



CATALOGING OBJECTS

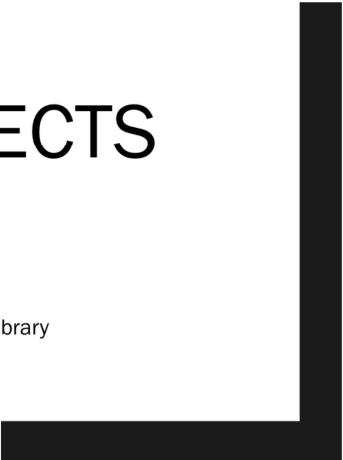
(All the other stuff)

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Housekeeping

- Kits; naturally occurring objects; microscope slides—Julie
- Games, board games, card games, puzzles, etc.—Robert
- Everything else—Jessica

What do we mean by “objects?”

Three dimensional forms

- Toys and games
- Tools
- Models and dioramas
- Furniture
- Textiles
- Dishes
- Pottery
- Sculpture and other 3D art
- Coins
- Rocks and mineral samples
- Scientific specimens
- Pressed flowers

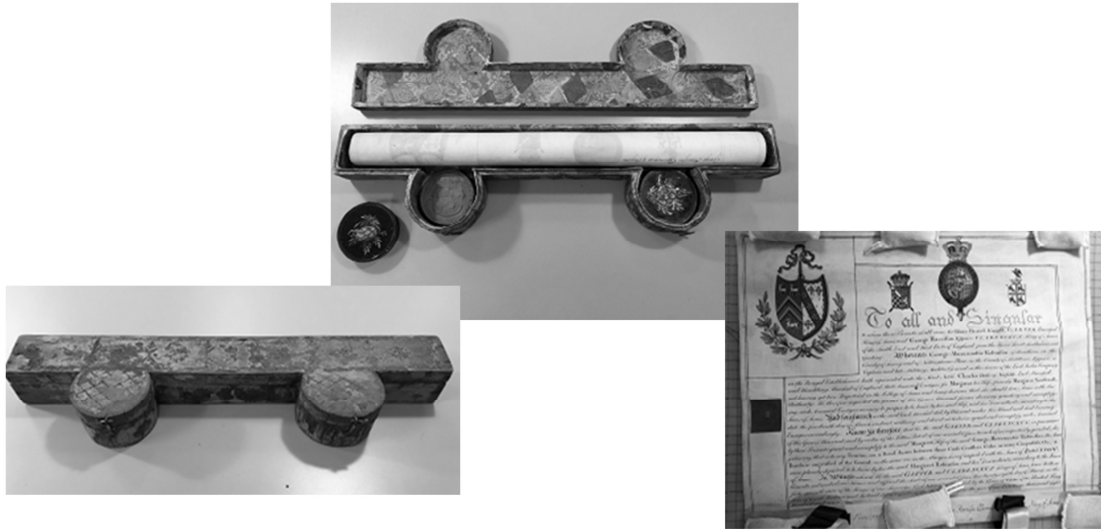
Three dimensional forms is the RDA term.

Standards for objects cataloging

- RDA
- MARC21
- OLAC Best Practices For Cataloging Objects Using RDA And MARC 21
 - <http://www.olacinc.org/document/best-practices-cataloging-objects-using-rda-and-marc-21>

The OLAC best practices document covers all the RDA elements used in cataloging objects. This workshop does not and cannot cover all the details presented in the guide. Please refer to the guide for detailed explanations and examples.

It all starts with cataloger's judgement



Is this an object or is it an manuscript (better described with DCRMSS or DACS)? It's up to you and your institution's priorities and policies.

Fixed fields cheat sheet

- OCLC workform=Visual Materials
- Type Leader/06=r
 - *Three-dimensional artifact or naturally occurring object*
- Tmat 008/33=
 - *a=art original*
 - *c=art reproduction*
 - *d=diaroma*
 - *g=game*
 - *p=microscope slide*
 - *q=model*
 - *r=realia*
 - *w=toy*
 - *b=kit*
 - *z=other*

More definitions at: <https://www.oclc.org/bibformats/en/fixedfield/tmat.html>

Collections vs sets (record #1)

Collections

- Blvl Leader/07 ='c'
- Artificial groupings assembled by
 - *Collectors*
 - *Donors*
 - *Dealers*
 - *Libraries/archives*

Sets

- Blvl Leader/07 ='m'
- Produced or issued as a group by
 - *Creators*
 - *Publishers*
 - *Distributors*
 - *Manufacturers*

Consider a commercially distributed set of dishes or set of drill bits or box of commemorative coasters to be analogous to a multipart monograph (ie a set of books). Anti-slavery dessert service is an example of a collection-level record.

Content/Carrier/Media type

- 336 three-dimensional form ‡b tdf ‡2 rdacontent *
- 337 unmediated ‡b n ‡2 rdamedia **
- 338 object ‡b nr ‡2 rdacarrier

* Very occasionally tactile three-dimensional form

**Microscope slides are mediated

This is the same for nearly all objects.

Creators (record #2, #3)

- Per RDA 19.2.1.1.1, corporate bodies cannot be creators except in a few limited circumstances
- Individual creators are often unidentified
- Multiple agents may be involved in the creation of a resource, like with a motion picture
- **Therefore, many object records in a MARC environment will be title “main entry”**
 - 245 0 0 Uncle Tom's cabin souvenir silver spoon.
- Can record other agents such as designers, manufacturers, commissioning bodies
 - 700 1 Hooker, Isabella Beecher, ‡d 1822-1907, ‡e designer.
 - 710 2 Watrous Mfg. Co., ‡e manufacturer.

See Sound Chimney record for an example with a personal creator (100 field).
Examples on this slide are from Uncle Tom's cabin souvenir silver spoon.

A brief word about titles (record #3, #4)

- Titles will often be devised by the cataloger
- May supply a title from an external source such as a distributor's website
- Do not bracket devised or supplied titles
- Note on source of title is required

245 1 0 Sound chimney / Ꞥc Siobhan Martin.

588 0 Title from envelope.

245 0 0 Votes for women blue bird sign.

588 Title devised by cataloger.

OLAC recommends using the 588 note to record this note. Note on source of title is the only note that is always required according to the OLAC Best Practices.

“Published” vs “unpublished”:

Trying to apply print concepts to objects

Instead of published
think of...

- Issued
- Commercially distributed
- Manufactured
- Publicly advertised
- Offered for sale

Instead of unpublished
think of...

- Produced
- May be
 - *Unique*
 - *Handmade*
 - *For personal use*

Consider this similar to the difference between a (published) book and a manuscript. Again, cataloger’s judgement applies and your decision will often be based on what you know of the item’s history and context.

Publisher/Distributor/Manufacturer

264_1

264_2

264_3

- Take information from anywhere on/in the resource
- Bracket estimated information or information supplied from outside the resource
- Only supply readily ascertainable information and only if it would aid the user
- Note on source of supplied information—cataloger's judgement

How much information to supply is cataloger's judgement.

Publication statement RDA 2.8

Distribution statement RDA 2.9

Manufacture statement RDA 2.10

Publisher/Distributor/Manufacturer

264_1

264_2

264_3

Record # 4

■ Record what you have, in the place where it makes sense

264 1 [Massachusetts] : #b Massachusetts Woman Suffrage Association, #c [1915]

264 3 New York : #b Amalgamated Lithographers of America

500 Union label 33: Local No. 1 Amalgamated Lithographers of America, New York.

520 ...issued by the Massachusetts Woman Suffrage Association as part of the 1915 campaign...

How much information to supply is cataloger's judgement.

Publication statement RDA 2.8

Distribution statement RDA 2.9

Manufacture statement RDA 2.10

Example from Votes for women blue bird sign record.

Publisher/Distributor/Manufacturer		
264_1	264_2	264_3
record #3, #5		
<ul style="list-style-type: none"> ■ If there is no information on the resource, supply or devise one statement ■ Supply the statement that makes the most sense 		
	264 3 [Wallingford, Connecticut] :	‡b [Watrous Mfg. Co.], ‡c [not before 1896] [Information is supplied from outside the resource]
	264 1 [England?] :	‡b [Women's Social and Political Union?], ‡c [between 1903 and 1917?]
500	Possibly commissioned by the Women's Social and Political Union as the cup and saucer share the WSPU's colors of green and purple. [Women's Social and Political Union was active in England between 1903 and 1917]	

There is a fair amount of cataloger's judgement at play here.

"Outside the resource" can include the cataloger's own personal knowledge of history, geography, etc.

Examples from Uncle Tom's Cabin souvenir spoon and Votes for Women Tea cup and saucer.

Publisher/Distributor/Manufacturer

264_1

264_2

264_3

record #6

- If there is no information on the resource, and no information is available from outside the resource, devise one statement
- Sometimes you don't really have any information!

264 3 [France?] : ‡b [manufacturer not identified], ‡c [19th century?]

[Information is entirely estimated/supplied by the cataloger]

Unpublished/Produced

264_0

record #7

- Only date (or estimated date) is required
- Supply location if it is readily discoverable
- Otherwise, try to estimate country of origin
- No need to supply [Producer not identified]

264 0 [Cheltenham], ‡c [not before 1806]

Example is from **Pincushion of Cheltenham Female Orphan Asylum School of Industry (#7)**

Sound Chimney record is an example of a hand-made object that is not unique—an edition of 100 was created for commercial distribution by the artist.

Production statement RDA 2.7

Extent

300 field \$a

- RDA 3.4.6
 - *Record the number of units and the type of unit using the list at 3.4.1.3 *or* supply an appropriate term*
 - *1 spoon*
 - *300 is repeatable*
 - 1 tea cup
 - 1 saucer
 - *Record subunits if desired*
 - 1 dessert service (10 dishes)
 - *Carrier type in 338 is always "object"*

****Globes and 3D cartographic resources have different rules*

Examples from:

Record #2

Record #5

Record #1

Base, applied, and support 300 field \$b
material; illustrations; color, etc.

Record #7

- These elements can also be recorded in the 340 fields using controlled RDA vocabularies.
- <https://www.rdaregistry.info/termList>

300 1 pincushion : #b cloth, thread, white, red and green ; #c 7 x 7 x 3 cm

340 #a textile #2 rdamat [base material]

340 #c textile #2 rdamat [applied material]

340 #g polychrome #2 rdacc [color]

In the case of the pincushion (#7), cloth is the base material, thread is applied, and red and green are the colors.

The Uncle Tom's Cabin souvenir spoon (#2) has illustrative content.

Dimensions record #1

300 field \$c

- RDA 3.5.1.4.1.3
 - *Record the dimensions of the form itself *or* record the dimensions of the container*
- RDA 3.5.1.6
 - *If there are objects of various sizes, record the dimensions of the largest*
300 1 dessert service (10 dishes) : #b ceramic, white and brown ; #c 17 cm high x 34 cm wide or smaller

*****Globes and 3D cartographic resources have different rules*

Genre terms

- Getty Art and Architecture Thesaurus terms used in the examples
- <http://www.getty.edu/research/tools/vocabularies/aat/>
 - *Signs (declaratory or advertising artifacts)* *Plates (general, dishes)*
 - *Souvenir spoon* *Compotes*
 - *Silver (metal)* *Transferware*
 - *Pincushions* *Dessert services*
 - *Needlework (visual works)* *Teacups*
 - *Cross-stitching* *Poetry*
 - *Pilgrim badges*
 - *Pendants (jewelry)*

Neither RDA nor the OLAC Best Practices guide prescribe a choice of thesaurus for genre terms. Getty AAT is just one I use frequently.

Notes

- Notes are optional
- EXCEPT for note on source of title
- OLAC Best Practices guide has a chapter on notes that apply to Objects
- Our stuff is weird! And notes help explain what is going on
- As always, it's cataloger's judgement on which notes to make
 - *Does it aid the user?*
 - *Is there an institutional policy?*