

The Board agreed that the financial and membership reporting in the newsletter should reflect numbers at the time of the most recent newsletter deadline.

d. Directory (K. Johnson)

The Board voted to eliminate the bibliographic utility and library system indexes from the directory, in response to opinions expressed on the recent survey

The President thanked the Board for their work this year and appointed the next CAPC Chair, Meredith Horan.

There was no closed session.

The meeting adjourned at 6:40 PM.

Respectfully submitted,

Meredith Horan
OLAC Secretary

**ONLINE AUDIOVISUAL CATALOGERS
MEMBERSHIP MEETING
ALA ANNUAL CONFERENCE
Chicago, Illinois
July 8, 2000**

Minutes

1. Call to Order, Introduction of Officers, Announcements (M. Esman)

President Mike Esman called the meeting to order at 8:00 PM. and introduced the current officers: Mike Esman (President), Lowell Ashley (Vice President/President Elect), Jan Mayo (Treasurer), Cathy Gerhart (CAPC Chairman), KayJohnson (Newsletter Editor), and Meredith Horan (Secretary). Nancy Holcomb (Secretary-Elect) and Kevin Furniss (the next Vice President/President Elect) were present. Past President, Virginia Berringer, was unable to attend. There were 30 guests.

2. Secretary's Report (M. Horan)

Meredith Horan asked for a motion to approve the minutes of the last membership meeting held January 15, 2000, at ALA Midwinter in San Antonio, and as published in the March 2000 newsletter. The motion passed.

3. Treasurer's Report (J. Mayo)

Third quarter closing balance was \$14,806.97. Membership at the end of the third quarter was 586. As of May 11, when the newsletter went to press, membership was 617.

4. Newsletter Editor's Report (K. Johnson)

The deadline for the next newsletter is August 15. The Editor thanked everyone for their newsletter contributions.

5. Committee Reports

a. Cataloging Policy Committee (CAPC) (C. Gerhart)

See separate minutes of the CAPC meeting elsewhere in this issue.

b. 2000 OLAC/MOUG Conference (C. Gerhart)

OLAC members should note the emerald green conference registration in the June newsletter. A form is also on the Web. The conference runs Friday, Saturday, and Sunday, Oct. 13-15, with tours on Thursday morning, Oct. 12. This date adjustment, approved by the Board, reduces the hotel room cost by \$20 a night. Conference hotel rates are also available the day before or day after the conference at \$135. Hotel rooms are large and attractive with big windows with a choice of view of mountains or water. Poster sessions will provide an opportunity to share information from different institutions. The Planning Committee was unable to do a Knowledge Access Management Workshop, but there will be a CORC Panel. Martha Yee (UCLA Film and Television Archive) and Sherry Vellucci (Associate Professor, St. John's University) are keynote speakers. Conference planners will update the Web page regularly. Kevin Furniss asked about expected numbers of attendees and the Chair said at least 200. Since the person taking registration is on vacation, no numbers were available. Early bird registration deadline is August 31. Laurel Jizba is doing roommate referrals which will be circulated to those interested. No other groups are scheduled in the conference hotel during these dates. If the number of attendees is very high, instructors may need to repeat a workshop three times. Instructors have been warned.

c. OLAC Conference Scholarship (M. Esman)

Committee members Jane Murray (Health Sciences and Human Services Library, University of Maryland, Baltimore), Rebecca Lubas (MIT), and Marlyn Hackett (Cook Memorial Library) will soon notify the awardee and announce their choice to the OLAC membership.

d. OLAC Millennium Committee (K. Johnson)

This Committee was formed by the Board in June 1998 with the purpose of studying OLAC's purposes, objectives, and logo as well as to look ahead to the future. Board-approved recommendations will be sent via a ballot in August to the membership and changes will be announced at the October Conference. Three changes are proposed to the rationale and objectives and these are listed in the Executive Board minutes. There were no strong opinions to change the rationale, objectives, and purposes of the organization but concerns were expressed that electronic resources were not clearly integrated into the organization. New members especially voiced this sentiment. No change is proposed to the name OLAC but the addition of a descriptive phrase, The Internet and AV Media Catalogers Network, is suggested. Many agreed that the logo needed adjustment. As a temporary measure if the membership approves, the reel will be dropped in

favor of an capital "O." A committee will be established to solicit a new design. Verna Urbanski reminded the membership that the former logo was created in a contest and won by someone from her institution. If approved, changes will be implemented in November and OLAC will continue to evaluate its scope in the future. Kay Johnson thanked committee members, Robert Freeborn, Judy Gummere, Rebecca Lubas, Scott Markham, Bobby Ferguson (CoChair), Sheila Smyth, Howard Pitts, and Barbara Tysinger. The President thanked the Committee for their work.

- e. Election Committee (M. Esman for Sue Neumeister who was unable to attend)

Kevin Furniss, Vice President/President Elect
Nancy Holcomb, Secretary
Meredith Horan was appointed CAPC Chair

- f. Awards Committee (M. Esman)

There were no nominations this year.

- g. OLAC Research Award (M. Esman)

The Committee composed of Verna Urbanski, Sheila Intner, and Lowell Ashley chose Jean Weihs as the first recipient of this award. Jean will research the viability of the GMD and report to the Board by June 1 next year.

- h. OLAC Directory (K. Johnson)

At Midwinter ALA, the Board questioned the need of all six indexes. For the next directory printing in the fall, four indexes will be included: individuals, institutions, format specialty and geographic. The membership is encouraged to continue to make suggestions to the newsletter Editor or Treasurer to improve the directory. The awkwardness of having affiliation with home address was noted and will be corrected. The Treasurer warned that some members don't provide work addresses. Comments to improve the directory will be solicited on the OLAC-List.

6. Reports

- a. ALCTS Media Resources Committee (W. SuKantararat)

Report was not available for this issue.

- b. CC:DA (V. Toy-Smith)

See separate written report elsewhere in this issue.

c. MARBI (J. Attig)

See separate written report elsewhere in this issue.

d. MOUG (W. Sistrunk)

There was no report at the meeting, and nothing to report for this issue.

e. AMIA (Amy Wood)

See separate written report elsewhere in this issue.

f. OCLC (G. Patton)

See separate written report elsewhere in this issue.

g. LC (D. Reser)

David Reser provided a written Library of Congress update for OLAC.

7. New Business

Kay Johnson reminded new liaisons to send conference reports to Mary Konkel. There was no new business. Mike thanked the present Board for their work.

8. Installation of New Officers

Lowell Ashley took the gavel and thanked Mike for his fine leadership. Lowell welcomed the new Vice-President/President elect Kevin Furniss, Secretary Nancy Holcomb, and CAPC Chair Meredith Horan.

9. Adjournment

The meeting adjourned at 9:35 PM. and was followed by a Q&A session.

Respectfully submitted,

Meredith Horan
OLAC Secretary

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OLAC NEEDS YOU!

**** CANDIDATES SOUGHT FOR OLAC OFFICES ****

We are seeking nominations for the offices of **OLAC Vice President/ President Elect** and **OLAC Treasurer**. If you are interested in a challenging leadership position and an opportunity to learn about your organization from the inside, please submit a letter of nomination indicating the position you wish to run for. Your nomination should also include a brief description of your qualifications and professional activities. All OLAC personal members are eligible to serve and self nominations are encouraged. If you wish to nominate an OLAC colleague, please be sure that person is willing to serve. Nominations will also be accepted from the floor during the OLAC Membership meeting held at the 2001 ALA Midwinter meeting in Washington, D.C.

OVERVIEW OF DUTIES: The Vice President/President Elect is elected annually and serves a one-year term as Vice President, followed by one year as President, a year as Immediate Past President, and a year as Past President. S/he performs all duties delegated by the President and presides at meetings when the President cannot attend. The Vice President/President Elect is

expected to attend OLAC Membership and Executive Board meetings (held during ALA conferences) while in office. The Vice President is also responsible for the OLAC Program at the ALA Annual Conference, should OLAC decide to sponsor a program.

The OLAC President presides at all OLAC Membership and Executive Board meetings, is or appoints OLAC's observer to the OCLC Users Council, submits quarterly reports for the *OLAC Newsletter*, and works closely with other members of the OLAC Executive Board in guiding the operations of the organization. The Immediate Past President serves as Chair of the OLAC Awards Committee and as a member of the OLAC Executive Board. The Past Past President serves as Chair of the Elections Committee.

The Treasurer serves a two-year term, the election to be held in years alternating with that of the office of Secretary. The next Treasurer will serve from summer 2001 to summer 2003. The Treasurer is also expected to attend OLAC Membership and Executive Board meetings. The Treasurer receives and disburses all funds for the organization and keeps accurate accounts of income and disbursements. The Treasurer prepares quarterly financial reports for publication in the *OLAC Newsletter* and semiannual reports for presentation at OLAC Membership and Executive Board meetings. The Treasurer serves as OLAC's membership coordinator. S/he maintains a database of current OLAC members; processes new memberships; and answers questions concerning memberships, fees and claims/requests for back issues of the *OLAC Newsletter*. Access to an IBM (or compatible) PC is essential.

Members of the Executive Board receive a \$100 stipend for attending OLAC Membership and Executive Board meetings during ALA conferences and waiver of registration fees when attending the OLAC Conference. If you are interested in becoming a candidate for either of these positions, please submit your nomination letter, including a brief description of your qualifications and professional activities by December 31, 2000 to:

Virginia M. Berringer
925 Barbara Ave.
Akron, OH 44306
E-Mail: vb@uakron.edu
330-724-9860
330-972-6383 (Fax)

VOLUNTEERS NEEDED: CATALOGING POLICY COMMITTEE

The Executive Board of OLAC is looking for volunteers to fill upcoming openings on the OLAC Cataloging Policy Committee. Two member and two intern positions will be opening in July 2001.

CAPC represents the "concerns of audiovisual catalogers in matters relating to the formation, interpretation, and implementation of national and international cataloging standards and related matters." Members serve a two-year term, interns serve a one-year term and are non-voting participants.

Candidates should have three years of current experience cataloging AV materials or equivalent experience. Additionally, candidates should interact regularly with online cataloging systems or have demonstrable knowledge of such systems. Most CAPC business is conducted during ALA Midwinter meetings and Annual conferences. Candidates for appointment to CAPC must be willing to commit time and funds as necessary to attend these meetings.

Appointments are made by the President of OLAC, following the consultation and review of applications by the current Executive Board. New members and interns will be appointed at the January Executive Board meeting and notified immediately by the President of OLAC. Newly appointed members and interns will receive all CAPC mailings from that point forward. Although the terms for new CAPC members and interns do not begin until immediately after the ALA Annual Conference, they should expect to attend the ALA Annual CAPC meeting and may volunteer for, or be assigned to, projects for the following six-month period.

Interns report directly to the CAPC Chair and may be assigned special duties or projects by the Chair. Interns who have served for one year may reapply for a second one-year term, but may serve no more than two consecutive one-year terms as an intern. Members whose CAPC terms are expiring may reapply for membership.

If you are a member of OLAC and are interested in serving on CAPC, submit a recent resume and a cover letter which addresses your qualifications by January 3, 2000 to:

Meredith Horan, CAPC Chair
National Library of Medicine
8600 Rockville Pike
Bethesda, MD 20894 or
e-mail to: meredith_horan@nlm.nih.gov

CAPC MEMBERS: Meredith Horan (Chair), Greta DeGroat, John DeSantis, John Edward Felbinger, Sheryl Homer, David Reynolds, Iris Wolley; CAPC INTERNS: Robert Freeborn, Shelley Zhang.

CALL FOR NANCY B. OLSON AWARD NOMINATIONS

The Nancy B. Olson Award Committee is now accepting nominations for the 2001 award. The

Nancy Olson Award (formerly called: The OLAC Award) recognizes and honors a librarian who has made significant contributions to the advancement and understanding of audiovisual cataloging. The Committee will select a recipient based on nominations received, subject to approval by the Executive Board at the ALA Midwinter Meeting. Eligibility for nomination is as follows:

1. Nominees may be OLAC members, but membership in the organization is not a requirement;
2. The nomination must be accompanied by a statement that provides supporting evidence of the nominee's qualifications;
3. The nominations and statement(s) must be postmarked no later than December 1, 2000 and must be received by the Award Committee Chair no later than December 15, 2001.
4. Nominees shall have made contributions to audiovisual cataloging by:
 - a. Furthering the goals of standardization of AV and/or computer file cataloging, including MARC coding and tagging;
 - b. Interpreting AV and/or computer file cataloging rules and developing policies on organization for these materials on the national and/or international levels;
 - c. Promoting the understanding of AV and/or computer file cataloging, coding and data exchange by professionals unfamiliar with these materials and processes.

The award recipient will receive an engraved plaque containing an inscription recognizing his/her special contribution to the field.

Send all nominations by December 15, 2000, to:

Mike Esman
National Agricultural Library
10301 Baltimore Ave., Rm. 110
Beltsville, MD 20705-2351
Phone: (301) 504-7565
Fax: (301) 504-5471
E-mail:

**2001 ONLINE AUDIOVISUAL CATALOGERS
RESEARCH GRANT**

OLAC is now accepting applications for its 2001 research grant. This grant is awarded annually by the OLAC Executive Board to encourage research in the field of audiovisual cataloging. Perhaps you have been interested in surveying the AV community about a n important issue. Maybe you have an idea for a terrific cataloging manual, index, thesaurus or database that you wish to develop. You might have a unique training program that you wish to share more globally Your research might require you to travel to d ifferent libraries, make phone calls, send out mailings, hire secretarial or data entry support, make photocopies or take photographs. The possibilities are endless!

Proposals will be judged by a jury appointed by the OLAC Board on the basis of practicability and perceived value to the audiovisual cataloging community Applicants must follow OLAC's prescribed guidelines for submitting proposals as outlined below

AWARD DESCRIPTION

- Amount -- up to \$2,000
- Period of Grant --July 1, 2001 through June 30, 2002
- Grant recipients are expected to present the OLAC Executive Board with an interim report within one year of the date of receipt of the grant.

TIMELINE

- Deadline for proposal submission to OLAC President, MARCH 1, 2001
- Award recipient notified, MAY 1, 2001
- Award recipient notifies Chair of acceptance, MAY 15, 2001
- Award announced during the OLAC Membership meeting at the 2001 ALA Annual Conference in San Francisco, California.

ELIGIBILITY

- Current personal member of OLAC

GUIDELINES FOR PROPOSALS

- Three copies of the grant application must be submitted to the OLAC President, postmarked no later than MARCH 1, 2001.

The application must include:

1) Cover Page:

Title of proposal

Name, affiliation, address of applicant, phone numbers

Date of submission

Abstract of the project proposal

2) Proposal:

Thesis

Summary of the research problem, including; justification of the project and/or a review of the literature

Description of proposal research

3) Project Outline

4) Project Budget:

Materials

Staff

5) Vita

FORM OF FINAL REPORT

- Statement of the problem
- Review of the literature
- Thesis
- Methodology
- Results

PLEASE SEE THE APPLICATION FORM ON THE NEXT PAGE

OLAC RESEARCH GRANT APPLICATION FORM

(Please type or print clearly)

Principal investigator:

Mailing address:

E-mail address:

Daytime telephone:

Place of employment:

Position title:

Project title:

Brief description of proposed project:

Member of Online Audiovisual Catalogers since:

Co-investigator(s):

Proposal must follow OLAC's Guidelines for Proposals and include this completed application form.

Proposals must be received by the OLAC President by **MARCH 1, 2001**.

Send the application form and proposal to:

Lowell Ashley
Cataloging Services
Smithsonian Institution Libraries
National Museum of Natural History
Room 30
Washington, D.C. 20560-0154

E-mail: ashleyl@sil.si.edu

CONFERENCE REPORTS
Mary Konkol, University of Akron
Column Editor

**** REPORTS FROM THE ****
2000 ALA ANNUAL CONFERENCE

Chicago, Illinois

MACHINE-READABLE BIBLIOGRAPHIC INFORMATION COMMITTEE (MARBI)

Liaison Report

Submitted by John Attig
Pennsylvania State University

The Machine-Readable Bibliographic Information (MARBI) Committee and the USMARC Advisory Group met for two sessions during the ALA Annual Conference in Chicago, IL. The following items will be of interest to OLAC members:

- Proposal No. 2000-07: Definition of Subfield \$y (Link text) in Field 856

This proposal attempts to provide explicit coding in field 856 for text that will be displayed in online catalogs in connection with the 856 field and will be the clickable link to the resource. Although typically the URL (subfield \$u) is intended to be displayed, there are cases in which this might not be desirable. Subfield \$y, when present, would be displayed instead. The proposal was approved.

- Discussion Paper No. 119: Seriality and MARC 21

This discussion paper is, in part, a progress report on the revision of the AACR2 rules for continuing resources. The basic concepts of continuing resources and integrating resources have been accepted, and the specific rule revisions will be considered in September. Continuing resources are those which are issued over time, usually with no predetermined conclusion. Serials are one type of continuing resource, those which are issued in a succession of discrete parts. The other type of continuing resources are integrating resources, those in which updates are merged or integrated into the resource and do not remain distinct. Examples of integrating resources are loose-leaf services, online databases, and many Web sites.

The rule revision proposals will impact MARC 21 in various areas:

- Bibliographic Level (Leader/07): The discussion paper proposed to retain the present definition of code "s" (Serials) and to add a new code "i" (Integrating resources).
- 008/18 (Frequency): The discussion paper suggested adding a new code "k" (Continuously updated) which would be applicable to many integrating resources.
- 008/21 (Type of serial): The discussion paper suggested (a) changing the name of the element to "Type of continuing resource" and adding a code "I" (loose-leaf).
- 008/34 (Successive/latest entry indicator): The paper recommends adding a new code for "integrating entry" rather than treating the cataloging of integrating resources as "latest entry" cataloging.

- 260 (Publication, distribution, etc.): The discussion paper proposes to use field 260 for all publication information and proposes indicator values to distinguish the earliest publication information, the latest publication information, and any intervening information. The rules for serials will continue to call for the earliest information to appear in the publication area and later changes to appear in notes. The new rules for integrating resources will call for the latest publication information to appear in the publication area and all earlier information in notes. The proposed coding conventions for 260 will allow consistent recording of the data and can be manipulated to provide the appropriate displays. This part of the paper caused the most discussion and comment.

In other action, MARBI approved a proposal dealing with numbering schemes in the Holdings format; rejected a proposal to add subfields to field 754 (Taxonomic Identification); and approved changes to field 052 (Geographic Classification Code) and the deletion of field 058 (Other Geographic Classification Codes) in the Community Information Format.

ALCTS COMMITTEE ON CATALOGING: DESCRIPTION AND ACCESS (CC:DA)

Liaison Report

Submitted by Vicki Toy-Smith
University of Nevada, Reno

Saturday, July 8, 2000

Daniel Kinney, Chair, called the meeting to order and delivered several opening remarks.

There is the possibility of holding a pre-conference on map cataloging in 2001. It may be postponed until 2002 since the 2nd edition of the *Map Cataloging Manual* will be published after the 2001 ALA Annual Conference. Mary Larsgaard will be looking into the planning of the pre-conference.

Jean Hirons presented the report on "Revising AACR2 to Accommodate Seriality" There was positive reaction to the report given at the NASIG Conference; however, there were concerns about smaller issues.

Concerns included:

1. harmonization;
2. terms being added or dropped from various lists. This is important regarding title changes;

3. international serials title will replace the key title;
4. source of title proper (12.7B3);
5. title changes (21.2A1);
6. basis of description;
7. expansion of the scope of Chapter 12;
8. multiparts.

A task force will be formed to study the inconsistencies between chapters 9 and 12. CC:DA will try to reconstitute the old Task Force on Serials as closely as possible.

Brian Schottlaender delivered the report from the most recent Joint Steering Committee meeting. Items covered included:

- 25.35. "work" in music uniform titles (25.35, etc.);
 - 9.4B2. all remote electronic resources be published;
 - 9.5B1. There is opposition to this revision. There is a suggestion to change DVD to DVD-ROM;
 - 9.5D2. CCC proposed revision in 4JSC/ALA/27 ALA follow-up/CCC response accepted (issues regarding remote access resources tabled);
 - 9.7B8. LC proposed revision deferred pending review;
 - 9.7B22. "container": LC proposed revised definition accepted; "direct access " (Electronic resources): LC proposed revised definition not accepted. ALA proposed definition in 4J5C/ALA27/ALA follow-up/4 accepted with order of "disks/discs" reversed, "computer" changed to "computerized device," and "by the user" deleted; "disk"/"optical disc": deferred pending review by all constituents;
 - 22.1C. title of nobility or terms of honor; this needs to further revised;
 - 22.12. There were concerns that there have been too many additions to this rule;
 - 22.16. Additions to names entered under given name, etc. Reaction to ... BL/4 was mixed. There is need for revision;
 - 22.19B1. There needs to be distinction between honors and titles. Honors are okay; however, titles are not since they are temporary;
 - 26.2A. Names of persons. See references. The British Library has proposed additional revisions to those proposed in .../BL/5. There needs to be further discussion/response regarding 26.2A;
 - 1.4C3. Place of publication, distribution, etc. Not supported by the JSC; withdrawn by CCC;
 - 1.4D2. There is a need to revise this proposal.
 - 0.24. Recommendation 1 (the need to revise 0.24) was approved. The proposed revision states: "It is important to bring out all aspects of the item being described, including its content, its carrier, its type of publication, its bibliographic relationships, and whether it is published or unpublished. In any given area of the description, all relevant aspects should be described. As a rule of thumb, the cataloger should follow the more specific rules applying to the item being cataloged, whenever they differ from the general rule."
 - Recommendation 2 (Option C) was rejected.
- Barbara Tillet presented the Library of Congress report.

LC completed the implementation of the Integrated Library System (LC ILS) on October 1, 1999. In May 2000, LC installed the MARC record "Validator" software for all staff working in the LCL ILS cataloging module. The software checks for data errors and inconsistencies in bibliographic records before they are added to the database. The software was developed by

David Williamson and Gary Strawn. LC is working with Endeavor Information Systems in order to implement Voyager Release 2000 near the end of this year.

Modifications include:

1. geospatial search capability;
2. added tracking for added entry information;
3. capability of deleting online records;
4. catalogers will be able to see CJK characters soon;
5. multi-surname indicator is now obsolete;
6. full MARC 21 authority records will be available in the full MARC 21 format.

Monday, July 10, 2000

Report from the Metadata Pre-Conference was presented by Mary Larsgaard. There were 361 people registered; however, there were 420 attendees plus 29 faculty members. The attendees were generally positive about the preconference. The papers of the pre-conference will be published in Spring 2001.

Adam Schiff reported on the rule revision proposals for electronic resources.

1.4F7. Changes in relation to Chapter 12 (resource is not yet complete.

One recommendation: earlier dates will be added with square brackets (e.g. [1997]).

1.4F8. There still remains the issue regarding the GMD. There is some concern about the definition of multipart items and continuing resources.

1.7B 16. Concerns details in other formats. If something is issued as an electronic resource, will this be entered under a one record approach or something else.

2.7B1 1 Accompanying material. This concerns the PDF format and system requirements.

Adam moved to accept the proposal to change 2.7B1 1.

2.7B 16. Addresses: "issued also as": e.g. computer file, electronic form (direct access vs. remote access), and CD-ROM. It has been suggested that there be 2 examples not 3 (delete the 3rd example).

Laurel Jizba gave the report from the Task Force on the ISBD(M). The task force members came to agreement on 9 elements:

1. optional elements;
2. parallel titles;
3. statement of responsibility;
4. statement of responsibility following the edition statement;
5. parallel titles in series;
6. parallel titles in subseries;
7. note on nature and scope;
8. note on literary form;
9. terms of availability

It was noted that LC has proposed to eliminate Area 3 from Chapter 9 and move various portions to other areas of the rules. The Task Force thought that a variety of ideas have been presented as alternatives to rule 9.3 and suggested three options:

1. Retain rule 9.3 as revised by JSC;
2. Retain rule 9.3 but add the designation as an optional area;
3. Eliminate rule 9.3 and add language to other related rules.

There was no consensus about a favorite option.

John Hostage presented the report on the rule revision proposal on use of full stops with metric unit symbols. Periods after symbols should be eliminated. There needs to be ISO compliance for symbols.

The report on the Task Force on VP.A Core Categories was given. The core categories have similarities to AACR2.

Mark Watson delivered the report on MARBI activities. There were discussions regarding DP 119 and DP 114 (concerning the repeatability of the 260 field). There are issues relating to leader/07 (Bibliographic level) and 008/21 (Type of serial), field 260 (Publication, distribution, etc.), and field 008/23 (Successive/latest entry indicator). Proposal No. 2000-09 (Changes to field 052 and 058) was approved. There will be an alignment between the community format and bibliographic format.

Proposal No. 2000-07 Definition of subfield \$y (Link text) in field 856 will be added in all formats. It is proposed that there will be the addition of the "y" subfield; this will be helpful for display purposes.

Report from the Task Force on an Appendix of Major and Minor Changes was delivered by Kristen Lindlan. One of the problems encountered by the Task Force was the General Material Designation section: (E.3A2). The definitions for "finite resource" and "integrating resource" are confusing. Some integrating resources are not finite. Appendix E concerns Description (E.3A) which states:

"Finite resource" - Generally, consider any change in title proper a MAJOR change. Exceptionally, consider as MINOR changes variations in title proper that represent only production errors at the item level, e.g., the omission of letters from a title due to typesetting errors in a printing which are correct in other printings constitutes a MINOR change.

"Integrating resource" - Consider any change in title proper a MINOR change. Replace the title proper with the new title and give the earlier title in a note an added entry if considered to be important.

Thus, there is confusion as to when to make a new record. The group addressed guidance issues: 1) stop the proliferation of records for no good reason 2) multiple versions issues 3) reproductions. However, the Task Force does not want to make changes until after CC:DA has

reviewed this document. Regarding integrating resources, one cannot take things individually; one must take into consideration all of the aspects. A substantive change in content requires that a cataloger make a new record.

Betsy Mangan delivered the report from the Committee on Rule Change Proposals for Cartographic Materials. There are changes to 3.3C2. The Committee decided to withdraw rule 3.3D2.

3.7B8 Scales vary will be changed to scales differ.

3.7B 10. Concerns notes in other parts of the physical description.

3.7B 12. The term map is used for the item that a person is cataloging; this is not a series designation. The committee was also concerned about glossary and cartographic terms.

Mary Larsgaard gave the report from the Task Force on Metadata. There was no consensus on the definition of metadata. Metadata is not really considered to be a seamless approach to cataloging. Larsgaard talked about the California Digital Library, the possibility of having an overarching search engine, and Pharoos.

Glenn Patton stated that OCLC's CORC service is now in production. The records in CORC will be integrated into World Cat. The Dublin Core to MARC cross-walk is complete so that such CORC Records are available in World Cat. Such records are coded according to MARC 21 standards. The user can check the 042 field and the encoding level in CORC records.

The report on Descriptive Cataloging of Ancient, Medieval, Renaissance, and Early-Modern Manuscripts (AMREMM) was presented. The committee has recommended that there is a need for manuscripts that are not printed books. They have drafted version 11 and are asking CC:DA for comments. A task force was formed to look at this report.

The final report on CC:AAM Non-Roman Access Points Subcommittee report was delivered. James Agenbroad's report does not address non-Roman headings completely enough.

It included these points:

1. there is a need to monitor the MARBI Multilingual Task Force; issues regarding MARC 21 are of concern;
2. there is work in progress regarding this topic among other committees other committees (e.g. IFLA);
3. there needs to be an examination of all aspects of non-Roman access points;
4. the subcommittee thanked Agenbroad for his suggestions.

Liaison Report
Submitted by Amy Wood
Chicago Historical Society

AMIA members are interested in creating a national moving image cataloging center and website gateway. The National Cataloging Project Subcommittee was formed in the Fall of 1999 to hire a consultant to prepare a comprehensive report detailing the feasibility of creating this online resource. This Spring, the Subcommittee received \$25,000 from the National Film Preservation Board to support their work and have hired a consultant.

AMIA will be publishing the Compendium of Archival Moving Image Cataloging Practice. The Compendium will present the various cataloging practices of twenty-seven participating institutions. The goal of creating and providing this publication was to offer solutions to cataloging problems and generate discussion of moving image cataloging issues. The Cataloging Compendium will be published soon in hard copy and selected portions will be made available on the AMIA website at <http://www.amianet.org/>, to give potential readers a taste of the full print version. The print publication will be available at a fairly low cost through major online distributors such as Amazon.com.

UPDATE FROM OCLC
Submitted by Glenn Patton, OCLC

DATABASE: As of July 1, 2000, there were about 1,288,000 Visual Materials, 1,446,000 sound recordings and 148,000 computer files records. There are now more than 767 million holdings attached to bibliographic records.

CATALOGING: Interest continues to be high in the OCLC CatExpress Service, a web-based, copy-cataloging interface that is targeted at small school and public libraries. Recent enhancements to CatExpress include support for NLM call numbers and improved screen navigation. <<http://www.oclc.org/oclc/cataloging/catexpress/>>

OCLC has installed a number of changes to its implementation of the MARC 21 Bibliographic Format, including code list changes, changes to record displays, and the addition of two new encoding Level values, '3' (Abbreviated) and '4' (Core). Some additional changes are yet to be scheduled. All changes are described in Technical Bulletin 236 <<http://www.oclc.org/oclc/tb/tb236/>>.

OCLC began the Arabic Cataloging pilot project on June 1. The pilot software support cataloging activity such as searching editing, updating holdings, and exporting MARC records and allows the creation of bibliographic records containing Arabic script. The pilot is open to all

existing OCLC Cataloging members. More information is available at <<http://purl.oclc.org/oclc/arabic>>.

The keyword searching changes that were planned for last year are now scheduled for the third quarter 2000. These changes, which include both changes to existing indexes as well as new indexes and qualifiers, are described in Technical Bulletin 235 <<http://www.oclc.org/oclc/tb/tb235/tb235.htm>>. The TB will be revised and redistributed prior to installation of these changes. Highlights of interest include separate personal, corporate and conference name indexes; call number indexes; a new index for 856 fields; a new qualifier for internet resources; and the extension of the DLC qualifier to keyword searching.

OCLC staff are preparing for the Wade-Giles/Pinyin conversion effort that will happen this fall. OCLC will convert authority records for redistribution by the Library of Congress and will convert all records in WorldCat that contain WadeGiles text. Conversion options for member libraries' databases will also be provided.

CORC: The OCLC Cooperative Online Resource Catalog (CORCTM) service closes its Founders Phase on June 30, 2000. During the Founders Phase, a pre-production version of CORC was used by nearly 500 libraries in two dozen countries. The production CORC service launches July 1, 2000.

Description: CORC offers 4 databases: CORC Resource Catalog (RC), CORC Authority File, CORC Pathfinder Database, and (optional with paid subscription) WebDewey in CORC. Designed to support librarians in efficiently and cooperatively providing access to electronic resources, CORC is a Web-based OCLC system which supports cataloging/metadata creation, linked authority control, and the rapid production of digital pathfinders (i.e. Web-accessible bibliographies). The CORC RC includes 300,000+ resource records describing networked resources and is integrated with WorldCat (the OCLC Online Union Catalog). All WorldCat records with MARC 21 field 856 will routinely be loaded into the CORC RC, and records will be synchronized between the two databases. As part of CORC's change to a production service, OCLC NetFirst records will be loaded into WorldCat and subsequently into the CORC RC on a daily basis. RC resource records may be created and exported in the users' choice of OCLC MARC or Dublin Core format.

Further information: A more complete description of the new service is available at <<http://purl.oclc.org/corc>>. OCLC has recently issued OCLC Technical Bulletin 239 describing details of CORC's integration with the OCLC Cataloging system. As part of the release of CORC, OCLC will issue guidelines for creating Dublin Core records in the CORC system.

NEWS & ANNOUNCEMENTS
Barbara Vaughan, Column Editor

**GENERAL MATERIAL DESIGNATIONS (GMDS)
IN THE 21ST CENTURY**

CALL FOR SURVEY RESPONDENTS

Online Audiovisual Catalogers (OLAC) has given Jean Weihs a grant to study appropriate general material designations (gmlds) for the twenty-first century. To help with this study, Jean asks technical services staff, who catalog nonbook materials, and public service staff, who use the catalog, to respond to the questionnaire at the web page:

<http://www.modpublishing.com/Survey/GMDSurvey.htm>

(Note: URL is case sensitive).

This survey can be completed and sent to Jean using one of the following methods:

1. Answer the questions on line and send the results using the Submit Survey button at the end of the survey,

OR

2. Download and print the survey only; download and print survey and accompanying support information, fill the survey out by hand and fax it to Jean at: (416) 925-4704.

OR

3. Mail the completed survey to:

GMDs Survey
Attention: Jean Weihs
6 Edgar Avenue
Toronto, Ontario
Canada M4W 2A9

Please read the Overview and Instructions section before beginning the survey

OCLC COOPERATIVE ONLINE RESOURCE CATALOG DEBUTS

DUBLIN, Ohio, July 6, 2000--The OCLC Cooperative Online Resource Catalog (CORC) is now available as a regular service. Built cooperatively with nearly 500 libraries over the past 18 months, CORC is a Web-based system for building bibliographic records and pathfinders (subject bibliographies) for electronic resources.

CORC lets librarians work together to target the best Web resources available that fit local needs,

leveraging a proven cooperative model to minimize duplication of effort and maximize knowledge sharing across libraries from around the world. CORC gives libraries the ability to make local resources available to the world and to make quality global resources available to local library users.

By bringing together librarianship, technology and cooperation, CORC offers an unprecedented opportunity for librarians to apply their knowledge management expertise to the World Wide Web and guide users to valuable, authoritative Web resources.

"With its bridge between traditional and new forms of metadata, CORC is an important tool that libraries can use to facilitate access to the Web and to maximize the usefulness of their online catalogs," said Kathleen L. Wells, senior catalog librarian, University of Southern Mississippi.

"CORC is one of the most exciting services that I have seen introduced during my 26 years at OCLC," said Gary R. Houk, vice president, OCLC Services. "In addition to helping libraries manage access to electronic resources, the CORC service will play a major role in OCLC's future product strategy. Future releases of the CORC service will support cataloging of all materials, vernacular languages, and a database architecture that will virtually extend WorldCat to additional resource descriptions such as reviews, biographies and tables-of-contents. This extended WorldCat is a key element to an integrated suite of Web-based services that are planned, including selection and ordering of content from other third-party providers."

CORC offers a toolkit, based on technology developed at OCLC, that supports automated record creation, authority control, URL maintenance and pathfinder creation. Libraries using CORC have the option of subscribing to the WebDewey service for access to the latest version of the enhanced Dewey Decimal Classification database (updated quarterly) and use of an automatic classification tool to generate candidate DDC numbers during record creation. A special feature of the WebDewey service is its inclusion of selected Library of Congress subject headings--linked to the LC authority files--that have been intellectually mapped to Dewey numbers by the DDC editors and statistically mapped to Dewey numbers in OCLC's WorldCat database.

More information about CORC is available on the OCLC Web site
<<http://www.oclc.org/oclc/corc/>>.

For more information:
Nita Dean +1-614-761-5002
nita_dean@oclc.org

DUBLIN CORE RELEASES RECOMMENDED QUALIFIERS TO IMPROVE ACCESS TO INFORMATION

DUBLIN, Ohio, July 21, 2000--The Dublin Core Metadata Initiative (DCMI), an organization

leading the development of international standards to improve electronic resource management and information discovery, has announced the formal recommendation of the Dublin Core (DC) Qualifiers. The addition of the DC Qualifiers enhances the semantic precision of the existing DC Metadata Element Set.

For the past year, working groups of the Dublin Core developed these newly agreed upon refinements to give better access to information. The new recommendations for Dublin Core Qualifiers increase the effectiveness of metadata by giving it finer granularity. For example, a publication's date, which would be the Dublin Core Metadata Element, may be further detailed as a particular type of date by using a Dublin Core Qualifier such as date last modified, date created or date issued.

"Think of Legos," said Stuart Weibel, OCLC consulting research scientist and DCMI director. "The close tolerances of these simple toys ensure all the different Lego themes, built at different times, can work together smoothly. Dublin Core is the basic Lego block for promoting discovery of resources on the Web: a simple and interoperable foundation upon which many information solutions can be built. The introduction of Dublin Core Qualifiers is like adding color and themes to the Legos—it helps enrich the description of information resources on the Internet."

The DC Qualifiers build upon the DC Metadata Element Set, which provides 15 categories to describe resources on the Web. Known as the Dublin Core, the metadata model has become the de facto standard for description of information on the Internet.

Dublin Core's usage committee has launched the next step toward cohesive metadata standard. The DC Qualifiers improve interpretation of metadata values and can be easily recorded or transferred into HTML, XML, RDF or relational databases. The evolution of DC Qualifiers draws from the input of many individuals across a broad array of disciplines.

Users include museum informatics specialists, archivists, digital library researchers, libraries, and government information providers and a variety of content providers. Their efforts have led standards organizations, such as NISO (National Information Standards Organization) in the U.S. and CEN in Europe (European Committee for Standardization) to view the DC Metadata Element Set as a benchmark candidate for simple resource description on the Internet. More recently, new sectors, such as education and industry, have been attracted to Dublin Core's simplicity, multilingual scope, consensus philosophy and widespread adoption.

More information about the new recommendation can be found at:
<http://purl.org/dc/documents/dcmes-qualifiers>

BOOK REVIEWS
Vicki Toy-Smith, Column Editor

*Cataloging With AACR2R and USMARC: For Books, Computer Files,
Serials, Sound Recordings, Videorecordings.*

By Deborah A. Fritz.

This book is not a book with detailed explanations of how to catalog different types of material complete with examples. It is not a compilation of all of AACR2 or all the rule interpretations or the entire MARC format, and it does not cover every type of material a library might catalog. It is a manual to keep beside one's computer to use in searching for bibliographic records, checking to see if they match the material in hand, editing records, making new records for different editions, and inputting original records for the types of material most commonly cataloged by libraries. The author has worked in cataloging since 1985 and has taught cataloging workshops since 1989. This book is an outgrowth of the handout for those workshops.

This book includes an introduction which discusses cataloging tools and the relationship between cataloging rules and MARC formats and this manual, a section on general cataloging steps, a separate section with more detailed information for each format, a section describing the most commonly used MARC tags, a chapter on choice of main and added entries, and three appendices and an index.

The appendices consist of a MARC indicator table, an end of field punctuation table, and a sources of information table.

This is a very long book--580 pages, and it is published in loose-leaf format so it can be kept up to date by periodic issuing of new and replacement pages. This is a reprint edition with a publication date of May 1999. It incorporates the changes included in Update #1, January 1998 and Update #2, May 1999. It is good that this book is designed for updating as cataloging rules change all the time.

This is a very useful handbook for someone trying to learn to catalog a particular type of material or someone who is cataloging a type of material he or she does not often catalog. I have been cataloging audio-visual material for even longer than the author has, and I learned several things from this book. My only criticism is that the lines forming the grid in some of the tables are so faint that it makes it hard to read the table as it makes the cells run together. I would recommend this book for all cataloging departments.

Published in 1998 by: American Library Association, Chicago (ix, 580 p.). ISBN 0-8389-0728-8. \$60.00 (ALA members \$54.00).

Reviewed by Katherine L. Rankin
University of Nevada, Las Vegas

**EVERYTHING YOU ALWAYS WANTED TO KNOW
ABOUT AV CATALOGING
PLEASE ASK!
Nancy B. Olson**

Time does fly when you are retired! I can't believe it is past time to have another OLAC column ready, though the bin into which I toss things to write about is overflowing. I taught a week in San Jose and a week in Pittsburgh and enjoyed both experiences -- in San Jose I persuaded Michael Gorman to leave a committee meeting in the next building and talk to my class; in Pittsburgh a broken city water main shortened the week for most of us. I hope to teach in San Jose again in January and July and Pittsburgh in July; with (maybe) an additional workshop or two elsewhere. I look forward to seeing many of you in Seattle.

More on cataloging Internet Resources

In San Jose, where students needing a letter grade must do an extra project involving selecting and cataloging 10 Internet resources, there was discussion about how to catalog resources with no publication information. I went through the rules involving S .1. and sn. -- after thinking about it overnight, I suggested these items, as well as those with no author, might not be worth cataloging. When selecting Internet resources, there must be some indication of authority of the content to justify the work of cataloging. An author statement on the item, with indication of the status and qualifications of the author is one thing to look for. Another indication of value might be the place of publication -- a university or government agency or research institute. An Internet resource without any of this information might look important, but we have no way to judge the accuracy or completeness of the data it contains.

511 Indicators

Some OCLC users seem to be confused about indicators for field 511, the participant or performer note. Only two indicators are valid:

- 0 No print constant provided
- 1 Cast

Confusion arises because other indicators were used in the past, so OCLC records exist with those other indicators, which were made obsolete during the format integration process. If you want a note to have specific wording to introduce a name or list of names, use indicator "0" and begin the note with the word or words desired:

- 0 Narrator: Charles Osgood.

Field 511 is used for participants, narrators, presenters, or performers. If a narrator is heard but not seen, that narrator is named in field 508, creation! production credits note. Field 508 is used for "individuals or organizations (other than members of a cast) who have participated in the artistic or technical production of an item ... "Field 508 is used for those behind the camera, 511 for those in front of the camera.

Running time in the fixed field

Verna Urbanski emailed me this week that she had been cataloging sets of slides and was finding

lots of newly input bibliographic records on OCLC with the number of slides in a set in the fixed field "Time" - this was the practice before 1985, but it is NOT to be done now "Time" is for the running time of a film; other visual materials are to be coded "nnn" in this field.

As in the previous question, one will find older records in OCLC with other coding, but this no longer is valid.

What to do when you find newly input bibliographic records improperly coded? I'll check with Jay Weitz and report in the next column.

Compact discs: 500 or 538

There was considerable discussion on Autocat recently about the "Compact disc" note used in cataloging sound recordings. Matthew Wise, Chair, Bibliographic Control Committee, Music Library Association, explained on Autocat on August 15 that an example was added in March 1996 to field 538 (system details note) in the MARC Bibliographic Format with the text "Compact disc." In 1998 the Music Library Association objected to this coding, as they felt this was a physical description note rather than a system details note, and should be coded 500 rather than 538. They also pointed out the Library of Congress codes this information into field 500.

The MARC 21 Bibliographic Format does not contain this example in field 538, and Wise encourages anyone cataloging a compact disc to code this information into field 500. He points out that it will take some time to reflect this change in printed documentation.

My personal feeling is that this information does convey to the user what kind of system is required to use the item being described - we used to put (VHS) in field 300 after the running time, but it was moved in the process of revising chapter 9 years ago - when it was found that similar information for computer files was much more extensive. At that time a decision was made by JSC to put all such information about equipment required for use of the item into a separate note; for computer files this note would begin "System requirements:" but for videorecordings it would simply say "VHS" or "Beta" or whatever was appropriate. No note would be used when the equipment needed was obvious from the specific material designation used at the beginning of field 300.

As one who cataloged all types of material, each variation from chapter to chapter creates confusion. The whole concept of format integration was to treat the same type of information the same way wherever encountered - allowing exemptions because of tradition, or because certain user groups demand them, makes cataloging more complicated for those who must catalog everything.

GMD for Audiobooks

A questioner asked what GMD to use for books on CD. These things are sound recordings, whether on sound cassette, or sound disc. The GMD for audiobooks or talking books is [sound recording].

Main entry for CD-ROMs

Another questioner asked about the choice of main entry for a CD-ROM title. There are no special rules in AACR2 chapter 21 for choice of main entry for computer files. One chooses main entry just as for another type of cataloging. However, most commercial computer programs or packages involve "diffuse responsibility" and fall into the title main entry rule. Even if the chief source of information clearly states "by Arthur T. Author" (and that would be recorded in field 245 subfield c) other information might indicate that, while Author had the original idea. Company ABC did the programming and Company XYZ did the artwork, animation, and music. In this case, I would choose title main entry.

There is no correlation between information appearing in the statement of responsibility and the choice of main entry under AACR2 as there was prior to 1968. Each decision is made independently

Odd sizes of CD-ROMs

There were some messages on Autocat during July about odd CD-ROM sizes, and Sandy Roe brought me two she picked up at exhibits during ALA this summer. Each is 8 cm. in diameter (and I hope the revision of chapter 9 will go to metric measurements as in the rest of AACR2), but the top and bottom of each is cut off. One is 6 cm. tall, the other 6.5 cm. tall. The 6.5 x 8 cm. CD-ROM is a "geographic products sampler" from Census 2000.

The 6 cm. x 8 cm. CD-ROM is a demo disc from a company called Web Feet. Autocat users mentioned that they are coming with books, and that they are available in computer stores. They are supposed to work in a standard CD-ROM drive. Size in inches would be 2 1/2 or 2 3/4 x 3 1/4 in., rounding up the next 1/4 inch.

I think I would do something like this:

1 computer optical disc ; 3 1/4 diam., cut to 2 1/2 x 3 1/4 in.

Video information in 245 \$c, and order of that information

There has been discussion on the OLAC list the past few days about what information should appear in the statement of responsibility for videos, and in what order it should be used. The questioner cited AACR2 1.1F6 and Archival Moving Image Materials.

There are specific rules on the statement of responsibility for film/video in AACR2 7. iFi, as well as two rule interpretations that appeared in Cataloging Service Bulletin 11 and 36. Briefly, corporate bodies having overall responsibility for the production of a film are named in the statement of responsibility, and traditionally given before any personal names. People having some degree of overall responsibility such as producers, directors, and writers are named in the statement of responsibility; cast members and others may be named in notes. Because both rules and LCRIs are extensive, they should be read in full. When reading the rules, also look at 7.7B6 and its LCRIs, as those not named in the statement of responsibility may be named on notes and the rules and LCRIs for the Area 1 and for Area 7 should be read together.

Future of DVD cataloging?

I don't know how DVDs will be handled when the rule revision process is finished. The

ISBD(ER) included DVDs in its list of electronic resources for which the ISBD was developed.

The Joint Steering Committee for Revision of Anglo-American Cataloguing Rules (JSC) announced in November 1999 a summary of decisions made at their October 1999 meeting in Brisbane, Australia. (<http://www.nlc-bnc.ca/jsc/index.html>) JSC endorsed the following change (among many others) and stated there would be a substantial revision of Chapter 9 in the process of bringing AACR2 into alignment with ISBD(ER).

"The terms "CD-ROM," "Photo CD," and "DVD" will be used directly in the physical description area."

OCLC, in its document "Cataloging Electronic Resources: OCLC-MARC Coding Guidelines" (May 15, 2000, <http://www.oclc.org/connexion/documentation/type.htm>), defines electronic resources and goes on to say "This definition does not include electronic resources that do not require the use of a computer, for example, music compact discs and videodiscs." This is the policy we are to follow until/unless there are any rule changes.

We'll have to wait to see what happens at the JSC meeting in September, during which final changes to the revised chapter 9 were to have been approved. ALA CC:DA has appointed a Task Force for one year to investigate areas 3 and 5 in chapter 9 and to discuss remote access files in general. This and other factors may delay any decisions by JSC.

For now, DVDs that are feature films, or television programs, or similar in content to videos, are cataloged as videodiscs, with the appropriate dimension, and as many notes as may be needed (and those DVDs that include lots of supplementary material may need lots of notes). I hope this does not change.

The ALA representative to JSC is Brian Schottlaender (see interview with him in newest CCQ). I suggest each of us contact him to encourage JSC to leave video/film DVDs in AACR2 chapter 7, and put DVD-ROM in chapter 9.

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IN MEMORY OF CRYSTAL GRAHAM

Crystal Graham, 47, a librarian at the University of California, San Diego (UCSD), passed away on Thursday August 10, 2000. Her valiant battle of many years against a debilitating arthritis typified Crystal's spirit. She exemplified strength and courage, and her ability to overcome adversity was an inspiration to us all at UCSD.

Crystal was an extraordinary librarian and a giant in the field of bibliographic control. She was a strong and articulate leader, and her vision helped inspire dramatic changes in cataloging standards. Her passion for improved bibliographic access was always framed in terms of the needs of the library users; her goals always related to making easier to find. She will be missed as a leader, a colleague, and a friend.

Some of Crystal's many accomplishments include:

- in 1998, receiving the Bowker/Ulrich's Serials Librarianship award;
- in 1997, being invited to participate in the International Conference on the Principles and Future Development of AACR in Toronto, where her coauthored paper "Issues Related to Seriality" stimulated a thorough reconsideration of bibliographic standards for serials;
- in 1995, being invited to participate in the ALCTS Preconference AACR 2000: The Future of the Descriptive Cataloging Rules in Chicago;
- in 1990, being asked to serve as a Visiting Program Officer for the Association of Research Libraries, charged with preparing guidelines for the creation of bibliographic records for preservation microform masters;
- in 1989, being invited to participate in the Airlie House Multiple Versions Forum in Warrenton, VA, which led to an ideology of consolidated bibliographic records for equivalent formats.

Crystal's career in librarianship began in 1976 with a graduate assistantship to the Latin American bibliographer at Indiana University. Upon receiving both an M.A. in Latin American Studies and an M.L.S. there in 1977, she took a position at Cornell University as the Associate CONSER Project Director. In 1979, she moved to New York University as a serials cataloger. Crystal came to UCSD in February 1986 as a science monographs cataloger, eventually holding the position as Head, Digital Information and Serials Cataloging Team.

Crystal had a strong love of reading, ice-skating, dance, and the movies. Her husband, Neil

Stuart, asks that memorial contributions be made either to the Arthritis Foundation or to the Freedom to Read Foundation.

Linda Barnhart, Catalog Dept. Head, UCSD Libraries

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