

OLAC NEWSLETTER
Volume 11, Number 1
March, 1991

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FROM THE CHAIR
Dorian Martyn

Katha Massey, University of Georgia, has agreed to serve as Chair of the Cataloging Policy Committee (CAPC) for 1991-92. Katha will take office following the June 1991 meeting in Atlanta. We appreciate her willingness to take on this new responsibility.

We would also like to thank Sharon Almquist for her dedication and effort as she steps down as CAPC Chair. Thanks to both Sharon and Katha!

FROM THE TREASURER
Catherine Leonardi

Reporting period:

October 16, 1990 through January 25, 1991

Account Balance October 26, 1990 \$4,055.43

INCOME

Interest 104.02

Memberships 5,625.00

Conference monies 454.32

TOTAL INCOME -----
6,183.34

TOTAL \$10,238.77

EXPENSES

Newsletter v. 10, no. 4 1,007.48

OLAC Board dinner (January 1991) 90.60

OLAC stipends 600.00

Demco labels 43.14

Renewal notices 208.20

TOTAL EXPENSES -----
1,949.42

Account balance January 5, 1991 \$8,289.35

CD at 8.10% matures 3/91 6,000.00

TOTAL OLAC ASSETS \$14,289.35

Current membership = 705

OLAC EXECUTIVE BOARD ELECTIONS
Glenn Patton

It's time again for the annual elections of officers for the OLAC Executive Board. This year, we elect two officers: Vice-Chair/Chair- Elect and Treasurer. Terms of office and responsibilities

were outlined in the 'call for volunteers" in the September 1990 issue of the *OLAC Newsletter*. The candidates presented by the Nominating Committee for these two offices are:

Vice-Chair/Chair-Elect: **Sheila Smyth**
Treasurer: **Bobby Ferguson**
 Lois McCune

Background information about these candidates follows.

A ballot is stapled into the center of this issue. Please vote for the candidates of your choice and return the ballot by June 1, 1991 to:

Glenn Patton
3401 Anchorage Lane
Hilliard, OH 43026-7819

MEET THE CANDIDATES

CANDIDATE FOR VICE-CHAIR/CHAIR-ELECT

Sheila Smyth
Associate Director and Director for Technical Services
Lorette Wilmot Library
Nazareth College of Rochester

OLAC ACTIVITIES:

- Chair of the Planning Committee for the OLAC 1990 Conference;
- Liaison from OLAC to the ALCTS Audiovisual Committee, 1986-;
- contributor to the *OLAC Newsletter*, 1987-

ALA ACTIVITIES:

- Liaison from ALCTS Audiovisual Committee to OLAC, 1986-

CANDIDATES FOR TREASURER

Bobby Ferguson
Assistant Coordinator, Technical Services Branch
State Library of Louisiana

OLAC ACTIVITIES:

- Member, Cataloging Policy Committee;
- Indexer, *OLAC Newsletter*

ALA ACTIVITIES:

- Member, ALCTS Audiovisual Committee;
- Chair, Producer/Distributor - Library Relations Subcommittee

LOUISIANA LIBRARY ASSOCIATION ACTIVITIES:

- Chair, Technical Services Interest Group;
- Chair, Intellectual Freedom Committee;
- Chair, LSL Media Users' Group

Lois McCune

Assistant Head, Monographic Processing Services Dept.

Indiana University Libraries

OLAC ACTIVITIES:

Member, 1987-

ALA ACTIVITIES:

- Member ALCTS Audiovisual Committee, 1986-1990;
- Chair, ALCTS AV Committee's Subcommittee on Cataloging, 1988-1989;
- Chair, ALCTS AV Committee's Ad Hoc Committee on the 538 Field, 1989-1990

**ONLINE AUDIOVISUAL CATALOGERS (OLAC)
CAPC MINUTES
ALA MIDWINTER MEETING, JANUARY 11, 1991**

Reported by Ellen Hines, OLAC Secretary

The meeting was called to order at 8:00 PM by Bobby Ferguson, CAPC member. (Sharon Almquist, CAPC Chair, was unable to attend the meeting due to the bad weather which disrupted many O'Hare/Midway bound flights.)

The minutes of the June 22, 1990 CAPC meeting were approved after Katha Massey asked that point 8 be revised to indicate that a "SAC subcommittee" was working on the 'Guidelines for subject access to audiovisual materials'.

There was an addition to the agenda of a discussion of the progress of the SAC subcommittee working on the revision to the "Guidelines for subject access to audiovisual materials."

Sheila Smyth provided a review of the October OLAC Conference in Rochester. Over 160 people attended the conference (from 29 states) and we came in \$200 under budget. Sheila also mentioned some of the evaluation comments that were provided by conference attendees and discussed some suggestions for future conference topics.

Bobby thanked Sheila and her committee for their efforts which resulted in such an excellent conference.

Sheila Smyth and Karen Driessen then discussed their work on the AV physical processing manual. The contract with Greenwood Press has been signed and any royalties will go to OLAC (a "deadline" date of September, 1992 was established). The "tentative" title for the manual is "A library manager's guide to the physical processing of non-print materials."

Karen discussed the structure of the introduction, which include general criteria to be considered when making physical processing decisions (e.g., circulation policies, methods of storage, etc.). Within each chapter considerations specific to that type of media would also be covered. Each chapter will encompass packaging, labelling, barcoding, accompanying materials issues, etc.

Karen asked for additional ideas, thoughts, concerns, etc. Mary Konkel asked whether some sort of 'appendix' could be added that lists the libraries that actually use a particular set of procedures so that people could contact them if they wanted further information.

Karen and Sheila once again requested that any OLAC members who have physical processing manuals, or who handle unique audiovisual materials, contact them so that this input can be considered for addition to the manual.

Sheila Smyth gave the ALCTS:AV report (Sheila's report appears elsewhere in this issue.--Ed.) The major change since the last published report is that Joan Swanekamp (Eastman School of Music, University of Rochester, NY) is the new Chair of ALCTS:AV. She also reported that evaluations of the ALCTS:AV/OLAC cosponsored program on minimal level cataloging at ALA Chicago 1990 were positive.

Verna Urbanski updated us on her work on the manual for locally produced materials. Only two chapters remain (and may be complete by summer ALA) and the rest of the text is with the editor.

An update on format integration was given by Glenn Patton. The Library of Congress and the bibliographic services have agreed on a "selected list" of changes (mostly affecting tags, indicator values and subfields that have become obsolete) that will be implemented over the next six months. This list will be published as part of update 3 to the USMARC format. Glenn said there will not be a significant affect on the audiovisual format.

Verna Urbanski then gave us an overview of the CAPC discussion on multiple versions at the OLAC Conference. The audience in Rochester ended up taking a very conservative stance on the topic of multiple versions by starting out by treating only materials that they knew were reproductions (e.g., reproducing a 3/4 in. item in a 1/2 in. VHS format). People seemed to want to avoid the issue of addressing simultaneous release of formats (e.g., a videocassette and motion picture are released at the same time) because of the uncertainty about what actually constitutes content duplication. OLAC approved

participating in the multiple version technique, but only on a very conservative basis (which is similar to what the Music Library Association has decided).

Verna then discussed CC:DA's Multiple Version Task Force meeting this afternoon. They are attempting to focus in on "reproductions", with the goal of establishing a set of guidelines that have a scope statement, definitions, and then implementing language that will tell us how to actually do the multiple version cataloging. The idea is to create "minimal" disruption to the cataloging rules. John Attig then gave us a brief review of the 2-levels of description approach (original and copy) being considered by the Task Force.

Katha Massey then talked about some concerns she, and some of her fellow subcommittee members, have with the revised "Guidelines for subject access to audiovisual materials". A "final" version is going to be submitted to SAC at Midwinter that they thought to be only a "draft" of the guidelines. Katha was under the impression that before a final version was submitted, a draft would be distributed for comments by interested parties. However, no such distribution occurred and she is very concerned about the language, grammar and completeness of the "final" version that is going to SAC. After discussion, CAPC voted unanimously to ask for further review of this "draft" document.

In Sharon Almquist's absence, Nancy Olson led a brief discussion of some of the issues involved in the cataloging of interactive media. There are currently five levels of interactive media (varying from Level 0 = video disks to Level IV = video disk + computer = to create, modify and manipulate information). The cataloging problems arise when one tries to decide if the material is just a video disk or is it "mixed media" (when it is a video disk hooked to a computer). Conflicts also arise over what to call this type of media--"hypermedia", "multi-media", etc.? Further discussion of this topic was tabled until Sharon Almquist is present (see end of CAPC minutes for some post-meeting notes from Sharon.)

CAPC then discussed standardizing the notes related to CLV and CAV format, letterbox, and pan-and-scan. Nancy Olson said that she felt that the edition statement would be more appropriate for the "letterbox" information instead of the note field. These issues will be discussed further at a later time.

Old business

The Library of Congress has formally recommended that the data sheet program be ended and said that the library community has until April 1, 1991 to comment (to Henriette Avram) on this decision. Until then, work will continue on data sheets already received, but no new data sheets will be accepted. Among the concerns expressed by CAPC was the loss of LC involvement in audiovisual cataloging, the loss of a well established structure for information gathering, and the loss of a means of communication between catalogers and producers.

Sheila Intner wondered if CAPC is not expecting too much of a "backlogged" Library of Congress to continue this data sheet program for items not in its collection. The idea of

OLAC taking up the data sheet program, in terms of finding another body to handle it, was discussed. After some discussion, it was decided to table this issue until the Saturday OLAC business meeting.

New business

John Attig recommended that we attend Sunday afternoon's SAC meeting where a number of position papers will be presented on the topic of subject subdivisions.

Katha Massey asked about a proposed joint CAPC/ALCTS:AV meeting. Joan Swanekamp (Chair, ALCTS:AV) said that she will try to arrange a date for this meeting at the ALA Conference in Atlanta.

The meeting was adjourned at 10:00 PM.

"Notes from an Absent Chair"--Sharon Almquist

Here are some articles of interest for those that catalog laser disks:

"Videodiscs : a primer", by Sharon Kayne Chaplock. *Sightlines*, (Fall 1990), p. 19-22. (Additional copies available for \$1.00 from: American Film & Video Association, 920 Barnsdale Road, Suite 152, La Grange Park, IL 60525.)

This article includes a general overview and definition of commonly used terms.

"Now, voyager", by Kenneth Korman. *Video Magazine*, (August 1990), p. 44-47.

Discusses the Voyager Company's venture into the interactive videodisc field with a combination of laserdisc and computer software.

ONLINE AUDIOVISUAL CATALOGERS (OLAC) BUSINESS MEETING ALA MIDWINTER MEETING, JANUARY 12,1991

Reported by Ellen Hines, OLAC Secretary

The meeting was called to order at 8:00 PM by Bo-Gay Tong, OLAC Vice-Chair/Chair-Elect. Board members present included Verna Urbanski, Cecilia Piccolo, Cathy Leonardi, Glenn Patton, and Ellen Hines.

Secretary's report -- Ellen Hines

The minutes of the June 23, 1990 OLAC business meeting were approved.

Treasurer's report -- Cathy Leonardi

See the semiannual treasurer's statement for a complete review of OLAC's current financial and membership status.

Newsletter editor -- Cecilia Piccolo

Cecilia reported that she is looking for a new printer after encountering some problems with the most recent edition of the newsletter.

Nominating committee -- Glenn Patton

Glenn reported that the following nominations for the Executive Board had been received: for Vice-Chair/Chair-Elect, Sheila Smyth; and for Treasurer, Bobby Ferguson and Lois McCune.

The ballot will appear in the March 1991 issue of the OLAC Newsletter and will be due June 1st.

CAPC report -- Bobby Ferguson

CAPC met Friday, January 11th and Bobby Ferguson (who chaired that meeting in Sharon Almquist's weather-related absence) presented a summary of the meeting. For details, please refer to the CAPC minutes elsewhere in this issue. Sharon added that there are four vacancies and five applications for CAPC that will be discussed at Sunday's Executive Board meeting.

OLAC 1990 conference report -- Karen Driessen (for Sheila Smyth)

Karen reviewed Sheila's report on the Conference and discussed some of the feedback provided by attendees through their written evaluations. Reports on the workshops and speakers at the Conference were published in the December 1990 *OLAC Newsletter*.

Liaison reports -- Nancy Olson (MARBI), Catherine Gerhart, (CC:DA), Sheila Smyth (ALCTS:AV), Lowell Ashley (MOUG)

Nancy Olson reported that only one MARBI meeting had been held so far and that little they discussed was related to audiovisual cataloging. A full report will appear in the March *OLAC Newsletter*.

Catherine Gerhart discussed CC:DA's work on the Australian proposal to put VHS/Beta back in the 300 tag. CC:DA tabled the proposal to elicit comments from ALCTS:AV and OLAC. Once again, a key issue is whether VHS and Beta are physical characteristics or technical specifications. CC:DA has another meeting yet and Catherine will be reporting that in a future *OLAC Newsletter*.

Sheila Smyth's ALCTS:AV report will be printed in the March issue of the *OLAC Newsletter*.

Lowell Ashley reminded us that MOUG's next meeting is in Indianapolis in February, just before the annual Music Library Association conference. The NACO Music Project has begun a pilot project this year to ascertain the usefulness of adding name/title authority records for headings that are represented on LC bibliographic records but do not have formal name authority records. (LC practice is to not make a formal name/title authority record unless a cross-reference, or some other note, is associated with the heading.) The composer chosen for this experiment was Prokofiev and involved about one hundred headings.

The University of Maryland, College Park, has been established as the repository for the MOUG archives. The 3rd edition of the *Best of MOUG* is still available and the MOUG membership directory was also published this fall.

Utility reports -- Ed Glazier (RLG), Glenn Patton (OCLC)

Ed Glazier reported that the first RLIN library participating in the NACO Music Project will be Yale. In December, RLG completed a two year review of bibliographic standards for visual materials. They reviewed the published manuals to determine if they are appropriate for RLG standards. Two projects in beta testing are the "ILL Manager" and the "DTW" (Data Transmission Workstation). A new bibliographic file, the "Citations File" has been created that includes article-level information (first records present are from Engineering Index). A new guide to searching RLIN database has been published and has been distributed to RLIN institutions.

Glenn Patton mentioned that the need USMARC update (3) will include the beginnings of format integration (see CAPC minutes for details). OCLC's EPIC Service now offers a "gateway" to the EASYPNET network via a common command language-based interface. At the OCLC booth, the PRISM service and the newest OCLC workstation, the 386SX, are being demonstrated.

Next, Glenn discussed the implementation of their new telecommunications network. OCLC is working closely with each regional network to smoothly migrate them to this new environment. Some "glitches" have occurred in the conversion to the new Sprint network, but all are being promptly addressed. Glenn made two requests. 1) Users should upgrade to Passport software as soon as it arrives in their library; and, 2) Have more than one person in your library know about OCLC, modems, phone fines, etc.

OCLC is also in the process of reimplementing ILL and a revamping of searching in the authority file (to a phrase-oriented style) is underway. Glenn also announced that OCLC is negotiating to purchase UTLAS.

New business: Linda Hansen (from Professional Media Services) announced that, because a great deal of concern was expressed at our Rochester Conference about access to audiovisual material, BiblioFile and Professional Media Services have merged PMS's database into a CD-ROM product that is being marketed as part of BiblioFile. This database has approximately 100,000 audiovisual records with LC subject headings and name authority.

The meeting was adjourned at 9:15 and was followed by the traditional question and answer session.

**ONLINE AUDIOVISUAL CATALOGERS (OLAC)
EXECUTIVE BOARD MEETING
ALA MIDWINTER MEETING, JANUARY 13,1991**

Reported by Ellen Hines, OLAC Secretary

The Board meeting was called to order at 8:00 PM by Bo-Gay Tong, OLAC Vice-Chair/Chair-Elect. Board members present were Verna Urbanski, Catherine Leonardi, Ellen Hines, and Cecilia Piccolo. Guests included Sharon Almquist, Bobby Ferguson, Sheila Smyth, Heidi Hutchinson, Diane Boehr, Anne Moore, Johanna LaGrange, and Mary Konkel.

Introductions and announcements -- Bo-Gay Tong

Bo-Gay revised the agenda by moving the discussion of CAPC appointments to the closed session at the end of the Board meeting.

Minutes -- Ellen Hines

The minutes of the June 24, 1990 OLAC Executive Board meeting were approved.

Treasurer's report -- Catherine Leonardi

Cathy reviewed OLAC's current financial and membership status. For details, please refer to Cathy's semiannual treasurer's statement.

Newsletter editor -- Cecilia Piccolo

Cecilia reported that, because of some problems with the publication of the last issue of the newsletter, she is searching for a new printer. Thus our production costs may vary slightly depending on who she decides will do our printing from now on. Cecilia also inquired about the "possibility" of getting some form of reimbursement for OLAC-related long distance phone calls. Cathy Leonardi and the rest of the Board did not think there would be any problem with such a request.

Newsletter index -- Verna Urbanski

After the next issue of the newsletter index is published (for Volumes 1-10), Verna will be 'retiring' from the position of index editor (after 10 years). Some OLAC members have expressed an interest in taking over for Verna (who outlined in some detail the indexing process she and Bobby Ferguson have devised) and the final decision about a replacement was tabled until our Atlanta meeting.

Verna also discussed some of the binding options (and their respective costs) we might want to consider for the upcoming cumulative index (vol. 1-10). Perma-bind was considered, but the Board decided to go with a less costly "embossed" cover that will stiff provide more permanence for this cumulative volume. Verna will also investigate the possibility of using acid-free paper for the index.

Nominating committee -- Bo-Gay Tong (for Glenn Patton)

Bo-Gay reported that the following nominations for the Executive Board had been received: for Vice-Chair/Chair-Elect., Sheila Smyth; and for Treasurer, Bobby Ferguson and Lois McCune.

The ballot will appear in the March 1991 issue of the *OLAC Newsletter* and will be due June 1st.

OLAC award -- Verna Urbanski

A nominee was chosen and will be formally announced during the OLAC Business Meeting at the ALA Conference in Atlanta.

OLAC 1990 Rochester Conference -- Sheila Smyth and Anne Moore

Anne Moore reviewed her work on Conference publicity (e.g., OCLC networks and library consortia were notified, OCLC ran a logon message, press releases went to SLJ, Library Journal, Library Hotline, etc.). Anne suggested that publicity for the next Conference target more cataloging newsletters.

Then Sheila discussed the pros and cons of the Conference as expressed via the post-conference evaluations. She will be updating the Conference guidelines for inclusion in the Officer's Handbook and sending them to the Secretary. Bobby Ferguson suggested that there be some clarification of the process of selecting people to do write-ups for each workshop/speech. Cecilia proposed that she put a request for volunteers to write conference reports in the newsletter issue that first announces an OLAC Conference. Sheila will add this recommendation to her revised Conference guidelines.

Discussion of OLAC projects

Unpublished manual status report -- Verna Urbanski

Verna said that the written text and examples have gone to the edit or (except for the kits and realia chapters).

AV processing manual status report -- Sheila Smyth

See "CAPC minutes" for a fuller discussion of the manual. Sheila wanted some guidance from OLAC about whether we would financially support (via the manual's eventual royalties) having the illustrations for the manual done professionally. The Board approved such support and asked that Sheila contact the Chair when some cost detail is available.

The first three chapters should be completed by this summer and Cecilia Piccolo and Sharon Almquist volunteered to provide Sheila with editorial input on these chapters. An alternative title for the manual was suggested: "Managing library processing decisions for nonprint materials" and will be discussed later.

Officers Handbook -- Cathy Leonardi

Cathy has completed all her work on the Handbook and "officially" passed the responsibility (and the floppy disk) for on-going updates to the Secretary. Additional revisions will be submitted by individual OLAC officers or representatives and will be incorporated into the Handbook. The Handbook will then be printed, put into a binder/folder, and distributed to members of the Board and committee chairs. Updates will be issued by the Secretary as needed.

Revisions of the by-laws -- Cathy Leonardi

A committee revised and updated the by-laws and these will become part of the Handbook. A discussion ensued about whether the CAPC Chair should be part of the Board, but a final decision was tabled until our next meeting.

Cecilia put forward a proposal from Sheila Intner that our Chair and Vice-Chair be renamed "President" and "Vice-President." This, too, was tabled until the OLAC meetings in Atlanta.

OLAC Archives -- Verna Urbanski

Verna said that the archives for OLAC materials will be located at the University of North Florida. Verna will be working with others at the University of North Florida to establish the archives.

New business

Proposed tour of the Atlanta Historical Society

The Board discussed the possibility of OLAC sponsoring a tour of the Atlanta Historical Society during this summer's ALA Conference. We reviewed all the information gathered by Anne Salter and eventually decided not to sponsor the tour, but to ask Anne to write an article on the Historical Society that would appear in an upcoming issue of the *OLAC Newsletter*.

Videotape from UC Riverside -- Heidi Hutchinson

Heidi discussed showing UC Riverside's training video on online cataloging of videos at an OLAC Business meeting. The Board decided to preview the video and decide in the next couple of months if we should view/discuss this training video at the Business meeting in Atlanta (perhaps as part of our usual question and answer session).

1992 OLAC Conference site selection

Two sites have been proposed for our next conference, Washington, D.C. and Denton, Texas (west north of Dallas). The pros and cons of both sites were reviewed and discussed. The Board decided to pursue further information from the OLAC members who proposed Washington as a site. Since the final decision needs to be made within the next 3-4 weeks, this additional information (proposed conference hotel site, tours, etc.) should be sent to members of the Executive Board as soon as possible.

OLAC response to LC's decision to stop the data sheet program

Verna Urbanski will draft a letter restating OLAC's concern about the cessation of the LC program and will route it to the Board.

Next, the Board went into closed session to discuss appointments to CAPC. The decisions reached at this session will be announced at a later date.

The meeting was adjourned at 11:00 PM.

INTERACTIVE MEDIA RESPONSES AND SAMPLES SOUGHT

Sharon G. Almquist, CAPC Chair

Interactive media may be defined as packages consisting of one or more laser videodiscs and computer files (such as floppies or CD-ROM). The two media are used together to instruct or educate users. There are three levels of interactivity. Level I is the least automated mode in which the laserdisc player is operated manually by the user who controls the player much like a videocassette machine. Level II uses a laserdisc player that has a built-in microprocessor that can read a computer program which has been encoded onto the laserdisc at the time of manufacturing. Level II is used when stand-alone operation is preferred with the player usually housed in a kiosk. For Level III the laserdisc player is controlled by an external computer and software. In Level III, the laserdisc player is a peripheral unit to the computer which, under program control, controls all operations of the laserdisc player.

Several questions concerning the standardization of cataloging these 'multimedia' materials invite your response.

1. Is the development of a new GMD the only way to achieve standardization (and if so, what GMD)?
2. Is a new chapter needed in AACR2R?
3. Should these materials be described as 'kits' because there is no predominant medium and the full benefit of the item can only be achieved by using the parts together?
4. Should these materials be described as videorecordings accompanied by computer files?
5. Should these materials be described as computer files accompanied by videorecordings?

Interactive media are currently being cataloged as computer files, videorecordings, and occasionally as kits.

Please send cataloging examples, comments, or media packaging examples to **Sharon Almquist, CAPC Chair, Media Library, 111 Chilton Hall, P.O. Box 12898, University of North Texas, Denton, TX 76203**, before June 1, 1991. This topic will be on the agenda for the CAPC meeting at ALA.

ALCTS AUDIOVISUAL COMMITTEE MIDWINTER MEETING: JANUARY 1991

Reported by Sheila Smyth, OLAC Liaison to ALCTS AV

ALCTS AV, along with ACRL AV, will be co-sponsoring a program on *Video Collections: Copyright and Public Performance* on Saturday, June 29, 1991 from 9:30-12:30 at the ALA Annual Conference in Atlanta. The moderator is Richard Shaw, Director of the Learning Resources Center of the Technical College of the Lowcountry in Beaufort, South Carolina and

Chair of ACRL AV. The speakers are Paul Porterfield of the University of Richmond, James Heller of The College of William and Mary, and Allen Dohra of Barr Films. Each speaker will give a fifteen minute address. Written questions will be received by the speakers.

The ALCTS AV Producer/Distributor-Library Relations Subcommittee is working on a CD-ROM questionnaire. The group is seeking input on licensing problems that libraries are experiencing.

The ALCTS AV Standards Subcommittee is drafting guidelines for packaging AV materials.

The published proceedings of the program on minimal level cataloging held at the 1990 ALA Annual Conference will be submitted to the ALCTS Publications Committee.

A tour of CNN will be available in Atlanta thanks to Jo Davidson of the University of Georgia.

Discussion centered on the concluding of LC's Audiovisual Data Sheet Program. It was proposed that the ALCTS AV chair send a letter to Henriette D. Avram of the Library of Congress expressing the AV Committee's regrets for the ending of this program and recommending that alternatives be explored, such as NACO and CIP, to insure a high quality of bibliographic records.

The group decided that members and liaisons should review SAC's *Guidelines for Subject Analysis of Audiovisual Materials* and return their comments to the AV Committee. Liaisons were charged to query their committees for input.

ALCTS AV tentatively scheduled a two-hour slot for Saturday from 2-4 at the ALA Annual Conference in 1992 for a program on computer files.

MARBI REPORT MIDWINTER MEETING, JANUARY 1991

Reported by Nancy B. Olson, OLAC Liaison to MARBI

As always, MARBI met for many hours during Midwinter Conference, but for the first time in the three conferences at which I have attended these meetings for OLAC, we got through every item on the agenda.

No proposals or discussion papers directly involved cataloging audiovisual materials as most dealt with the Holdings or Authority Formats. Several discussion papers will result in proposals at the next MARBI meeting.

- **Discussion paper no. 38** dealt with item level information and the needs of the MicroLIF community. The question is raised as to how much information the Holdings Format can contain. An item level record format is proposed.
- **Discussion paper no. 39** discussed linking holdings records to bibliographic records. There was extensive discussion on the several methods possible, and a proposal will be prepared for the next meeting.
- **Discussion paper no. 42** began a discussion of content-enriched and enhanced subject access in US@C records. The Network Development and MARC Standards Office at the Library of Congress "is interested in hearing from online catalog users about the need for and any experience with enhancing USMARC records."
- **Discussion paper no. 43** considered the request of the National Agricultural Library for new data elements in the Bibliographic Format to record information about sources of data related to the item described in a bibliographic record. This could include a special note, subject access, and relationship-specific links.
- **Discussion paper no. 44** stated the concerns of some catalogers regarding the differences in handling relationship notes between monographic and serial cataloging, and the problems this will create in format integration.
- **Proposal no. 88-7** to add field 683 in the Authority Format was rejected as unnecessary, with a recommendation to use a 667 or 680 field.
- **Proposal 91-1** on alternate graphic representation in authority records was approved. Both Roman and non-Roman dates will be recorded in the same authority record.
- **Proposal 91-2** to add a value to Leader/06 (Type of record) in the Holdings Format for multipart items, to distinguish them from serials, was approved.
- **Proposal 91-3** to change subfield 6 in the Holdings format to subfield 8 was approved.
- **Proposal 91-4** to add a byte for type-of-holdings designator to the 008 in the Holdings Format was rejected.
- **Proposal 91-5** requested the addition of subfield 3 to field 050 in the Bibliographic Format. This was approved.
- **Proposal 91-6** requested the addition of several new codes to leader/18 in the Bibliographic Format. The addition of "u" for unknown was approved. The additions of "y" and "z" were rejected as unnecessary.
- **Proposal 91-7** contained three options concerning the identification of the control number in field 001 in the Bibliographic Format. It was referred back to the Library of Congress.
- **Proposal 91-8** to add subfield 5 to the 4xx/5xx fields in the Authority Format was approved.
- **Proposal 91-9** to add field 685 to the Authority Format, and to make changes in fields 667 and 680 was referred back to the Library of Congress to rewrite.

FIRST STEPS TOWARD FORMAT INTEGRATION
Glenn Patton, OCLC

As part of the process of implementing Format Integration, representatives of the Library of Congress, OCLC, RLG, UTLAS and WLN have been meeting regularly to address issues related to the coordination of that process. One of the first results of those discussions was the identification of a subset of the changes which could be implemented without major effects on any of the systems. These changes are being published as part of Update No. 3 (October 1990) to the USMARC Format for Bibliographic Data and are expected to be implemented during 1991.

The changes all involved fields, subfields, indicators, and fixed field elements which are being made obsolete. The following list summarizes these changes and indicates which formats are affected (indicated by the abbreviations used in USMARC). If a field is listed without a specific subfield or indicator, the entire field is being made obsolete.

DATA ELEMENT	NAME	FORMAT
008/30	Title page availability	SE
008/31	Index availability	SE
008/32	Main entry in body of entry	BK MU VM
008/32	Cumulative index availability	SE
100-130	Main entry fields	
	Ind. 2 - Main entry/subject relationship	BK MU SE
222	Key title	
	Ind. 1 - Variant title/added entry required	CF SE
260	Publication, Distribution, Etc. (Imprint)	
	Ind. 1 - Presence of publisher in imprint	BK MP MU SE
	Ind. 2 - Added entry/publisher relationship	SE
302	Page count	BK
308	Physical Description for Films (Archival)	VM
500	General Note	
	\$1 - Library of Congress call number	SE
	\$x - ISSN	SE
	\$z - Source of note information	AM SE
512	Earlier/Later Volumes Separately Cataloged Note	SE
515	Numbering Peculiarities Note	
	\$z - Source of note information	SE
520	Summary, Abstract, Annotation, Scope, Etc. Note	
	\$z - Source of note information	AM BK CF SE
525	Supplement Note	
	\$z - Source of note information	SE
527	Censorship Note (Archival)	VM
530	Additional Physical Form Available Note	

	\$z - Source of note information	AM CF SE VM
546	Language Note \$z - Source of note information	SE
547	Former Title Complexity Note \$z - Source of note information	SE
550	Issuing Body Note Ind. 1 - Existence of additional information \$z - Source of note informatio	SE SE
570	Editor Note	SE
580	Linking Entry Complexity Note \$z - Source of note information	ALL FORMATS
76X-78X	Linking Entry Fields \$q - Parallel title	BK SE

**ONLINE AUDIOVISUAL CATALOGERS (OLAC)
BUSINESS MEETING, OCTOBER 28,1990
OLAC CONFERENCE, ROCHESTER, NEW YORK**

Reported by Ellen Hines, OLAC Secretary

The meeting was called to order at 11:30 AM by Dorian Martyn, OLAC Chair. Board members present included Bo-Gay Tong, Cecilia Piccolo, Verna Urbanski, Glenn Patton and Ellen Hines.

Reports from the Board and Committees

Conference report -- Sheila Smyth

Sheila reported that as of Thursday, October 18th, 160 people had registered for the Conference (60 from New York state). She thanked the speakers and the Planning Committee for their efforts.

Nominating Committee report -- Glenn Patton

Glenn announced that we will be electing two Board officers next year: Vice Chair/Chair Elect (for a one year term as Vice Chair and a one year term as Chair) and Treasurer (a 2-year term). The September 1990 issue of the OLAC Newsletter contained a call for nominations and Glenn encouraged any interested members to notify him prior to the OLAC Business meeting at ALA Midwinter (1/12/91).

Utility reports -- Ed Glazier (RLG), Glenn Patton (OCLC)

Ed Glazier - reported that in the last few months the Art and Architecture Thesaurus and a "Citations File" went online as part of the RLIN database. Ed also discussed the "Symposium on Photograph Preservation" involving art librarians, preservation administrators, archivists, and photo curators. The meeting

reviewed issues related to environmental standards and storage, bibliographic control and access, duplication of photos, and reformatting of photo collections.

Glenn Patton gave a brief update of the imminent arrival of OCLC's Passport software and the PRISM system. The field test version of PRISM went into production on June 24, 1990, followed by the training of the field test libraries. Replacement of the OCLC terminal software (with Passport software) has begun in the upper mid-West. He encouraged us to install Passport (which works on both the current online system and on the new Prism system) as soon as it is delivered to an institution.

Next, Glenn outlined the stages of the implementation of their new telecommunications network. A Sprint representative (from NCR) will arrive after the Passport software has been delivered and will install a new modem and remove our old 'blue' modems. After these Sprint modems are installed, only users with Passport software running will be able to access OCLC. Only a few hours of downtime are anticipated during this changeover.

Field testing (in 19 libraries and regional networks) of Prism has just ended. From now on, OCLC's regional networks will assume the burden of training users on Prism.

Old business

None.

New business

None.

The meeting was adjourned at 11:55 AM.

QUESTIONS AND ANSWERS
Verna Urbanski, Column Editor

QUESTION: I am an AV cataloger in an academic library in Puerto Rico. We follow AACR2 and use OCLC. In v.9, no.2, you answer that the title on the container (the English title) of a foreign film should be given. Most of the Spanish versions of English and French films we own give the Spanish title only in the soundtrack with the foreign title on the container and on the screen. So far, we have treated the Spanish version of AV titles produced in English or French as the main entry (245) for the item. The original title in English is given as a uniform title (130). A 500 note: "Spanish version of..." is given. We have been editing OCLC records for the original English titles. Our clientele is Spanish-speaking and prefers to search in this language, although our DOBIS system commands are in English which they can understand.

ANSWER: Glenn Patton (OCLC) points out in the first part of that answer in v.9, no.2, that a cataloger should: "Use the title as projected. If it is the foreign title, that is what you should use. If it is in both languages, do a parallel title." AFTER a cataloger has determined the title by looking at the projected title, THEN if they have the title in another language available from another source such as a container or accompanying material and they wish to provide access by that title, they can, "give the title on the container ... in a note, and then trace the title."

As you know, *AACR2R* calls for transcription of information as found in the item. If the Spanish title is present only as a voice over simultaneous to the display of the title in English, the title used in the 245 should be the title as displayed, i.e., the English title. For an original English language work, the uniform title (130) would be the English title plus the language version (Spanish). For example,

130 **Driving Miss Daisy. \$1 Spanish.**
245 **Driving Miss Daisy **

If the container has the title in Spanish, make a note about that title and provide an added entry for the Spanish language title. If the title is there only as voice over, formulate a note such as "Title of Spanish version:" or "Spanish version has title..." Provide added entry access for the Spanish title. A change in the language of the sound track qualifies as one of the conditions requiring a separate record on OCLC.--- VU

QUESTION: We recently purchased from Warner New Media a compact disc which includes both a digital audio recording of a Beethoven string quartet and a Hypercard computer program with video and audio commentary about the music. How should such an item be described and in what format?

ANSWER: Your question is the tip of the iceberg of the increasingly complex question of how best to describe interactive media packages. We had an interesting discussion about this during the Q&A session of the OLAC business meeting at Midwinter. I suggest that your item be cataloged as a computer file, following chapter 9 of *AACR2R*. The package blurb indicates that this is a: "New CD-ROM, complete quartet, enhanced by thousands of pictures, commentaries, additional music analysis, historical information, musical glossary and index, all interactively accessible with a Macintosh computer." The contents lists as its first item "CD-ROM data (1:30 minutes)" which is followed by eight cuts containing Beethoven's String quartet no. 14, then 32 minutes of "extra audio examples." This is clearly more than a sound recording. To get the most out of this product a user needs peripheral equipment. Currently, chapter 9 is best equipped to help in description of the item. Consult chapter 6 for constructing certain description pertaining to the musical content of the item. **Caveat: This is only my best guess.** Time may point another direction for treatment of this material.

Currently, interactive media is considered to exist in five distinct levels (0-4). Catalog levels 0-2 (materials not requiring the use of a computer) as video material. Catalog levels 3-4 (materials requiring the use of a computer, so called "computer platform based") as a computer file with accompanying materials. There is debate about where level 2 should be cataloged since it does require use of a more sophisticated videodisc player with a built in microcomputer. To make life

even more fun, there is activity in the area of retrospectively upgrading the interactivity of a level 0 or level 1 videodisc by issuing computer programs to increase their accessibility.

OLAC and many others are working on how best to handle this material. Since this is the leading edge of a new technology, it is not possible to provide really concrete answers. No matter what advice I give, it may be proven wrong. As always, the best advice is to examine the material carefully, establish treatment in a consistent manner and stay tuned for further developments!! It is a very exciting time to be working with nonprint media.

I recommend that we all educate ourselves about these developing materials so we can make intelligent decisions. *Advanced Technology in Education: an Introduction to Videodiscs, Robotics, Optical Memory, Peripherals, New Software Tools, and High-Tech Staff Development* by Royal Van Horn (Brooks/Cole Publishing, Pacific Grove, CA LCCN 90-36124) provides an excellent introduction in very accessible language. --- VU

QUESTION: I hesitate to bring up the "d"-word yet again -- dates! I have a lingering concern about searching for video releases of items originally produced as motion pictures. When checking OCLC's *AV Media Format* under Dat tp, the rule couldn't be clearer. It says:

If one of the following changes has occurred, treat the work as a new work and not as a reissue or re-release ... (7) A change in form, for example, a motion picture re-released as a videorecording.

This is an interesting contrast to the way the situation is handled in OCLC's *Sound Recordings Format*, in which Dat tp: r allows for both the date of the original and the date of production, "If the recording is a reissue in the same recording medium *or in a new recording medium.*" [Emphasis is mine].

My concern is with searching. If the date of the original appears only in a note, the searcher has to do a free text search if s/he wants the video of Olivier's 1948 *Hamlet*. Currently, many systems do not accommodate free text searches. My question is: Can the MARC AV format provide easily searchable information about the date of original production for videos? I think we have got to put in a fixed field or a uniquely tagged field information about the original date of production.

Also, are the guidelines for assigning date type "p" the same when using the OCLC AV format as those specified in the LC USMARC format? If so, could OCLC add the example from the USMARC format to clarify conditions when a video should be assigned date type "p"?

ANSWER: OCLC's *AV Media Format* has always been clear that "Date tp" code "r" does not apply in this case. You are quite right to point out that this appears to be something of a contradiction to standard practice for sound recordings where code "r" is used for a reissue in a different physical medium. I don't think, however, that it is for that reason that a distinction is being made between reissues in the same broad form of material (with "sound recording" being a form of material) and releases which cross from one form of material to another (i.e., from motion picture film which is a photographic process to video tape which is an electronic one). I

will admit, however, that it's just as possible that the reason why this coding practice is different is just as likely to be historical accident.

What OCLC has not made dear is that it is appropriate to use "Date tp" code "p" for videorecording releases of motion pictures when you know both dates and when the dates differ and when the content is the same. That instruction is clear in *USMARC Formats for Bibliographic Data* but has previously not been incorporated into OCLC documentation. I have requested that this be done in the next round of revision pages for format documents. This will allow both dates to be available in the Fixed Field for searching and manipulation purposes. --- Glenn Patton (OCLC)

"Dates" and "Dat tp" are confusing. The Q&A column from v.4, no.2, June 1984 of the *OLAC Newsletter* provides this summary:

Appropriate codes for commercially produced video copies of previously released motion pictures will be:

- "s" if only one date is known;
- "p" if release date of video and production date of the original motion picture or current video are known and there is a difference of at least one year between those dates;
- "c" if current release and current or original copyright are known; and,
- "q" if a digit is missing from the date.

To summarize: If there are two dates, and the original was a motion picture but you are cataloging the video copy, you would use "c" if the earlier date is the original copyright date, "p" if the earlier date is the production date. If using "c" the information should be in publication, distribution, etc., area (place : distributor, 1990, c1945).

If using "p" the earlier date should be in the note that gives information about the original production:

"Originally produced as a motion picture by
United Artists in 1972."

Dat tp "r" would not be used for these examples because a change in form is involved, from film to video. --- VU with Nancy Olson, Mankato State University

Last modified: December 1997